

COLDEN COMMON PARISH COUNCIL
MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL
HELD ON MONDAY 8th JANUARY 2018 AT 7.30PM IN THE
BERT STRATTON LOUNGE, COLDEN COMMON COMMUNITY CENTRE

Present Cllr Richard Izard
Cllr Maggie Hill
Cllr Pam Glasspool
Cllr Ann Brown
Cllr Laurence Wilks

Cllr Alex Loughran
Cllr Steve Badham
Cllr Ron Hancock
Cllr Barbara Kelly

Apologies Cllr Rob Humby

In attendance Debbie Harding (Clerk)
Sophie Thorogood (Asst Clerk)
Cllr Sue Cook (WCC)

3 Members of the public

FPC **TO RECEIVE APOLOGIES FOR ABSENCE**
155/17

Apologies were noted as above.

FPC **TO RECEIVE ANY DECLARATIONS OF INTEREST RELATED TO**
156/17 **SUBSEQUENT AGENDA ITEMS**

Cllr Loughran is a Trustee of the CCCA

FPC **PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960**
157/17 **TO RESOLVE TO EXCLUDE THE PUBLIC FROM AGENDA ITEM**
173/17 AS THE BUSINESS BEING DISCUSSED IS LITIGIOUS AND
CONTAINS LEGAL PRIVILEGE.

This item was removed from the agenda as no feedback to report on.

FPC **TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE**
158/17 **FULL PARISH COUNCIL HELD ON THE 4th DECEMBER 2017**

The minutes of the Parish Council Meeting held on 4th December 2017 having been circulated, were considered. They were agreed as an accurate record of the meeting and signed by the Chair. Proposed by Cllr Brown, seconded by Cllr Glasspool and carried with no abstention.

FPC **TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF THE**

159/17 MEETING OF THE FULL PARISH COUNCIL HELD ON THE 4th DECEMBER 2017

The confidential minutes of the Parish Council Meeting held on 4th December 2017 having been circulated, were considered, and were agreed as an accurate record of the meeting and signed by the Chair, proposed by Cllr Hill, seconded by Cllr Glasspool and carried with no abstentions.

**FPC TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC
160/17 RELATING TO ANY MATTERS ON THE AGENDA, OR ASK ANY
 QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

A member of the public reported that the bins in New Road had not been emptied. The Clerk to report this on HCC website.

**FPC TO RECEIVE UPDATES FROM THE ELECTED DISTRICT AND
161/17 COUNTY COUNCILLORS**

Cllr Humby – was not present at the meeting

Cllr Cook – will be attending a meeting at WCC on 19th January to discuss the EBC Local Plan, following an article by Cllr House in the local newspapers. Cllr IZARD clarified further that WCC have been asked if they would like to respond to this article as EBC are not working with WCC. WCC will continue to articulate their concerns, particular regarding technical issues.

This report will go to the Planning inspector so they will see an adjoining authority has concerns.

Cllr Horrall asked to come to the parishes meetings. WCC are in a difficult situation and are following the correct processes.

Cllr Cook has raised a formal objection to the Boomtown application due to expanding attendance numbers and extending opening times. The hearing is on 26th January. Cllr Glasspool asked Cook why she objected to expansion. Cllr Cook feels that the infrastructure cannot cope, with the increase in number of coaches coming will impact on highways through Twyford.

Increase number of coaches coming – impact on highways major traffic through Twyford. Increase by 15,000 and an extra 1000 on Sunday.

Cllr IZARD –

Notes of the parish meeting will be distributed in the next week.

Bin collections missed not only in Twyford but also Colden Common in various streets around both villages. Some residents have waited up to 18 days for collection due to

the delays over Christmas period. Cllrs Cook and Izard have been reporting through customer services.

There is a 2 day turn around if you report missed collections not counting weekends. Smaller vehicle visiting certain roads in Twyford where access issues prevent larger vehicle.

FPC 162/17 **TO RECEIVE AN UPDATE FROM THE CLERK ON ANY MATTERS (FOR INFORMATION ONLY)**

Steve very poorly over Christmas. Clerk managing Kieran over the meantime. Unlikely to have

Cllr Glasspool thanked Cllr Izard and the Clerk for pushing forward the emergency TPO on the oak trees being removed in Skintle Green. The Tree Officer has visited and put emergency TPOs on 3 further trees.

Cllr Izard read out a letter from Steve Brine MP who wants to know about the issues affecting the Parish. Izard asked the Councillors about the main issues – EBC Local Plan/the road impacting CC, environmental issues/countryside, traffic in general, Shawford train station consultations. The Clerk to reply to Steve Brine. Finances – receive less money, expected to do more, expected to pass costs onto residents. Local Plan, traffic, police/HCC/WCC cuts

FPC 163/17 **TO RECEIVE AN UPDATE ON THE WORKS TO THE PARISH COUNCIL OFFICE IN THE COMMUNITY CENTRE**

TO RECEIVE AN UPDATE ON THE OFFICE FURNITURE PROVIDED BY WARRENS
TO RECEIVE AN UPDATE ON ESTIMATED PROJECT COSTS, AND APPROVE ANY SHORTFALL FROM RESERVES

Cllr Wilks was pleased to announce to those present that there is now a lease in place between the CCPC and CCCA.

Renovation work is due to start on 15th January with Tew Brothers as the contractor.

The Clerk met with the contractors, Paul Ashton and the CCCA to discuss access to the room, electrics and the issue of vulnerable children/adults in the building during the week. The Clerk will type up the minutes and distribute in next few days.

The only cost issue that remains in the air is a final quote from Warrens. The Clerk obtained quotes from 2 other contractors alongside Warrens, but they became the preferred supplier.

The contents of the of will be moved out to one of the changing rooms, and the office will be closed for 4 weeks.

The Clerk requires the 2 desks to be removed from the office by Friday 12th and asked the Councillors what they would prefer is done regarding cost. It was agreed to advertise them on the Colden Common residents page.

The CCPC and CCCA have paid for asbestos testing in the ceiling and are awaiting the results. Currently also waiting on revised quote from Tew Brothers regarding extra scope of works, that came out of discussions during meeting on 8th January.

The Clerk requested additional approval from the Councillors to increase amount being used from reserves to pay for the renovation costs. It was discussed that adding 5% onto the budget would take total to £23,150, 10% would be £24,250.

It was resolved to increase the level of delegated authority to the Clerk for costs relating to the renovation of the Parish office to £23,150, as proposed by Cllr Wilks, seconded by Cllr Glasspool and carried.

FPC TO RECEIVE THE MINUTES FROM THE PLANNING COMMITTEE
164/17 MEETING HELD ON THE 19TH DECEMBER 2017

Several applications were discussed:

- Land adjacent to St Helier – 3 x 3 bed houses with garages
Reconsidered and going to try to get them to agree to 2

Greenacres in Hensting Lane
Few concerns but minded to not object if officer

170 Main Road both applications were refused. Owner now appealing against both applications

Retrospective fence at Pennington Close

CC Manor House – sought to roof terrace & conservatory. Would look over neighbours. Loughran offered to visit the neighbours. Application has now been withdrawn.

Church Lane – ground floor/extension work. Neighbours decided not to object.

Land South of Freshfields. Build a stable block. Representation outside of committee and asked Clerk to then make a comment on the application. Izard spoke to Planning Officer dealing with the case who felt it would be permitted. Deadline of 9th January so the councillors discussed during the FPC as to what grounds the CCPC could object. Cllr Hill does not feel there are grounds we could object officially.

Discussed budget recommendations, impact on the community centre car park which the CCPC own if the school expansion goes ahead.

Discussed SLRs location.

Met with Transport??? Officer from HCC?WCC? with IZARD and Hill and asked them to Consider some requests for improvements in CC. Spending money from Sandyfields development (CIL?) so improvements to be made due to the Sandyfields development.

5th March – commencement of work

CIL Money from Abbeyfields/Spring Lane being paid by WCC to CCPC

**FPC
165/17** **TO RECEIVE THE NEW LOGO FOR COLDEN COMMON PARISH COUNCIL**

This matter was deferred to the January agenda.

**FPC
166/17** **TO RECEIVE THE MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON THE 18TH DECEMBER 2017**

Cllr Badham

**FPC
167/17** **TO RECEIVE A RECOMMENDATION FROM THE FINANCE COMMITTEE REGARDING THE COLDEN COMMON PARISH COUNCILS BUDGET FOR THE FINANCIAL YEAR 2018-2019**

TO RESOLVE A FINAL BUDGET FOR THE FINANCIAL YEAR 2018-2019

No matters were raised.

**FPC
168/17** **TO RESOLVE THE PARISH COUNCILS PRECEPT DEMAND TO BE MADE TO WINCHESTER CITY COUNCIL FOR THE FINANCIAL YEAR 2018-2019**

The list

It was resolved the Parish Council's precept demand to be made to Winchester City Council for the financial year 2018-19 of , as proposed by Cllr , seconded by Cllr and carried.

**FPC
169/17** **TO RECEIVE A RECOMMENDATION FROM THE FINANCE COMMITTEE TO REMOVE GATES AND FENCING ISSUANCE COVER OF £61,588 AND SELF-INSURE AGAINST LOSS OR DAMAGE**

It was resolved to receive the recommendation from the finance committee to remove gates and fencing insurance cover of £61,588 and self-insure against loss or damage, as proposed by Cllr Badham, seconded by Cllr Wilks and carried.

**FPC
170/17** **COUNCILLORS INFORMATION AND QUESTION TIME**

Cllr Hancock – the corral?? Type fencing rotting around the green

Badham – frequency of issues on Kings buses. Clerk to write to the school

Kelly – lighting opposite on Church Lane. Security lights opposite affecting resident near Kellys. Security issue for resident

Cllr Cook - asked if official opening ceremony for new office and if Mayor could officiate

**FPC
171/17** **TO RAISE ANY ITEMS FOR THE NEXT AGENDA**

To approve the new Parish logo.

**FPC
172/17** **TO APPROVE ACCOUNTS FOR PAYMENT BY COLDEN COMMON PARISH COUNCIL**

The list of payments was circulated. It will be verified as correct against the list of invoices by a Councillor before being released for payment. A copy is attached to these minutes.

It was proposed to authorise the accounts for payment by Colden Common Parish Council, as proposed by Cllr Badham , seconded by Cllr Wilks and carried.

FPC
173/17

TO CLOSE THE MEETING TO THE PUBLIC FOR THE
CONFIDENTIAL AGENDA ITEM AS RESOLVED IN ITEM **157/17**

TO CONSIDER AN UPDATE IN RELATION TO AN ONGOING
LITIGATION IN RESPECT OF

ANY OFFERS RECEIVED

- MAKING GOOD
- ANY FINANCIAL REIMBURSEMENT TO RELEVANT THIRD
PARTIES

Matters were discussed in relating to an ongoing litigation and contains legal privilege and are contained within a confidential minute.

**COLDEN COMMON PARISH COUNCIL
ACCOUNTS TO BE PRESENTED FOR PAYMENT: Dec 2017**

Accounts certified by the Clerk as correct for payment

Date of Invoice	Payee	Summary of purpose	Cost	Reclaim VAT	Total	Payment Method	* when Paid	Subtotal
25/11/2017	Salaries	November salaries	£5,309.98	£0.00	£5,309.98	BACS	25-Nov	
25/11/2017	Pension	November pensions	£1,569.69	£0.00	£1,569.69	BACS	25-Nov	
25/11/2017	TAX and NI	November Tax and NI	£1,157.79	£0.00	£1,157.79	BACS	25-Nov	
30/11/2017	Allstar	Fuel for grounds van and mowers	£114.90	£22.98	£137.88	DD	07-Dec	
22/11/2017	Vodafone	Vodafone	£115.07	£23.01	£138.08	DD	29-Nov	
19/11/2017	BT	Telephone & Broadband September '17 - January '18	£278.87	£55.77	£334.64	DD	03-Dec	
23/11/2017	Tradepoint	Postcrete and cable ties	£31.32	£6.28	£37.60	DD	31-Dec	
22/10/2017	Lloyds Chargecard	Mailchimp	£15.46	£0.00	£15.46	DD	06-Dec	
		Amazon - new boots for Grounds staff	£19.99	£0.00	£19.99			
		Land registry search	£24.00	£0.00	£24.00			
		Wel Medical - defibrillator for CCP	£378.00	£75.60	£453.60			
		Hill & Smith Ltd - new pedestrian fencing for Rec Ground	£162.31	£32.46	£194.77			
		SurveyMonkey - subscription	£29.17	£5.83	£35.00			
		Amazon - new boots for Grounds staff	£19.99	£0.00	£19.99			
		NFU Mutual Insurance - Temporary tractor insurance	£23.07	£0.00	£23.07			£785.88
08/11/2017	Allotment Charity	Proceeds sale of composter paid to CCPC	£10.00	£0.00	£10.00	BACS		
13/11/2017	Royal British Legion	Donation to Poppy Appeal	£50.00	£0.00	£50.00	BACS		
24/11/2017	Hampshire County Supplies	glue, pens, copier paper, paperclips	£15.08	£3.02	£18.10	BACS		
21/11/2017	Progiene	Cleaning supplies	£91.79	£18.37	£110.16	BACS		
21/11/2017	Rigby Taylor	Green cone nozzles	£12.00	£2.40	£14.40	BACS		
23/11/2017	Surrey Hills	Legal advice for Asset Nomination appeal	£230.00	£46.00	£276.00	BACS		
24/11/2017	British Gas	Recreation Ground pavilion gas charges	£56.64	£2.83	£59.47	DD	13-Dec	
09/11/2017	WCC	Dog bin emptying July-September 2017	£455.00	£0.00	£455.00	BACS		
15/10/2017	Mid Hants Fire Protection	Fire Risk Assessment Recreation Ground pavilion	£175.00	£35.00	£210.00	BACS		
15/10/2017	Mid Hants Fire Protection	Fire Risk Assessment Colden Common Park pavilion	£175.00	£35.00	£210.00	BACS		
01/11/2017	DJ Scott	Call out charge to repair Kubota tractor clutch	£40.00	£8.00	£48.00	BACS		
04/12/2017	DJ Scott	Repairs to Kubota tractor	£1,719.57	£343.90	£2,063.47	BACS		£2,111.47
04/12/2017	Petty Cash	Restore petty cash	£48.62	0.00	£48.62	CHQ		
					£0.00	BACS		
Total			£12,328.31	£716.45	£13,044.76			

			Last Month	Change
Fixed Term Deposit - Co-op	Matured - Zero balance	£0.00	£0.00	£0.00
Fixed Term Deposit - Lloyds	Matured - Zero balance	£0.00	£0.00	£0.00
	Total Long term reserves	£0.00	£0.00	£0.00
CCPC -Admin Account	Account Number - 00385887	£17,672.01	£28,325.62	-£10,653.61
Deposit Account balance	Account Number - 01213095	£148,130.89	£158,123.44	-£9,992.55
	Total available funds (excluding long term)	£165,802.90	£186,449.06	-£20,646.16
		Total		
	Total available funds after above bill paid (Some of the above payments marked * have cleared already)	£161,268.32	£174,045.55	-£12,777.23
	Fidelity Guarantee	£250,000.00 £88,731.68		