

**COLDEN COMMON PARISH COUNCIL**  
**MINUTES OF THE RECREATION COMMITTEE**  
**HELD ON WEDNESDAY 30<sup>th</sup> OCTOBER 2013 AT 7.30PM. IN THE**  
**BERT STRATTON LOUNGE, COLDEN COMMON COMMUNITY CENTRE**

<b>Present</b>	Cllr Richard Izard	Cllr Jean Bligdon
	Cllr Mike King (Chair)	Cllr Nick Goddard
	Cllr Patrick Hunter	Cllr Viv Stevens
	Cllr Ron Hancock	Cllr Maggie Hill
	Cllr Steve Badham	

**Apologies**

<b>In attendance</b>	Debbie Harding (Clerk)	Vanessa Kitt (Asst Clerk)
	12 members of the public	Steve Hewlett (Asst GTO)
		Roger Atkinson (GTO)

**REC51/13 APOLOGIES**

No apologies were received

**REC52/13 DECLARATIONS OF INTEREST**

No declarations of interest were received.

**REC53/13 TO ELECT A CHAIR AND VICE CHAIR FOR THE COMMITTEE**

53/13/1 – *Cllr Izard proposed Cllr King as Chairman of the Recreation Committee seconded by Cllr Bligdon and carried unanimously. Cllr King signed his declaration of office.*

53/13/2 – *Cllr Izard proposed Cllr Hancock as Vice-Chair of the Recreation Committee, seconded by Cllr Badham and carried unanimously. Cllr Hancock signed his declaration of office.*

**REC54/13 TO APPROVE THE MINUTES OF THE LAST MEETINGS HELD ON THE 24<sup>TH</sup> JUNE 2013 AND THE 11<sup>TH</sup> SEPTEMBER**

*The previously circulated meeting minutes of the 24<sup>th</sup> June were taken as read proposed by Cllr Maggie Hill, seconded by Cllr Bligdon and carried. Cllr's Izard Goddard, Stevens and Hunter abstained.* Clerk

*The previously circulated meeting minutes of the 11<sup>th</sup> September were taken as read proposed by Cllr Badham seconded by Cllr Bligdon and carried. Cllr King abstained.*

**REC55/13 TO APPROVE THE CONFIDENTIAL MEETING MINUTES OF THE LAST MEETING ON THE 11<sup>TH</sup> SEPTEMBER 2013**

*The previously circulated confidential meeting minutes of the 11<sup>th</sup> September were taken as read proposed by Cllr Izard seconded by Cllr Badham and carried. Cllr King abstained.*

## **REC56/13 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Derek Brunger reported on behalf of the Allotment Committee. At the AGM an allotment holder requested that the hedge adjacent to Ash close be lowered.

The secretary of the Allotment holders association has found a document which was part of the agreement to build the St Vigor estate. This specifies that the hedge be kept between 3 and 5 metres in height.

The hedge height is within these guidelines, however, could benefit from a management plan.

Clerk

The Allotment holders will be having a clear up at the end of November.

Michael Blackstaff voiced his frustration that over the last 15 years he is aware of the constant stream of requirements from the FA to the football club. Most of these demands are totally unfair on a small but successful club such as CCFC. They are expected to have the same facilities as a heavily subsidised club. Mr Blackstaff requested that instead of trying to tackle symptoms the Parish Council should write to Greg Dyke at the FA. The Clerk agreed to write such a letter.

Clerk

Mr Blackstaff asked if the Clerk could research whether a covenant exists on part of the recreation ground which prevents development in favour of King Charles Cottage or Yew Tree Cottage.

Clerk

Ernie Warren has requested if the Council could investigate what the cause was of the Willow tree dying on the green on Church Lane.

Clerk

## **REC57/13 UPDATE ON MINUTES**

57/13/1 – The Clerk gave an update on the play area repairs which Roger and Steve have been working on. They include two items of the trim trail on the Triangle, an item of trim trail on the green and the slide on the green.

The ground technical team will be shortly sanding down the equipment on the triangle and re-painting it.

GTO

57/13/2 – A householder in Whitebeam Close has raised concerns over the shallow roots from a silver birch planted outside her property. The roots are growing into her garden and protruding on her lawn and restricting the planting of shrubs. Advice from the tree officer at Winchester City is that pollarding the tree will kill it. It was agreed that the policy is not to remove any trees on Parish land in the village unless they are dangerous. The Clerk to write to the householder advising them that the Parish does not wish to fell the tree and that the best course of action would be to increase the lawn level in the garden.

Clerk

The Clerk has commissioned a tree survey for the Recreation ground, Allotments, triangle, and the oaks adjacent to Whitebeam Oaks. This will take place w/c 25<sup>th</sup> November 2013

57/13/3 – Recreation ground footpath.

The Clerk has been advised by HCC that filling the cracks on the footpath on the recreation ground with bitumen as potentially slippery. HCC highways have suggested contacting a company called Road Tech and the Clerk will investigate this company and report back. The cracks may reseal during wet weather.

Clerk

57/13/4 – The Clerk has sought quotations on the restoration of the benches on the recreation ground and will report back on progress.

Clerk

58/13/5 – A discussion took place on the request for the Community Centre to hold a classic car rally at Colden Common Park in May 2014. The Community Centre have requested to charge for entry and parking for the event. It was agreed that it would not possible to charge for entry as the park must be available for recreational activities, families, dog walkers, bowling club and playground users. The Parish Council are supportive of letting the facilities to the Community Centre for this fundraiser at a cost of £150.00, but only donations can requested for entry and not enforced. The booking clerk will need to see site of the relevant public liability insurance for the event and liaise directly with the Chair of the CCCC on this matter.

Clerk

The Clerk reported that repairs have taken place on the Skateboard park lighting, and the Southern Co-operative have donated £724 to provide two new bins.

The Clerk has received a request from Trailer Training to use Boyes Lane as a practise area. Due to the poor state of repair to the car park, and the conflict with users of the park arrival and departure, it was agreed to refuse this request.

Clerk

Mark Stone, Main Road is currently having building work to his property. He has requested to place a skip in Recreation ground car park for a limited period. It was agreed that this was acceptable.

Clerk

The Clerk has not received any further interest for development of a Tennis Association.

### **REC58/13 COLDEN COMMON FOOTBALL CLUB (CCFC)**

58/13/1 - To receive an update from CCFC on the recent discussions regarding the required pavilion standards for step 7 football and CCFC preferred options

A representative from CCFC spoke outing a proposal for improvements to the pavilion.

It was originally thought that footprint would need extensive work to bring it into line with step 7 football, but the Club now believe it possible to reach the requirements with no alteration to the footprint of the building. The Football stadium improvement fund can provide money for improvements, subject to acceptance. The fund can contribute a maximum of £20K up to a maximum of 70% of the total cost. The application would need to be made jointly with the Parish Council.

The works will include an Internal re-design, using some of the garage storage area. The ride on mower would still be stored in part of the garage area. The front of the

pavilion will have 2 extra front doors and improved step access. Any upgrade of the facilities would benefit all the parties which will use it, including outside toilets for members of the public.

The cost is estimated at £15K, with 70% funded by grants and 30% being funded by the club.

Cllr Badham asked why CCFC do not wish to move to Boyes lane. The club feel this would be a loss of identity and the quality of the playing surface is not as good as the Recreation ground. Other concerns were the length of season; possible clashes with cricket games and game regulations stipulating only one game can be played at one time. It was felt that Boyes Lane could accommodate the extra capacity if required with support from all users.

Clarity was asked on the requirements of hard standing. Hard standing and a fixed barrier is not a requirement of step 7 football at this moment in time. CCFC was led to believe hard standing would be a requirement and although it is required at the moment it may be a requirement in the future. It is CCFC belief it will become a necessity in the future.

Cllr Izard reiterated the complication that the Pavilion is built on charity land and the extension is actually situated on land owned by the neighbouring property.

Cllr Goddard requested information on the condition of grant being 10 year tenure. Dave Hadfield has spoken to Football foundation who has said as it is a joint application it will be accepted.

Dave Hadfield confirmed there are no cost implications for the Parish Council, only permission is being sought not funding.

Cllr Badham raised a concern that development of the pavilion by a 3<sup>rd</sup> party puts the council in a difficult position. What happens if the club and the Parish council disagree on something that was difficult to resolve. It was felt CCFC would have a big hold over a public asset. Dave Hadfield responded that CCFC and the Parish Council have been working together for 40 years. The Football Club would be the main user, but the tennis club and other users could expand into the area.

A discussion took place on the original mandate of the charity and Cllr Goddard highlighted that the statement can be read in two different ways.

Wayne French spoke on behalf of CCYFC. As users of the Recreation ground the Club would be supportive of improvements to the pavilion, and would also support CCFC sharing facilities with them at Boyes Lane. It was felt that the clubs could co-exist quite happily

Wayne French also advised the Committee that the demand for over 11's football may decrease in the future.

CCFC's season starts from the 2<sup>nd</sup> weekend of August and finishes on the 3<sup>rd</sup> weekend of May. Friendlies are played from the last week of June.

Derek Conway spoke on behalf of the Youth Centre Charity. The charity is still pursuing building a Youth Building at the school; however, permission may be delayed for a couple of years whilst admission numbers are being reviewed.

The Charity had previously talked about a facility at the recreation ground, and this may be a consideration in the future if the school site flounders.

A discussion took place regarding time frames. Feedback on an application should be ¾ weeks. 3 quotes will be required for any works.

It was agreed that if a final decision was required, the matter who need to be referred to a Full Parish Council meeting for a decision.

The Clerk to agenda the item for decision at a Full Parish Council meeting.

Clerk

### **REC59/13 TO RECEIVE REPORTS FROM THE FOLLOWING**

#### **Grounds Technical Officer**

Fair Oak are unable to lend us the earth quaker to help with pitch drainage this year. The Clerk to write formally to Fair Oak and ask them if they would re-consider. Colden Common Cricket Club has written to congratulate Roger, Steve and Terry on the condition of the Cricket Pitch.

The Clerk to copy the letter to Terry Forder-Stent to thank him for this assistance.

#### **Footpaths**

Cllr Izard and Roger have a meeting planned with HCC regarding the footpath which runs adjacent to 90 Church Lane to Valley Close. It cannot be established who owns the land.

**Woodpeckers Environmental Group** will be meeting between 10 to noon on Sunday at Church Pond.

#### **Bowling Club**

The Bowling club reported a good season with membership increasing.

### **REC60/13 TO AGREED TERMS OF REFERENCE FOR THE COMMITTEE AND RECOMMEND THEM TO THE PARISH COUNCIL FOR ADOPTION**

Draft terms of reference for the Recreation Committee were circulated prior to the meeting.

The Clerk made a representation on behalf of Cllr Bryant. He felt that section 8 should be removed as currently no management agreement is in place.

It was felt that as the wording states execution of ANY management agreement in place. On this basis it should stand.

*It was resolved to recommend the terms of reference for the Recreation Committee to the Full parish Council for adoption. Proposed by Cllr Richard Izard, seconded by Cllr Maggie Hill and carried unanimously.*

**REC61/13 TO REVIEW THE DRAFT BUDGET FOR THE RECREATION COMMITTEE FOR THE FINANCIAL YEAR 2014-2015 AND RECOMMEND TO THE FINANCE COMMITTEE FOR REVIEW**

The draft budget for the recreation Committee was reviewed.

It was agreed that the Clerk, the Chair of the Finance Committee and Chair of the Recreation ground meet with CCFC and the Bowls Club to discuss the grounds maintenance for the year commencing 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2014.

Any discussions will be brought back to the Full Parish Council for decision.

The project items within the budget will be discussed in more detail by the Full Parish Council as the budget process progresses, however, the Committee agreed that the items identified require consideration.

Quotations for project items are being sourced to enable more accurate budget setting.

Cllr Izard indicated that open space funding should be released in respect of the Planning applications at Dunfords and the Apex Centre, which could be budgeting for in grant income to offset the play area costs.

The Clerk to identify specific figures and dates for release of monies.

Clerk

**REC62/13 TO CONSIDER A CONFIDENTIAL MATTER WHICH IS EXEMPT UNDER THE PUBLIC BODIES (Admission to meetings act) 1960 –**

To discuss confidential aspects of the budget setting process – employment matters

Please see confidential minute.