



**Minutes of the meeting of the Recreation Committee.
Held at Colden Common Park, Boyes Lane on Monday 21st June 2021 at 7.30pm**

Present: Cllr Richard Izard
Cllr John Boyes
Cllr Shaun Byrne
Cllr Hazel Crosthwaite
Cllr Jacqui Hadley
Cllr Maggie Hill
Cllr Brian O'Neill
Cllr Maggs Pearson (Chair)

Apologies: Sophie Thorogood (Assistant Clerk)

In attendance

Amanda James - Colden Common Tennis Club
Geoff Edwards - CC, Otterbourne and Sporting Wessex Cricket Club
Janet Quantick - 9th Winchester Scouts
Derek Conway - Colden Common Bowls Club

Rec 01/21 To receive any apologies for absence.
Cllr Boyes opened the meeting. No members were absent.

Rec 02/21 To receive nominations, to elect a Chairman and receive the Chairman's declaration of acceptance of office

Cllr Boyes proposed Cllr Maggs Pearson as Chairman of the Committee, seconded by Cllr Richard Izard and carried.

Cllr Pearson signed a declaration of acceptance of office and took the Chair.

Rec 03/21 To receive nominations, to elect a Vice-chairman and receive the Vice-Chairman's declaration of acceptance of office

Cllr Maggs Pearson proposed Cllr John Boyes as Vice-Chairman of the Committee, seconded by Cllr Richard Izard and carried.

Cllr John Boyes signed a declaration of acceptance of office.

Rec04/21 To receive any declarations of interest related to subsequent agenda items.

Cllr Richard IZARD declared he is an honouree president of the Cricket Club. Cllr O'Neill declared he is a member of the executive committee of 9th Winchester Scouts.

Rec05/21 To approve and sign the minutes of the meeting of the Full Parish Council held on the 1st February 2021

The minutes of the Parish Council Meeting held on 1st February 2021 having been circulated, were considered.

Two typographic errors were corrected under REC54/20 and REC 60/20.

Subject to these changes, the minutes were agreed as an accurate record of the meeting, proposed by Cllr Hazel Crosthwaite and carried.

Rec06/21 Update on minutes from the last meeting and other matters

The artificial grass outside the Pavilion, Colden Common Park has been replaced.

The Roller door to the Bowls Club store has been servicing and mended, but Bi-Rolfe have stated that a replacement is required in the not-too-distant future. The quote received is £2,588. The Clerk is recommending that this is considered in the 2022-23 budget and further quotes are obtained if possible.

The new Bowls water tank needs to be connected and the old tanks drained down. The Clerk is still chasing for a date for its completion.

The annual Hedge Cutting of Parish Council owned hedges will be put out to tender for a 3-year tender shortly, with a 2-year optional extension.

The paint on the Toddler play area pencils is blistering and peeling. Our contractor Vitaplay has spoken to the supplier. They have suggested that they strip and stain the pencils as a solution. Staining the pencils will not give a bright and colourful finish. It was agreed that the Clerk to write to the supplier and confirm that a bright painted finish is required, and that the Parish Councils preferred option is that the pencils are repainted, and the guarantee is extended on the paint finish. It is the opinion of the Committee that the paint processes and finish are not fit for purpose, and this should be communicated to the supplier.

Winchester City Council will be running the football coaching sessions at Main Road Recreation Ground Monday-Friday at 11:00am – 12:30pm from Monday 2 August – Friday 13 August 2021 and again, Monday-Friday at 9:00am-10:30am from Monday 16 August-Friday 20 August.

Trees on Church Lane, The Triangle and The Green have all suffered Deer damage. The Clerk needs to conduct a survey and ask our handyman to install tree protection where appropriate.

Boyes Lane will be closed for 1 day to carry out the resurfacing works. This is planned to take place in July.

No reply has been received from landowners approached asking them to consider leasing land for Allotments. Winchester City Council have replied regarding the land at Lower Moors Road. This land comes under the housing team. The understanding is that housing is focusing on other areas to achieve biodiversity benefits at the moment and also would be unlikely to lease the land to a 3rd party at this time.

All cars without a MOT or Tax have been removed from the Recreation Ground Car Park.

9th Winchester Scouts have confirmed that they will not be requesting use of the Colden Common Park for a fireworks event this year.

The Clerk has received several complaints in relation to dog poo at Colden Common Park.

Rec07/21 The meeting to adjourn for public participation which takes place in agenda item below

Rec08/21 To receive any comments, updates and questions from members of the public, sports clubs, caretakers and wardens (to include the impact of covid-19 for information only)

Update from the Bowls Club

The Bowls Club reported that they have had an uplift in membership. The club now has 47 members, 15 of which are new. The Club AGM noted that the fence is coming to the end of its useful life and confirmed that a green metal wire fence instead of wooden would be acceptable to the club.

Tennis Club

The Club were delighted to receive planning permission for replacement of the tennis club floodlights.

The new lighting will be on an automatic timer to switch off in accordance with the planning permission, however, the Club will switch the lighting to the court nearest to the flats off earlier. This court will also be the last court available to be booked during dark hours to reduce the effects of the floodlighting as much as possible to those living in the Orchard Close Flats adjacent to the park.

The lighting will cost in the region of £35,000, £20,000 of which has been funded by the Parish Hall Trust through grant application.

The Club have decided to delay raising membership fees at this time, in lieu of the time when lockdown restrictions prevented members from using the courts. The launch of club merchandise has been delayed.

Cricket Club

The Club is currently not using of the pavilion. They are not providing cricket teas nor using the changing rooms. This will be reviewed after 21st July. The club received a small grant from WCC, and this has been used to purchase a cricket wicket cover. Net practice has not been very well supported this season. The club would like to hold an end of season BBQ and apply for a TENS license. This will be communicated to the Council nearer the time.

The Club would like to propose completing the end of season work to the square themselves this year and a proposal will be made in due course. The mower and the roller require servicing and the Clerk will ask Green Smile If these items can be serviced when Green Smile have their equipment serviced.

Observations were made on mitigation of risks when the cricket nets are in use. Quotes to be sought on extending the bays and netting for future consideration.

Rec09/21 Public participation to come to an end.

Rec10/21 To update on the refurbishment of the Recreation ground pavilion and make a recommendation to the Full Parish council for reserves to be made available for this project.

The design is finalised with minor details being tweaked on commencement of the works. The surveyor will be organising a meeting on site with chosen contractor to finalise the provisional sums and final costs. It is planned that at the Full Parish Council meeting on the 5th of July the Parish Council will resolve to award the contract and agree the final cost.

The Tennis Club feel ultimately, they prefer the club house to be situated by the courts. The funding, negotiation of permission from CCPC, planning permission and lifting of the covenant will take CCTC some years as the provision of new flood lighting is taking priority. It also may not be possible. In the meantime, the Club Committee welcome the opportunity of the allocated space in the pavilion. The revision of the plans to have the same floor height for both rooms is therefore a good future proof change to the design.

Currently, the following funds are secured.

Cost of build ¹	£145,666
Recreation Charity funds	£23,051
Cil grant	£90,000
Parish Hall Trust Grant	£20,000
Shortfall	£12,615

¹ Additional costs have been added, more detail on provisional sums, price may go up or down, should be available by Full Parish Council meeting.

The Charity has applied to Winchester City Council's Transformation, Adaptations and Diversification Grant Fund which is Covid related². This was based on providing outside toilets (Covid). We are yet to hear if this is successful, and no deadline has been given. Applications were advertised on a first come, first served basis.

The cost of build does not include the cost of building control inspections, nor the surveyor's cost for managing the build and payments in relation to the build.

It was resolved to make a recommendation to the Full Parish Council that they make available £20,000 from reserves to use towards this project, and delegate to the Clerk the appointment of the Contractor, proposed by Cllr Maggie Hill, seconded by Cllr Shaun Byrne and carried.

Rec10/21 To receive a report from a structural engineer regarding use of punchbags suspended from the ceiling from the Neil Smith Suite for boxercise class at colden common park.

**To receive a quotation for these works
To resolve any next steps**

Macks Fitness wishes to recommence boxercise classes on Monday nights in the Neil Smith Suite at Colden Common Park.

Following an inspection, concerns were raised on the load of the punch bags on the pavilion roof structures.

A building surveyor and structural engineer have attended the site and produced structural calculations and a design of a supporting tube that will fit across the lightwell opening and be bolted through the truss members so that it exerts a downward force on the members, rather than the twisting force exerted by hanging it on the side of one truss. It will need to be manufactured and the Clerk has contacted a supplier recommended by the surveyor for a quotation.

The quote is to supply and fit a support bracket based on engineers' details and information given. With a primer finish for a sum of £325+VAT for one bracket with an additional cost of £145 plus VAT for each bracket thereafter.

The quotation allows for a site visit to confirm dimensions.

It was agreed that a contribution of £200 should be sought from Macks Fitness towards the works, and if this is agreed, an order placed with the works.

Proposed by Cllr John Boyes, seconded by Cllr Shaun Byrne and carried.

The structural design is available on request.

² Applications closed 24th May, grants from £5k to £20K. Clerk has chased decision 15th June, application not particularly strong as focused on business recovery post Covid.

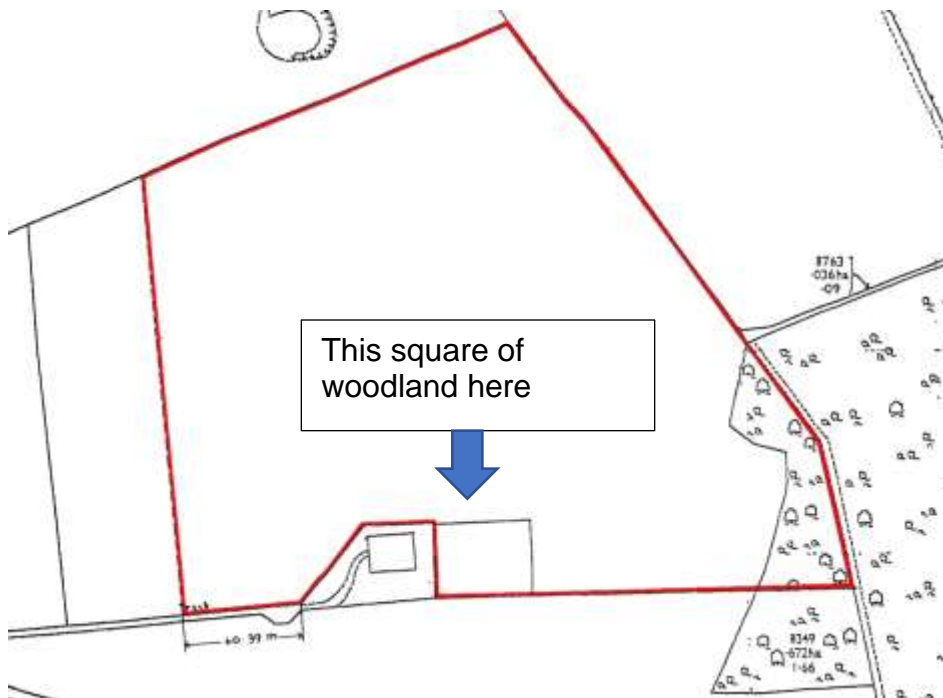
Rec12/21 To discuss the possibility of a pump track at Colden Common Park

If supported, to resolve to consult for support, ask for volunteers to come forward and research costs for further approval.

It was raised on social media that a pump track would be a good addition to facilities in the village.

Woodlands in the villages are not suitable due to their Woodland Tree Protection status.

Cllr John Boyes identified an unused (and until recently, unknown owned piece of land owned by the Council) at Colden Common Park, Boyes Lane.



The area measures approx. 51 metres by 38 metres.

It was Cllr Boyes view that some minor tree works are required, create an entrance, repair fencing and create a track from soil.

It was resolved arrange a meeting with the two residents of the village which have experience in bike tracks to view the area identified and see if it is feasible and affordable. Proposed by Cllr Maggie Hill, seconded by Cllr Jacqui Hadley and carried.

Cllr's Hadley, Byrne, Pearson and Boyes would like to present at this meeting.

Rec13/21 To review the quotes received for resurfacing the path from new road to the recreation ground and any further information or clarifications required.

If appropriate, resolve to award a preferred contractor, pending further approval of funds.

The Parish Council owns the footpath which runs from New Road to the Recreation ground. Last year the Parish Council approved resurfacing of this footpath and budgeted £7,000 for this project. As this project was not completed in the financial year 2020-21, the budgeted funds returned to reserves.

At a Recreation Committee meeting on 1st February 2021, Councillors discussed the footpath and whether it was going to be useful to improve the surface as when the path reaches the Recreation Ground, at certain times of the year, this area is under water. After discussion it was agreed it was the Committee's preference to proceed as planned and the Clerk to obtain further quotes to consider at the next meeting of the Recreation Committee.

The Clerk presented to the Committee 4 quotes to compare. Whilst considering these quotations it was resolved that the rural nature of the path should be retained and this footpath should only be resurfaced in Limestone, with care taken that the finished level must be at the current height.

It was resolved that Quote 2 should be accepted, R&D Surfacing Contractors at the cost of £3,445, subject to the Parish Council making funds available from reserves. A site visit between the contractor, the Clerk and Cllr Boyes should discuss the feasibility of extending the surfacing just beyond the path over the tree roots and explore the costs of installing crate drainage to alleviate some of the flooding.

It was proposed to recommend to the Parish Council that £5,000 be made available from reserves for this project, and the final specification delegated to the Clerk, proposed by Cllr Maggs Pearson, seconded by Cllr Brian O'Neill and carried.

Rec14/21 To receive a request from 9th Winchester Scouts for lighting in the car park area ready for their use of Colden Common Park for meeting during the winter months.

9th Winchester Scouts have requested additional lighting in the car park area ready for their use of Colden Common Park for meeting during the winter months.

Two options were considered, lighting attached to bowls club fence, or bollard lights installed where the dragons' teeth are located to the right of the service road, approximately 6-8 metres apart.

Councillors agreed that bollard lighting would be the preferred option and the Clerk to continue researching costs.

It was noted that no provision has been made in the 2021-22 Parish Council budget for these works.

The matter will be discussed further at the next Recreation Committee agenda.

Rec15/21 To receive a report on bollard barriers at Colden Common Park and agree further information and actions required.

The Committee considered 3 quotations from ASAS Solutions, Cova Security Gates Ltd and Johnson Controls (ADT) at the Recreation Meeting on 11th November. It was agreed to proceed with further firm quotation and specification from ASAS Solutions and a report based on installation of bollards from ASAS was considered.

The cost currently is £13,171, but this cost does not include the cost of running an electricity supply to the unit. A 230v 13-amp electrical supply is required for automated systems, this supply is to be provided externally to the property adjacent to the gate³. The 2021-22 budget has a provision of £15,000 for this project.

It was resolved that the Council wishes to continue to move forward with the project, and asked that in order to resolve to place an order they ask that the Clerk for the following:-

- ***Finalise the cost of the installation of the electricity supply.***
- ***Obtain 2 references from ASAS customers.***
- ***If possible, secure a site visit of a local site which has similar bollards installed.***

Proposed by Cllr Maggie Hill, seconded by Cllr Richard Izard and carried.

Rec16/21 To receive the quotations for illegal encampment works at the Recreation ground pavilion and select a contractor.

Cllr Boyes prepared a specification for works to prevent illegal encampments at the Recreation Ground, Main Road. The specification was for a grassed earth bank and wooden dragon's teeth posts between the Recreation Car Park boundary and the playing field of the Recreation Ground. The intention is to prevent illegal encampments from gaining access to the ground with vehicles and caravans. Three quotations were received.

It was resolved to approve quote 1 for the sum of £7,254 for these works based on drawing JGB, and the accompanying specification dated 16th March 2021. Proposed by Cllr Brian O'Neill, seconded by Cllr Shaun Byrne and carried.

³ Quotation being sought by our preferred electricity contractor, should be available shortly.

Rec17/21 To agree matters for the next meeting

Review the Colden Common Park Car Park surface

Installation of the bollards at Colden Common Park

Installation of additional car park lighting

To discuss any project for consideration in the 2022-23 budget.

To discuss initial research regarding potential provision of a bike track in the village.