

**COLDEN COMMON PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
HELD ON THURSDAY, 3rd NOVEMBER 2016 AT 7.30PM. IN THE
COLDEN COMMON COMMUNITY CENTRE, COLDEN COMMON**

Present Cllr Pam Glasspool (Chair) Cllr Jean Bligdon
Cllr Ann Brown Cllr Steve Badham
Cllr Jill Stevenson (at item 24/16) Cllr Patrick Hunter
Cllr Maggie Hill

Apologies Ricky Swain (CCCC) Cllr Izard

In attendance Debbie Harding (Clerk) Steve Hewlett (Groundsman)
Colin Blake (CCYFC) Adrian Kelly (CC Shed)
Teresa and Rob (FC Common) Barbara Kelly (footpaths)
Dave Hadfield (CCFC) Rob Veck (CCTC)
Ken Brady (CCFC) at item 33/16

REC19/16 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

REC20/16 DECLARATIONS OF INTEREST

Cllr Badham declared a non-prejudicial interest as a member of The Colden Common Shed.

REC21/16 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 29TH JUNE 2016

It was resolved that the minutes of the Recreation meeting held on 29th June be approved an accurate record of the meeting, proposed by Cllr Ann Brown and seconded by Cllr Jean Bligdon and carried. Cllr's Badham, Hunter and Hill abstained.

REC22/16 UPDATE ON MINUTES FROM THE LAST MEETING AND OTHER MATTERS (for information only)

The Clerk gave an update as follows:-

Skateboard Park

The hole in the ramp has been fixed at a cost of £734 plus VAT and an insurance claim has been made (less £250.00 excess)

The box which houses the electrical supply has been fixed at no cost to the Council
The graffiti needs removing.

Tree Work

Tree work for 16/17 St Vigor Way is now complete
Other tree survey work has gone out to tender

Kissing gates

Winchester Ramblers have given a provisional date of the 14th November to install the 3 new kissing gates.

Cricket Covers / Nets / Screens

The cricket covers have been removed.

One of the cricket screens has a flat wheel and cannot be moved. It has also received damage, probably due to footballs being kicked against it.

The Cricket nets have been installed.

Bowling Terrace / water pump

No progress has been made on the cracks in the retaining wall. The Clerk is unsure of urgency. The pump appears to be working sufficiently now.

Recreation ground car park

Very little feedback has been received on the consideration of the parking eye scheme. It will be discussed in the coming months by the Parish Council and the Recreation ground charity, but as taken a back seat due to other business.

Staffing matters

We welcome Matt to our Grounds team to started on Monday.

We managed to get the van insurance down from a premium of £2500 per annum to Approx £500 per annum by moving to the NFU insurance (who insure the tractor)

The premium above has road rescue with home assist cover to the policy and loss of use cover. Legal cover is included as standard.

The Parish Council has cancelled the existing van insurance policy with Savage and Bullock are awaiting the refund of the premium.

Noticeboards

Many of the noticeboards are hard to read as the Perspex has been affected by UV. Glasdons do not offer refurbishment of the noticeboards but they do offer replacement glazing kit for £45.86 + VAT. We would need fit the Perspex.

It was resolved to replace the Perspex on one board and assess the result before continuing with the others.

New boards are £463.50 each

REC23/16 TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS. (FOR INFORMATION ONLY)

TO RECEIVE ANY COMMENTS OR POINTS FROM USERS ON ANY MATTERS ON THE AGENDA PRIOR TO THE COMMITTEE MAKING ANY DECISIONS ON AGENDA ITEMS BELOW

CCYFC – Dog fouling is a constant issue. CCYFC feel that the Council can probably do no more than they are already doing.

Parking at the Recreation ground is a problem, particularly on Sundays.

CCYFC would like to permanent fix “respect” boards on the Recreation pavilion and the Bowls Green fencing at Boyes Lane.

CCTC – The opening took place last Sunday. The Club has had a meeting with the LTA and WCC last night to discuss marketing programmes that the club can ride on the back of to encourage members. The Club are concerned on meeting the targets on the business plan but both WCC and the LTA feel there are achievable and offered support. The Club has a further meeting on the 26th November to look a possible funding avenues and other support that can be offered. The club is ironing out a few teething problems with the clubspark booking system. Currently the club has 28 members with benefits, and 2 members with lower tier membership. The LTA have advised that the pickup will probably takes place in April. Replacement lighting is being looked at with initial estimates of £15,000 per court. Sports England has an eco-fund and LED lighting although more expensive will in the long term reduces maintenance and running costs. The Club will focus on 2 courts to start with.

The Chair congratulated the Club on the opening last week and the progress with membership which was echoed by the Committee.

Steve Hewlett – Grounds and Facilities Manager - Steve led thanks to Terry Forder-Stent who once again came to our rescue whilst Steve was on Jury Service and Sam had departed. Matt Anstey started with us on Monday and is a welcome addition to the team. Hedge Cutting will start next week

Adrian and Barbara Kelly have been unwell since September, but footpaths that have been walked have no issues to report.

The Colden Common Shed now has charity status and two trustees have an appointment with vicar to discuss the lease agreement with the Church Trustees. The planning Application is going ahead. Estimated costs are approx. £60,000 including VAT.

Cllr Glasspool thanked Men in Sheds for agreeing to plant the Saplings at the rear of the Pavilion on Main Road, along the fence line with Yew Tree Cottage,

FC Common – The team require some clips for the goal nets. FC Common Grounds enquired if the pitch will now go back to its original width.

The grounds team will provide more clips and widen the pitch and the Clerk will investigate crown raising on the Oak Tree. Clerk

FC Common have requested access to the courts to retrieve balls from the Tennis courts during matches. Currently the Tennis Committee has refused access to the courts for football clubs to protect the surface from football boots. FC Common have some serious concerns over this as match balls are £35.00 per ball and losing balls may stop the game. Rob Veck will ask the Tennis Committee to discuss this potential problem once again. CCTC

Cllr Jill Stevenson arrived at 19.37

FC Common ask the Committee to look at the goal posts on the Recreation ground for replacement. Clerk

REC24/16 TO NOTE COLDEN COMMON CRICKET CLUBS PROPOSED MERGER WITH OTTERBOURNE CRICKET CLUB AND REQUESTS FROM OTHER CLUBS TO USE THE WICKET EVERY OTHER SATURDAY

Colden Common Cricket Club and Otterbourne Cricket Club have agreed to merge and have now agreed on the name 'Colden Common and Otterbourne Cricket Club'. The Club is expecting to put out 3 teams next year. They will field 1 side at Colden Common Park and 2 sides at the Waterworks in Otterbourne.

It is hoped that by pooling resources they can grow as a club and if successful move to 4 sides, hopefully back using both all weekends back at Colden Common Park in the next few years. Without a youth structure the Club have only gained a couple of players over the course of every season and were left in the position to either merge or return to one side.

The Clerk has contacted Twyford and Fair Oak Cricket Clubs to offer available pitches to these clubs. The Committee has asked the Clerk to advertise the space available on the Information service before speaking with two clubs from outside the immediate local area who have requested to use Colden Common Park next season. Clerk

REC25/16 TO RECEIVE THE QUOTATIONS FOR THE PAINTING OF THE NEIL SMITH SUITE AND ENTRANCE CORRIDOR, CONSIDER VIREMENT OF FUNDS AND WARDING THESE WORKS TO A CONTRACTOR.

3 Quotations have been obtained for the redecorating of the corridor and Neil Smith Suite at Colden Common Park

Internal decoration quotes have been received as follows:

Quote A	Quote B	Quote C
£1800.00	2350.00	£1640.00

External decoration quotes have been received as follows

Quote A	Quote B	Quote C
£1280.00	Didn't quote	£1150.00

The Clerk has references for both quote a and c.

It was resolved that the Recreation Committee accept quote c for redecorating of the Pavilion at Colden Common Park for both internal and external decoration, the internal decorating cost being funded within the current budget 2016-17 for pavilion maintenance and the external decorating to be provided for in the 2017-18 budget, proposed by Cllr Pam Glasspool, seconded by Cllr Steve Badham and carried.

REC26/16 TO CONSIDER THE QUOTATIONS FOR THE REPLACEMENT WET POUR IN THE TODDLER PLAY AREA ON THE GREEN

The Clerk approached three companies to repair/replace the wet pour. Cllr Badham queried that only two quotations were available. The Clerk confirmed that only two companies chose to quote as follows and it was not possible to get a third quote.

Quote	Repair	Replace
a	£1105.74	not quoted
b	Declined	£1200.00

The repair quote a is for 300 width of repair in green, with new edging

The replacement quote b is removal of the all the existing wet pour and overlay the entire area with a rubber mulch that requires no edging.

Quotes could be financed by the other areas / green play equipment maintenance line in the 2016-17 recreation budget.

It was resolved that the Recreation Committee accept quote b for the replacement of wet pour in the Toddler play area of the Green, to be funded by the other areas/ green play equipment maintenance budget 2016-17, proposed by Cllr Jill Stevenson, seconded by Cllr Ann Brown and carried.

REC27/16 TO CONSIDERED REINSTATEMENT OF THE SKATEBOARD AREA LIGHTING AND MAKE A RECOMMENDATION TO THE FULL PARISH COUNCIL

The police have suggested that the area between the car park and skateboard park is opened out by removing some of the hedging and willows. This will increase passive surveillance of the area.

It was felt that this work should be carried out prior to the lighting on the skateboard park being turned back on.

It was resolved to advertise for volunteers for a working party to do this clearing work and once the work has been completed look at reinstating the lighting, proposed by Cllr Glasspool and carried unanimously.

REC28/16 TO CONSIDERED REMOVAL OF THE REMAINS OF SKATEBOARD AREA FENCING

The fencing which remains is in a poor state of repair and large amount are missing. It serves no purpose in its current state.

It was agreed to ask the grounds team to remove the fencing around the skateboard park with immediate effect, proposed by Cllr Glasspool and carried unanimously

Grounds

REC29/16 TO DISCUSS A SOLUTION TO STORE THE RECREATION GROUND GOAL POSTS AND REMOVAL OF ALL STORAGE BEHIND THE PAVILION

It was agreed to removal all items stored behind the pavilion.

Grounds Team

CCFC, CCYFC and FC Common were asked to put forward any ideas for storage of the goalposts.

CCFC
CCYFC
FC
Common

REC30/16 TO CONSIDER THE TWO QUOTATIONS RECEIVED FOR TREE AND HEDGE WORKS AND CONSIDER USING A CONTRACTOR FOR WORKS IN THE VILLAGE ON A "DAY RATE BASIS"

Given the grounds team is now at full capacity it was resolved to not sub-contract any hedge works.

REC31/16 TO CONSIDER A CHARITY WALKING RELAY AT THE RECREATION GROUND IN 2017 ORGANISED BY CLLR KELLY AND THE MAYOR OF WINCHESTER ON EITHER 1ST JULY 2017

It was resolved to give permission for a charity walking relay on the Recreation ground on the 1st July 2017, proposed by Cllr Pam Glasspool, seconded by Cllr Maggie Hill and carried.

REC32/16 TO DISCUSS THE RECENT MEETING WITH COLDEN COMMON BOWLS CLUB AND THE REQUEST TO HAVE FREE ACCESS TO THE NEIL SMITH SUITE WHEN IT IS NOT BOOKED, SHOULD THE CURRENT ARRANGEMENT WITH THE GREEN ROOM BE CHANGED TO MAKE WAY FOR A PARISH COUNCIL OFFICE, AND MAKE A RECOMMENDATION TO THE FULL PARISH COUNCIL

The Chairman thanked the Bowls Club for the very comprehensive briefing note they had produced.

It was noted that should the Club lose access to the Green Room, in addition to the requirement for S&D matches, 25 friendly matches would need access to a room for Tea and Coffee making facilities.

The Committee noted its content and will take this information forward to meeting of the Full Parish Council on Monday evening.

The Chair also thanked the Bowls Club for their understanding of the situation and their willingness to be flexible, despite their concerns and disappointment with the potential of losing the green room.

REC33/16 TO CONSIDER A REQUEST FROM CCYFC FOR A SUMMER TOURNAMENT AT BOYES LANE WITH USE OF THE PAVILION ON THE 3RD OR 4TH JUNE 2017

Colin Blake will go back to CCYFC to find out the exact requirement for a tournament for the Council to consider if it is possible.

REC34/16 TO CONSIDER AN OFFER FROM TAYLOR WIMPY / CCFC TO INFORMALLY MEET TO DISCUSS REFURBISHMENT OF THE EXISTING RECREATION GROUND PAVILLION AND REPORT TO THE PARISH COUNCIL / RECREATION CHARITY TRUSTEES

Cllr Badham and Cllr Stevenson declared a non-prejudicial interest as Trustee of the Colden Common Shed and committee member of Colden Common Tennis Club.

The Recreation Committee are in favour of a fact-finding meeting with CCFC, to see the proposals on the table with estimated costs.

The afternoon of 14th, 15th or 16th November was proposed
Cllr Stevenson, Badham and Glasspool will attend with Dave Hadfield and Ken Brady from CCFC.

Jenny Gray (Colden Common Youth Centre Charity) and Colden Common Scouts will also be invited to attend.

REC35/16 TO CONSIDER A REQUEST FROM THE CCCA TO HOLD COMMON HAVE A GO THE GREEN ON SATURDAY 20th MAY 2017

In principle, the Council gives permission and supports this event, however, would like more information on what exactly will take place on the day.

REC36/16 TO AGREE MATTERS FOR THE NEXT MEETING, 2ND NOVEMBER 2016

No matters were raised.

Briefing for Parish Councillors Colden Common Bowls Club

This season's use of Green Room (GR)

The club operates on three levels of games

League matches This season we had 6 S&D Championship matches on Thursday nights and 6 S&D Combination matches on Tuesday nights. It is customary to provide a sit down meal to both teams after the match. On Tuesdays there are 18 players and at least 4 other members. On Thursdays there are 32 players and at least 4 supporters. These meals are held in the Neil Smith room (NSR). These can be postponed due to weather, sometimes as late as 4 pm.

Friendly matches. There were 25 matches are held in the afternoons and cater for members who do not want to get involved in leagues. These are usually finished with tea and a bun. Numbers vary a lot and can range from 21 to a whole coach of visitors from the likes of Littlehampton. Most of these friendly matches have been accommodated in the GR but sometimes the NSR is needed. 3 further Saturdays and Sundays require the use of NSR for President's day and club finals

Roll ups. These are where a group of friends decide to go to the club and roll a few woods. All members can play at any time between 11 am and dusk. Usually this ends with a cup of tea in the GR when most of the world's problems are sorted.

All this is affected by the weather. League matches are virtually played whatever the weather as long as the green is fit for play. The other games where the result is ancillary to a good social occasion the game is stopped to allow the shower to pass. So all adjourn to the GR for tea.

Then there is the green team, members who look after the green. In the season they meet two mornings a week, or more if needed, to maintain the green. This is followed by coffee in the GR. We are sure that the members come for the coffee and chat more than the work. The club relies on this voluntary labour it makes the club viable. From time to time matches have to be cancelled due to weather, a few have to be rearranged.

There are also members, probably the older ones, who just call in for a cup of tea and a chat

A GR facility is available in all clubs.

During the 2016 the GR was used a great deal. All members had access at all times.

Accommodation needs

This season's agreement gave us exclusive use of the GR from 15th April until 30th September. The club needs an area where they can drop in for a coffee and a chat. Members do not want to get tables and chairs out. We would like this area to be available any time all season as it was this summer.

The club has a liquor licence and thus stocks. These need to be kept securely and some cooled. As we cater for meals we keep stocks of basics to keep cost down.

We currently have four fridges. As part of this catering we have a quantity catering equipment and crockery. This needs to be securely stored.

We have equipment to run the club that cannot be stored in a shed, it needs secure storage.

Among our assets, our club has a reputation as a friendly club with an easy going attitude. At the moment membership is lower than it has been and there is to be a recruitment campaign during the cold winter months. The facilities we have supplied until now are a big draw.

Our agreement with the Council and other users of the NSR

Since its formation the Club have had a flexible attitude to the use of the NSR.

Over the years we have given extra money to CCPC when we can afford it. Last year we gave £900.00 with VAT this equates to £1,100, ex gratia.

The number of matches is shown above and shows the needs of the club. Most of these can be met with a flexible attitude. On occasions Bowls have shared the NSR with the Cricket Club as that was the need. We have always worked flexibly with Andy Mack.

If during a match there is a shower the players will look for shelter to see if will pass. It is easy to imagine the reaction of the members if the NSR is empty and a restrictive agreement prevents them making tea.

It is not possible to the count the hours that the Club has used to GR during this summer. Under the current agreement we can use the NSR for free on a number of occasions. Until this year we were not charged for the occasional extra use of that room if it was available. Some events require the use of the NSR, such as President's day. These dates are booked in advance and paid for.

There is no way that the club can pay for the everyday use of the NSR.

The current use of the NSR by others is of a scale that the Club can work with. The worries are the increase in families in the village requiring more accommodation for groups, and deterioration in the relationship with some available facilities. No one can predict the future. It is understood that the Council is under pressure to make best financial use of its property.

If use next year is similar to this year our Club can make it work with co-operation and flexibility.

Suggestions

1. A calendar, a diary or similar is kept, possibly by the parish clerk, showing definite bookings and is available for consultation by all so that if there is a clash the groups can work them out.
2. The club are given use of the store room near the kitchen and it is exclusive use or with one other. This would enable things to be locked away.