

COLDEN COMMON PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
HELD ON WEDNESDAY 19th NOVEMBER 2014 AT 7.30PM. IN THE
COLDEN COMMON COMMUNITY CENTRE, COLDEN COMMON

Present Cllr Pam Glasspool (Chair)
Cllr Patrick Hunter
Cllr Jean Bligdon
Cllr Richard Izard (at item 37/14)

Cllr Maggie Hill
Cllr Jean Bligdon
Cllr Ann Brown

Apologies Steve Hewlett

Cllr Viv Stevens
Vanessa Kitt

In attendance Debbie Harding (Clerk)
2 members of the public

REC34/14 APOLOGIES

Were received apologies as listed above.

REC35/14 DECLARATIONS OF INTEREST

No declarations of interest were declared

REC36/14 TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON THE 16th AUGUST 2014

Some typographically errors were changed. The revised minutes were then agreed as an accurate record of the meeting, proposed by Cllr Hill, seconded by Cllr Glasspool and carried.

REC37/14 TO REVIEW THE INCOME AND EXPENDITURE OF THE RECREATION PROJECTS BUDGET, REVIEW THE QUOTATIONS FOR A NEW PIECE OF PLAY EQUIPMENT ON THE RECREATION GROUND, DISCUSS POSSIBLE VIREMENT OF FUNDS FROM OTHER BUDGETED PROJECTS AND MAKE A RECOMMENDATION TO THE PARISH COUNCIL TO AUTHORISE ORDERING OF EQUIPMENT AND FUNDING.

The previously circulated paper was reviewed which is attached with these minutes. £34,000 was budgeted as income from the open space fund, against expenditure of £40,700. The development at Dunford's has only contributed £13,389 of funding instead of the £20,182 previously advised by WCC. The open space fund at WCC currently stands at £15K, £9,250 of this has been applied for and approved to contribute towards the Bowling Green apron. This leaves £5,750 to apply for. The budgeted shortfall and the remainder of the open space fund totals £12,450. A further contribution from the Apex development will follow on occupation of the 5th dwelling of £11,044. The Clerk spoke to the owner of the development today who was very frustrated at the slow progress of discharging the planning conditions on the site.

Discussions took place on the merits of installing a larger piece of equipment on the recreation ground and not replacing the rockers either on the triangle or the recreation ground. This was agreed in principle, subject to further investigation on the Pollux unit and other units within the same price range.

The cash flow issues were then discussed.

Subject to agreement from WCC to spend in advance of procurement of funds.

It was agreed to recommend to the Parish Council to order a larger piece of play equipment for the recreation ground, the final choice of equipment to be recommended by the Clerk and the Chair of the Recreation Committee on the 1st December pending additional research. Proposed by Cllr Glasspool, seconded by Cllr Hunter and carried.

It was agreed to recommend to the Parish Council to release £10K from reserves to finance this project, subject to reserves being replaced with a retrospective application to the open space fund for the Apex contributions once they are paid. Proposed by Cllr Glasspool, seconded by Cllr Hunter and carried.

REC38/14 UPDATE ON MINUTES FROM THE LAST MEETING

The previously circulated clerks update is detailed below.

Grounds Staff appointment

Steve Hewlett has been appointed as Grounds and Facilities Manager with immediate effect. An Assistant Groundsman was appointed on Monday. His name is Kieran Gillingham. He lives in the village and has a vast array of skills which will complement Steve perfectly.

Tree works

The hedge which separates the **Allotments and Ash Close** will be lowered to 5 metres by C&D Trees on the 20th and 21st November. Plot holders and householders have been invited to a meeting with tree surgeon on Saturday 15th November at 9.30 to discuss the works. The cost is £900.00 and within the Recreation budget.

Hampton Tree Care have been instructed to go ahead with the tree works on the **Recreation ground**, work is planned for the 2nd and 3rd December. This will be subject to the softness of the ground. The cost is £1385.00.

Some major tree works have been instructed to the trees along **Valley Close and Church Lane**. The cost of these works is £1900.00 and will take place on the 11th and 12th December.

Bowling Green Apron / Footpath to the pavilion

The works are due to start in Jan and Feb 2015

Feedback from the firework event

Due to the amount of rain the area of fenced off garden which Little Wizards use became quite churned up. Other concerns were raised which are being discussed with 9th Winchester Scouts in order to put in place better procedures for both the council and the scouts at future events.

Play area refurbishments

The Triangle

The toddler swing on the triangle has been replaced, a flatbed swing seat is due to be replaced.

Boyes Lane

No further update from the police regarding the criminal damage at Boyes Lane.

The two flatbed swings at Boyes lane has been replaced.

A contractor has been instructed to repair the **platform bridge structure** at Boyes Lane.

The parts have been ordered by the Parish Council. The climbing net is estimated at £375.00. The marine ply for the roof has been ordered at a cost of £219.00. Labour is estimated at £775.00 plus any screws, caps stain etc which may be required.

The same contractor has also been instructed to repair the slide at Boyes Lane. The parts have been ordered £360.00 for the poles and £289.00 for the buffalo board anti-slip surface. The labour for the repairs was quoted at £395 although this may increase as the original quote was to reuse the pole treads which split on removal.

The total of this refurbishment is in the region of £2500. £2,000 was budgeted with increased expenditure to budget being funded elsewhere in the Recreation budget.

Pavilion door

The invoice has been sent to the Cricket club who have agreed to pay it in full. It was for £279.41.

Boyes Lane Car Park

The majority of the holes have been repaired by the grounds staff. The holes which remain are on the entrance to service road and therefore lower priority. The Caretaker has taken pictures of the car park which shows cars are doing figure of 8 spins on the gravel. Consideration should be given to locking the car park at night at a future meeting.

Hard standing outside the Boyes Lane container

Installation of an area of hard standing outside the container (to reduce slippery surface) is still outstanding

REC39/14 To receive questions from members of the public including any updates from

- **The grounds team, Environmental warden**
- **Footpath warden**
- **Colden Common Bowls Club**
- **CCYFC and CCFC**
- **Colden Common Cricket Club**

No report was received from the grounds team, environmental warden, footpath warden, Bowls Club, booking clerk, CCYFC or CCFC.

The Cricket Club shared a report from the Hampshire Cricket League on a recent visit to Colden Common Park.

The cricket club are looking for funding for £10K for replacement cricket practice area.

Whilst recognising the poor condition of the practise net area it was felt by the Recreation Committee that this will need to be funded through grant applications and the clerk will forward details to the club.

The practice area netting needs dismantling on safety grounds.

Ernie Warren expressed concern over the debris on footpath 11. Cllr Glasspool to meet with Mr Warren next week to discuss his concerns.

REC40/14 TO AUTHORISE THE BOWLS CLUB TO INSTALL A PETANQUE AREA AT THE REAR OF THE GREEN WHERE THE PAVING IS TO BE REMOVED AND REPLACE WITH SHINGLE AT THE EXPENSE OF THE BOWLS CLUB INCLUDING FUTURE MAINTENANCE

It was resolved to give the Bowls Club permission to install a petanque at the rear of the Bowling Green. This to be funded and maintained fully by the Bowls Club at no expense to the Parish Council.

Proposed by Cllr Pam Glasspool, seconded by Cllr Hill and carried.

REC 41/14 TO RECOMMEND TO THE PARISH COUNCIL A DRAFT LEASE FOR COLDEN COMMON TENNIS CLUB AND RESURFACE THE COURTS WITH ALL OTHER IMPROVEMENTS SUCH AS FENCING, LIGHTING AND NETS BE FUNDED VIA THE CLUB THROUGH MEMBERSHIP AND OR GRANT APPLICATIONS.

The previously circulated paper was discussed. The detail of the lease can be reviewed at a future meeting. The principle of a lease to a club and the resurfacing was discussed and agreed.

The Recreation Committee recommend that the Parish Council agree to lease the tennis courts to a Tennis Club, subject to agreeing a constitution with such a club and appropriate Committee members volunteering. Proposed by Cllr Izard, seconded by Cllr Pam Glasspool and carried.

The Recreation Committee recommend that the Parish Council release £20K of the ear marked reserves to resurface the courts, subject to Parish Council approval of a Club constitution and lease. Proposed by Cllr Izard, seconded by Cllr Pam Glasspool and carried.

REC 42/14 TO REVIEW A DRAFT RECREATION COMMITTEE BUDGET FOR 2015-16 AND RECOMMEND TO FINANCE COMMITTEE

The Clerk is still working on a running cost budget for 2015-16. The Committee asked that the following projects be considered by the Parish Council as projects for 2015-16.

- White line marker
- Cricket nets
- Wet pour installation/ repairs
- Security swing gate at the entrance to Boyes Lane
- Fenced garden area outside the CCP pavilion be laid with artificial lawn.

REC
43/14

**TO CONSIDER RECEIVING A SECOND HAND REPLACEMENT
MUGA (MULTI USE GAMES AREA) FROM OTTERBOURNE
PARISH COUNCIL TO BE INSTALLED AT THE SKATEBOARD
PARK SUBJECT TO INSTALLATION COSTS BEING SOURCED
AND AGREED.**

In principle the Committee support the idea, subject to reviewing the cost of installation and such costs being covered within the recreation budget. Proposed by Cllr Pam Glasspool, seconded by Cllr Patrick Hunter and carried.

REC
44/14

TO AGREE MATTERS FOR THE NEXT MEETING

The meeting closed at 8.45pm

Report To Full Parish Council
 Date Wednesday 19th November 2014
 By Clerk
 Title of report Recreation Projects
 Agenda Item 37/14



Colden Common
Parish Council

To review the income and expenditure of the recreations projects budget, review the quotations for a new piece of play equipment on the recreation ground, discuss possible virement of funds from other budgeted projects and make a recommendation to the Parish Council to authorise ordering of equipment and funding.

The 2014-15 project budget for the Recreation Committee is as follows:-

Open Space funding		£ 34,000.00
Total Income		£34,000.00
Swing on Recreation ground	6137	£ 11,000.00
Recreation ground, Rockers & wet pour	6137	£ 5,000.00
Notice Board - Bluebell Wood	6137	£ 1,600.00
Car Park Boyes Lane	6137	£ 10,000.00
Bowls Club patio area	6137	£ 8,600.00
Cricket combi brush	6137	£ 500.00
Triangle Wet pour & rockers		£ 4,000.00
Total expenditure		£40,700
		Budgeted Shortfall
		£ 6,700.00

The majority of the works were budgeted to be funded by open space funding. The £6,700 shortfall to be funded from reserves.

Play area improvements detailed in the budget total £20K. £16K of the budgeted improvements are for the Recreation ground. As a reminder the Recreation ground play area currently looks like this





Originally the plan in the budget was to install a swing on the recreation ground for approx. £11k See picture below



However, during a visit to a trade show and review of the play equipment in the village, it was felt by the Chair of Recreation and the Clerk that installing a large piece of climbing equipment in the recreation ground was more appropriate. Various options were considered as follows:-

Sovereign Play equipment

Option 1 - Rota net

£ 9,944 with rubber mulch base and removal of old springer's and repair wet pour
£11,473 with wet pour base and removal of old springer's and repair wetpour



Option 2 – Jumbo Jungle Climber

£14,780 with rubber mulch base and removal of old springer's and repair wet pour
£16,479 with wet pour base and removal of old springer's and repair wet pour



Option 3 – Sahara

£16,500 with rubber mulch base and removal of old springer's and repair wet pour
£20,343 with wet pour base and removal of old springer's and repair wet pour



Kompan –Pollux Unit



£16,224 with grass matting
£18,868 with wet pour base

Prices quoted as half price (as extended summer sale item) But it must be ordered by 1st December 2014

A similar style unit can be viewed in Aldershot or Wickham.

Park Leisure
Challenger Outbound



£15,481 with bark safety surface
Double Challenger outbound



£23,230 with bark safety surface

The Clerks view is that we should not replace the rockers on the recreation ground and use the funds to install a large and more robust piece of play equipment.

Issues which need discussion and agreement

- 1) Whether to recommend to the PC to vire funds from other projects and install a larger piece of equipment
- 2) If this is agreed as a principle, is this possible?

(Cash flow issue from developers payments to the open space fund) Clerk awaiting clarification from WCC. Currently we have £15K in the open space "pot" of which £9,250 has been applied for towards the Bowls apron and entrance footpath. This leave a cash balance of £5,750 currently in the fund.

See current project budget cash flow status is as follows IF the Recreation Committee recommended to the Full Parish Council to go with the Pollux installation.

	Budget/Change	Spent/Ear marked
Income		
Projects		
Open Space funding	£ 34,000	£ -
Bowls Club		£ 500
Goal Posts Grant`		£ 1,000
Approved for Bowls		£ 9,250
Current OSF balance Recreation ground		£ 5,750
Total	£ 35,000	£ 16,500

Exp		
Projects		
Swing on Recreation ground	£ 11,000	£ 18,868
Recreation ground, Rockers & wet pour	£ 5,000	
Notice Board - Bluebell Wood	£ 1,600	
Car Park Boyes Lane	£ 10,000	
Bowls Club patio area	£ 8,600	£ 11,350
Cricket combi brush	£ 500	£ 475
Triange Wet pour & rockers	£ 4,000	
Tennis Court	£ -	
Play Area Fencing Rec	£ -	
Goal Posts		£ 696
Description		
Total	£ 40,700	£ 31,389

Budgeted Shortfall	Cashflow shortfall
£ 6,700	£ 14,889

Developers contributions – we were expecting the following:-

Dunfords Yard planning Application 12/01710/FUL	£ 20,182
Apex Centre planning application 12/02649/FUL	£ 11,044
	<u>£ 31,226</u>

The Dunford contribution has been paid of £13,389 which is significantly short of the £20,182 which was confirmed in writing as being part of the agreement back in November last year. The Clerk is currently investigating this.

We therefore we have a cash flow problem. We only have £5,750 in the pot after the Bowling apron works and footpath are completed and £6,700 which was budgeted to use from reserves (Total £12,450) when the large unit form Kompan is £18,868. This leaves a shortfall of £6,418 with no funds to complete the other budgeted works such as the noticeboards and replacement rocker on the triangle and repairs to the wet pour.

The £10K contribution from the Apex is not due to be due until the occupation of the 5th dwelling and building work has not yet started. A minor amendment to the plans did go through the planning portal on the 16th May 2014 which does show that the application is still LIVE.

The recreation committee could ask that the Parish Council finance the works pending reserves, pending reimbursement from the Open Space Fund. If the Parish Council was supportive, permission would need to also be sought by WCC.