

**COLDEN COMMON PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
MONDAY, 7th OCTOBER 2019 AT 7.30PM IN THE
PARISH OFFICE, COLDEN COMMON COMMUNITY CENTRE,
COLDEN COMMON**

Present Cllr Maggie Hill
(left at item 36/19)
Cllr Philip Seedwell
Cllr Joanna Battle
Cllr John Boyes

Cllr Pam Glasspool
Cllr Richard Izard
Cllr Ron Hancock
Cllr Steve Badham

Apologies As detailed below
In attendance Debbie Harding (Clerk)
Sophie Thorogood (Asst Clerk)
Derek Conway, CC Bowls Club
Amanda James, CC Tennis Club
Geoff Edwards, CC Otterbourne and Sporting Wessex Cricket Club
Paul Nicholson
Dave Cann

REC18/19 APOLOGIES FOR ABSENCE

All committee members were present.

REC19/19 TO RECEIVE ANY COUNCILLOR DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS, IN RELATION TO ANY ITEMS ON THE AGENDA

Cllr Izard declared he is Vice-President of the Cricket club

REC20/19 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 3rd JUNE 2019

The previous circulated minutes of the meeting held on the 3RD June 2019 were confirmed and accepted as a true record of the meeting, proposed by Cllr Pam Glasspool, seconded by Cllr Maggie Hill and carried.

REC21/19 TO RECEIVE AN UPDATE FROM ANY ACTIONS FROM THE LAST MEETING OR OTHER GENERAL UPDATES FOR INFORMATION ONLY

1 Salix Bybylonica pendula (willow) will shortly be ordered to be planted on the open space on Church Lane

A solution to the rotting coloured pegs in the toddler area of the Green is still outstanding.

A sign which highlights the Recreation ground and the Tennis Club from Main Road has been installed free of charge by Winchester City Council

New signage at Colden Common Park has been installed

The new parish path map has been installed to the left of the Co-op

The Colden Common Park alarm has been serviced.

New manhole covers have been ordered for Colden Common Park, one for the septic tank and one for the manhole cover near the pavilion which needs the structure reinforcing and a new heavy-duty metal cover.

The Tennis Club would like a sign down by the Courts saying "Colden Common Tennis Club" with the website address. This proposal was supported, the Club to provide a proof with dimensions for final approval.

Amanda
James

REC22/19 THE MEETING TO ADJOURN FOR PUBLIC PARTICIPATION WHICH TAKES PLACE IN AGENDA ITEM

The Chairman adjourned the meeting.

REC23/19 TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS. (FOR INFORMATION ONLY)

Amanda James, Colden Common Tennis Club

The Tennis Club thanked the Parish Council for arranging the sign on Main Road via Winchester City Council.

The tennis club has 181 Basic and 90 advanced members.

Paul Nicholson, Woodpeckers Environmental Group

Paul spoke about concerns in moving the fish bench from North Pond. The viewpoints he put forward were around the risk of it breaking whilst being moved and the history of the bench. It was felt that enough benches are in place at Church Pond. If the council were to consider replacing the bench, it was felt that an unnatural product would not be in keeping.

Derek Conway, Colden Common Bowls Club. The green was considered one of the best in the area at the end of season. Precise membership numbers are not known.

Geoff Edwards

Colden Common, Otterbourne and Sporting Wessex Cricket Club

The season has gone well with the 1st Team having been promoted.
The third team may fold and go elsewhere which is not a big concern for the club.
The wicket played well no complaints.

The costs of maintaining the wicket were more this year due to the amount of work to be done. The 2020 licence for the cricket club needs to be considered at the December Recreation Meeting.

The Cricket Club will inform the Council of the date that they require use of the Pavilion till 8pm for the club BBQ's.

A long-term aspiration is that the club would like cricket covers. The Council will consider this, once the Club has firm plans.

The club AGM will be held shortly, this will not be at Colden Common Park.

One of the site screens is not awaiting repair and currently cannot be moved due to lack of wheels. The Cricket Club will need to decide to scrap or keep the second screen.

Dave Cann, 9th Winchester Scouts

Dave confirmed that the container will be painted green, before it is moved to Colden Common Park.

REC24/19 PUBLIC PARTICIPATION TO COME TO AN END

Public participation came to an end

REC25/19 TO UPDATE ON MATTERS IN RELATION TO 9TH WINCHESTER SCOUT'S FIREWORKS EVENT AT COLDEN COMMON PARK ON SATURDAY 9TH NOVEMBER

A discussion took place on the fireworks event.

The Clerk and Dave Cann have met and run through the event management plan and location of the fire has been agreed. Winchester City Council's conditions around exits and numbers of attendees still stands from last year. This plan will shortly be sent to Winchester City Council for approval.

The restriction of numbers to 2,500 people is the same arrangement as last year and the plan is to sell as many tickets as possible prior to the event and manage the last available tickets at the gate.

The location of the fire has been agreed with Dave Cann. It is to be located between the football pitch and Cricket square so the whole of the area between the football pitch and the cricket square can be cordoned off. The Cricket square fencing needs to be ordered. Green Smile will reinstate quickly (at 9th Winchester's cost) to ensure the boundary is fit for the cricket season next year.

The Clerk has a checklist of details to run through with the event leader as per previous years which includes insurance, advertising, access, communication to residents and cleaning etc and will manage this accordingly.

The comment made from one of the stables from last year's event was to change the type of music to be played for the horses (avoidance of trumpets and horns) and the grand finale noise. This has been communicated to 9th Winchester.

The Council made a specific request to manage the size and height of the fire. This was noted by Dave Cann as a matter to discuss with the lead bonfire steward. A tighter control will be put on wood deliveries.

The posters to please in addition to the other stipulations advertise that it is park and stride and include the Recreation ground as a parking location (albeit limited) in addition to the Community Centre car park and Taylor Wimpey.

The Clerk to e-mail Sgt Gilmour to request police support on the night.

REC26/19 TO REVIEW A DRAFT LICENCE BETWEEN 9TH WINCHESTER SCOUTS AND THE PARISH COUNCIL TO STORE AND ACCESS A SHIPPING CONTAINER FOR THE USE OF 9TH WINCHESTER SCOUTS EQUIPMENT AND MAKE A RECOMMENDATION TO THE PARISH COUNCIL TO ENTER INTO SUCH A LICENSE AGREEMENT

A draft license was circulated prior to the meeting and some changes recommended by the HCC legal team were discussed.

It was agreed to make the license term annual in line with the other licenses from 1st April annually.

9th Winchester to provide an access key to the Parish Council so it qualifies as a license and not a lease.

Cllr Glasspool asked that a clause regarding subletting be included and some changes in the text be made in section 3.8.

In section 4.1.2 it was agreed to increase the notice for period to not less than 6 months.

It was resolved to send a revised proposed licence to 9th Winchester Scouts, and recommend to the Parish Council to approve and sign the lease at the November Full Council meeting, proposed by Cllr Pam Glasspool, seconded by Cllr John Boyes and carried.

REC27/19 TO CONSIDER A REQUEST FROM THE CRICKET CLUB TO USE AN AREA OF THE KITCHEN FOR A BAR AND OPERATE A BAR ON FIXTURE DAYS IN THE NEIL SMITH SUITE.

It was confirmed that alcohol cannot be sold in the Pavilion at Colden Common Park, unless the council has a premises license, or the Cricket Club has applied for a temporary event notice. DPS and personal licenses cannot be used to sell alcohol and selling alcohol drinks packaged with food is also not permissible.

It was resolved that the Parish Council does not wish to provide a premises license to enable the Cricket Club to operate a bar during the cricket season but would support license applications made to Winchester City Council for specific events under the Temporary Event Notice.

Proposed by Cllr Maggie Hill, seconded by Cllr John Boyes and carried.

REC28/19 TO CONSIDER A REQUEST FROM THE SPORTING WESSEX TO SELL ALCOHOL AT THEIR HOME FIXTURES

Sporting Wessex Football Club were unable to attend the meeting and withdrew this request.

REC29/19 TO RECEIVE AN UPDATE ON THE BOWLS GREEN IRRIGATION SYSTEM AND AGREE ANY FURTHER ACTIONS

The quotation from Quality Irrigation was discussed. The Clerk has approached many irrigation companies, but Quality Irrigation have been the only company to attend a site visit and provide a quote.

It was felt that a breakdown of the costs in the quote would be helpful, particularly in relation to the costs of any underground tank which potentially could be avoided and reduce costs due to no ground works.

It was agreed that the Clerk will contact Quality Irrigation and ask for a breakdown of the costs and explore options for reducing costs.

The Committee felt that the Bowls Club should research funding streams with the support of the Parish Council as other organisations in the village have achieved such as the Tennis Club the Colden Common Shed and the Church toilet project.

This matter to be on the agenda again at the December meeting, with updated information.

REC30/19 TO CONSIDER PLACING AN ORDER FOR NEW FENCING AND A PIECE OF PLAY EQUIPMENT ON THE RECREATION GROUND TO BE PROVIDED BY VITAPLAY

TO RESOLVE THE SUPPLIER OF OUTSIDE GYM EQUIPMENT AND REVIEW THE CURRENT SHORTFALL IN FUNDING.

It was resolved that the Committee suspend financial regulations and place an order with Vitaplay UK limited for play area fencing, wet pour repairs and victory rope end swing on the Recreation Ground as detailed below.

The Clerk to negotiate the installation of Rhyno mulch under the two entrance gates as part of the order. Proposed by Cllr Pam Glasspool, seconded by Cllr Steve Badham and carried.

Victory rope end swinger installed with Rhyno Mulch safety surfacing	£10,722,00
1 metre high bow top play area fencing, powder coated finish in Green with two black gates	£ 8,103.97
Edge repairs to the toddler unit, flat swings (wetpour) and over skim the bay swings Rhynomulch	£ 1,830.00
Removal of concrete block (required for victory rope end swinger to be installed)	£ 425.00
Total plus VAT	£21,080.97

The Clerk to liaise with Vitaplay to determine the recommended location of the gates in terms movement safety and convenience for play users. The Clerk to check that the rope end swing will be installed ensuring that movement clash is avoided.

The Clerk ask the installer to confirm that the swing will be installed as per the manufacturer's instructions, with recommended fall space and free space.

It was further resolved that the Parish Council confirm The Outdoor Gym Company as the preferred supplier for outdoor gym equipment. The Clerk to continue detailed discussion on choice of kit and firm quotations in order that the Clerk can apply for funding and ask the Committee for final approval, funding permitted. Proposed by Cllr Richard Izard, seconded by Cllr Ron Hancock and carried.

REC31/19 TO CONSIDER A REQUEST FOR A BUGGY FIT FITNESS CLASS TO BE HELD AT COLDEN COMMON PARK FROM JANUARY 2020.

It was resolved to approve Buggy Fit at Colden Common Park with the following conditions

- ***The Parish Council to have approved the dates and times it will take place.***
- ***The operator to provide a risk assessments and insurance prior to commencement of sessions.***
- ***The operator must not use buggies on the on the football pitches or cricket boundary (use the perimeter)***
- ***The operator must sign a declaration that they will risk assess prior to each event for ground conditions and the event must not take place if the ground is at risk to rutting or slippery due to rain.***

Proposed by Cllr Pam Glasspool, seconded by Cllr Steve Badham and carried.

REC32/19 TO AGREE AND APPROVE A STORAGE SOLUTION / LOCATION FOR THE GOAL POSTS ON THE RECREATION GROUND

It was resolved that the goal posts should be stored facing each other one set on the south and one on the east boundary of the Recreation Ground and chained together. Proposed by Cllr John Boyes, seconded by Cllr Steve Badham and carried.

REC33/19 TO DISCUSS THE MEGA FLOW TANKS PROVIDING HOT WATER FOR COLDEN COMMON PARK PAVILION AND DISCUSS OPTIONS FOR SAVING ENERGY.

It was resolved to turn off mega flow tanks 3 & 4 to save energy. The result of this will be no hot water in Changing room 3, outside W.C's, Changing room 4, ladies toilet, disabled toilet, ***Proposed by Cllr Steve Badham, seconded by Cllr Pam Glasspool and carried.***

Tanks 1 and 2 to be put onto a timer system, heating up only at weekend when required for football or cricket.

The Clerk to get quotes for the hot water heaters for consideration at a future meeting for the ladies' toilet and disabled toilet as a starting point.

REC34/19 TO CONSIDER MOVING THE "FISH BENCH" FROM NORTH POND TO CHURCH POND AND INSTALLING A BENCH MADE FROM RECYCLED MATERIAL IN NORTH POND AS A REPLACEMENT

The concern on moving the bench from some residents were discussed and considered, but the Council feel that the bench will deteriorate much quicker if it is not moved to an alternative location. It is a memorial bench and a sculpture, and the Committee feel it is worth preserving for as long as possible.

The Committee felt that the point raised about installing a bench made from recycled material in the wood was valid, and therefore it was felt that a bench made from an Oak Trunk would be more appropriate.

It was resolved to ask the Environment agency to move the Fish Bench from North Pond to Church Pond. Proposed by Cllr Ron Hancock, seconded by Cllr John Boyes and carried.

REC35/19 TO CONSIDER QUOTATIONS FOR THE RESURFACING OF THE SECTION OF VEARS LANE WHICH BORDERS NORTH POND AND IS OWNED BY THE PARISH COUNCIL AND THE CONTRACT.

The Parish Council own a section of Vears Lane under title deed HP 534432.

Two grounds work contractors quoted for the works. ***It was resolved that the Parish Council suspend the financial regulations and accept the quotation from R&R Contracting for the price of £3,575+vat Proposed by Cllr Pam Glasspool, seconded by Cllr John Boyes and carried.***

The Clerk will contact R&R and ask that they meet the Clerk and Cllr Boyes on site prior to the commence of the work to agree the grip locations and discuss the ditches.

The Clerk to draft a letter to the residents of Vears Lane, advising them of the planned works.

REC36/19 TO UPDATE ON THE RIGHTS OF WAYS RESURFACING PROJECT

The Clerk updated on the rights of way project. Current levels of funding mean that the “goat path” the path from Spring Lane cannot not be funded from the current ring fenced £65,000 from the Highways contributions from the Sandyfields development and the Cil grant application of £25,000 to Winchester City Council. The rights of way part of the project costs are £40K and to tarmac The Green (excluding the goat path) is £50k.

The Clerk has requested a meeting with the HCC project manager to discuss the quote for the tarmac works on The Green to discuss the detail of the areas the quote covers and the specification including subbases and edging.

Cllr Maggie Hill left the meeting.

REC37/19 TO RECEIVE A TENDER FOR THE ANNUAL HEDGE CUTTING AND AWARD THE CONTRACT

That the Parish Council suspend the financial regulations and resolved to accept the three-year quotation from C&D Trees as follows

Jan 20	£7,725
Jan 21	£6,825
Jan 22	£6,825

for the hedge cutting in the village for the areas as detailed in the tender. Proposed by Cllr Steve Badham, seconded by Cllr Pam Glasspool and carried.

REC38/19 TO AGREE ANY PROJECT TO BE CONSIDERED FOR THE 2020-21 RECREATION GROUND BUDGET

It was agreed that the following items are *essential* for 2020-21 budget

- Fencing at Colden Common Park
- The toddler area on the Green
- Bowls Club pump
- A New piece of play equipment on the Triangle

Wildflower areas are a desirable item, the Clerk to research.

REC39/19 TO CONSIDER ANY MATTERS FOR THE NEXT MEETING.

Bowls Club pump

Licenses for the Bowls Club and the Cricket Club for 2020-21

A draft budget