



**Minutes of the meeting of the Policy, Procedures and Staffing Committee.
Held at Michael King Pavilion, Recreation Ground
Main Road, Colden Common, SO21 1RR,
on Wednesday, 28th February 2024 at 7pm**

Present: Cllr Maggie Hill (Chair)
Cllr Alex Loughran
Cllr Hazel Crosthwaite
Cllr Rob Veck

Apologies: None

In attendance Debbie Harding (Clerk)
3 members of the public

P13/23 To receive any apologies for absence.

No members were absent.

P14/23 To receive any declarations of interest related to subsequent agenda items.

Cllr Veck declared a personal but not prejudicial interest as a customer of the Willow Tree.

P15/23 To resolve to approve and sign the minutes of the meeting of the Policy, Procedure and Staffing Committee held on the 13th November 2023 as an accurate record of the meeting.

It was resolved to accept the minutes as an accurate record of the meeting held on the 13th November 2023, proposed by Cllr Rob Veck, seconded by Cllr Alex Loughran and carried.

It was resolved to accept the confidential notes as an accurate record of the meeting held on the 13th November 2023, proposed by Cllr Rob Veck, seconded by Cllr Alex Loughran and carried.

P16/23 To receive any questions from members of the public relating to any matters on the agenda,

3 members of the public were present.

P17/23 To receive an update from the Clerk on any matters (for information only)

No update was given

P18/23 To review the Parish Council use of open spaces policy and make a recommendation to Full Council

To review the agreement for the Willow Tree to trade on the Recreation Ground Car Park and make a recommendation to Full Council

The open spaces policy was reviewed, and changes were recommended to Full Council for adoption.

The Committee discussed the agreement with the Willow Tree Coffee pod. The Current agreement is in place until early May, and it was recommended that the current agreement its continuance be determined by Full Council.

Proposed by Cllr Maggie Hill, seconded by Cllr Hazel Crosthwaite and carried.

P19/23 To consider a vexatious complaint policy and recommend its adoption to Full Council

It was resolved to recommend adoption of this policy to the Parish Council, proposed by Cllr Maggie Hill, seconded by Cllr Rob Veck and carried.

P20/23 To consider a policy for adding road safety education messages or promote the Remembrance period or Neighbourhood Watch campaign on the village gateways and recommend it to Full Council

The Committee felt that any campaigns attached to the village gateways would start many requests for interest groups such as pass wide and slow campaign and neighbourhood watch to request their campaign to use the gateways for awareness campaigns.

It was therefore the recommendation of the Committee that the Parish Council adopt a policy to not allow road safety, education messages or any materials to be added to the village gateways. Proposed by Cllr Maggie Hill, seconded by Cllr Hazel Crosthwaite and carried.

P21/23 To consider any matters for future agendas

Quality Council status