

**COLDEN COMMON PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
HELD ON WEDNESDAY 16TH MARCH 2016 AT 7.30PM. IN THE
COLDEN COMMON COMMUNITY CENTRE, COLDEN COMMON**

Present Cllr Pam Glasspool (Chair) Cllr Maggie Hill
Cllr Richard Izard Cllr Jean Bligdon
Cllr Ann Brown

Apologies Cllr Patrick Hunter
Sharon Nichols (Little Wizards)
Richard Pond
Dave Hadfield (CCFC)
Andy McNeil
(hoping to arrive after his class)
Steve Hewlett
Rob Veck
Barrie Pitman

In attendance Debbie Harding (Clerk) Jenny Gray, Woodpeckers
Adrian Kelly Barbara Kelly (Footpath Warden)
(The Colden Common Shed) Colin Blake (CCYFC)
Teresa Fisher and Rob Waller 5 members of the public
(Common sports)
Ricky Swain and John Regan
(Colden Common Cricket Club)

28/15 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

29/15 DECLARATIONS OF INTEREST

Cllr Izard declared an interest as a member of the Bowls Club
Cllr Badham declared an interest as a Trustee for Colden Common Shed

30/15 TO ELECT A VICE-CHAIR FOR THE COMMITTEE AND RECEIVE THEIR DECLARATION OF OFFICE

Cllr Badham was proposed as Vice chair of the Committee by Cllr Izard seconded by Cllr Maggie Hill and carried.

31/15 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 11TH NOVEMBER 2015

It was resolved that the previously circulated minutes of the Recreation Committee meeting on the 11th November 2015 were an accurate record of the meeting, proposed by Cllr Richard Izard, seconded by Cllr Stevenson and carried.

32/15

UPDATE ON MINUTES FROM THE LAST MEETING AND OTHER MATTERS - (FOR INFORMATION ONLY)

TREES

- Updated tree surveys are taking place by an independent contractor on the Recreation ground, Bluebell Wood, Whitebeam Close and Valley Close
- The Parish is still waiting for planning permission to be granted on the TPO trees which are overhanging 16 /17 St Vigor Way
- The sick Oak in Bluebell Wood has been authorised for pollarding by WCC. C&D Trees have been asked to quote
- The removal of some of the trees in the hedge which separates Tees Farm Road and The Triangle has been ordered. Steve and Sam will manage this work

FOOTPATHS

The kissing gates have been installed on footpath 11. The Parish Council has written again to the landowner about footpaths 8 and 5.

The same land owner has been asked for permission for volunteers to open up footpath 6.

HEDGES

Sam and Steve have done a fantastic job of hand cutting the hedges this year.

PLAY AREA CHECKS

Steve and Sam have been on a playground safety course.

Playground Wet pour has been cleaned and weekly safety checking is taking place.

WCC will shortly be conducting the independent yearly safety report.

The edges on the wet pour on the toddler play area on the green needs maintenance. Steve will be asking Panda to quote.

PA1 AND PA6 SPRAYING

This training is still outstanding.

GRASS CUTTING

HCC have cut some of the Parish Council owned area of grass this week in error.

VAT

Independent professional advice has indicated that the Parish Council does not need to charge VAT for rent of land (except sports pitches) and the pavilion. The Council has been charging VAT for these bookings, but has been absorbing the cost of VAT and not passing this additional cost onto the users. As reported at the Parish Council meeting last week, the Clerk will be claiming this VAT back. The advice from our accounting professional is therefore to not increase the cost of hiring CCP for the financial year 2016-17.

SKATEBOARD PARK

The new electrics box will be installed when the clocks spring forward by MRC electrical.

TENNIS COURTS LIGHTS

It has been discovered that the floodlights which are not working have been out of action for approx. 5 years. MRC electrical have replaced a fuse and got one more floodlight working. To get the last floodlight working will require a cherry picker to be hired, replacement cabling and bulbs which are approx. £150 each. 12 Bulbs are required at a cost of £1,800 plus labour. The tennis coach is happy to continue with one flood light not working. It was therefore agreed to not commission any more work at this time.

REC33/15 TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC INCLUDING ANY UPDATES FROM

The Grounds team

In the Grounds and Facilities Manager absence the Clerk gave his update.

Hand cutting hedges this year have been an enormous success with an enhanced visual appearance and no tractor damage to the verges. 4 large neglected areas have been tackled in St Vigor Way, Alder Close, Ash Close and the Recreation ground.

Several areas have been cleared of bramble and will be sown with native wildflower mix shortly.

The majority of bus Shelters have been cleaned.

Decorating of changing room 1 is underway at Colden Common Park.

Colden Common Bowls Club – Derek Conway

The Bowls Club have a view on item 36/15. The view is that Colden Common Park is a Sports facility, and although the pre-school provides revenue to spend on maintenance and improvements for the Parish, sports clubs need to be able to hire the Neil Smith Suite in the evening and the Bowls Club object to leaving the pre-school equipment left out overnight.

Colden Common Youth Football Club – Colin Blake

Pitch 1 has been unplayable and the football club request that the earth quaker be used to help drain the pitch. Unfortunately, the Parish Council no longer have access to the earth quaker.

Quotes for a contractor could be sought which would be subject to further discussion on the cost versus benefit.

CCYFC feel that two adult size pitches could be a possibility at Colden Common Park.

Recreation Charity – Debbie Harding

The hedge alongside Main Road has been cut back dramatically. The application to register the Recreation ground with the land registry has been submitted.

Colden Common Football Club - Ian Steele

CCFC shared concerns over dog fouling. CCFC only have 2 games left this season at Boyes Lane. The Parish Office has produced a new map of all the dual use litter/dog waste bins in the village.

Colden Common Cricket Club – John Regan

The cricket club are training with pre-season nets and an indoor bowling machine. A few new players have been attracted.

The Colden Common Shed – Adrian Kelly

Shed membership is still growing with enquiries from Eastleigh and Winchester.

Footpath Warden – Barbara Kelly

Walking the footpaths in Winter has been difficult, particularly footpath 16. Volunteers are poised to trim footpaths as required.

Colden Common Tennis Club – Jill Stevenson

The Quiz night and tennis marathon were a great success with funds raising a combined total amount of £3321.00, including gift aid. The total club funds stand at £5,500. Unfortunately, the Biffa grant application was not successful. The club has a few other avenues to pursue for grant funding and are working on matters which can run parallel to grants being determined, for example a coaching contract. The LTA grant application deadline is the 29th June 2016 with a decision date of the 10th August 2016.

FC Common - Teresa Fisher.

The Club found the dog fouling at Colden Common Park at unacceptable levels. Washing the kit it was far from pleasant. The Club has been successful this year and definitely wish to return next season. The Club wish to continue playing at the Recreation ground and would like priority on the pitch next season if possible.

Barbara Kelly suggested a volunteer group to pick up dog mess on a Friday morning.

Woodpeckers – Jenny Gray

The Volunteers for Clean for the Queen removed 75 bags of rubbish from the village. Thanks to the WI, Girl Guiding, The Colden Common Shed and members of the Methodist Church. The Scout litter pick event will be held on the 18th April 2016.

A similar litter picking event is due to take place in October which is promoted by the Keep Britain tidy campaign

Woodpeckers have been successful in the WCC grant application to replace the information board at CCP which was stolen

The Clerk reported that Mike King's memorial bench has been installed at Colden Common Park. Bluebells will be planted around the bench.

34/15 TO CONSIDER THE PROVISION OF PITCHES AT BOYES LANE AND COMMENCE DISCUSSIONS ON THE PREFERRED SIZES FOR NEXT YEAR.

It is not possible to fit the 9 v 9 pitch under the cricket square as originally first thought. This is due to the run off required and the planned extension of the cricket nets.

It is possible to mark a 9 v 9 pitch in both pitches 2 and 3 next season in blue paint. CCYFC to advise whether this is their preferred option for next season. CCYFC

The Grounds and Facilities manager to arrange a meeting with CCYFC to discuss requirements of CCYFC and then consult with other users. G&F Mgr CCYFC

Another adult pitch at CCP would be preferable, due to the flooding issues at the Recreation ground.

35/15 TO CONSIDER THE QUOTATION FOR NEW CRICKET NETS AT COLDEN COMMON PARK AND RECOMMEND TO THE FULL PARISH COUNCIL PLACING AN ORDER.

A paper detailing the quotation from Stuart Canvas as circulated prior to the meeting.

Scope of Works

Remove all old carpets from the existing system.

Excavate and extend the existing 2 lanes by 14m, complete with a 140mm sub base.

(note no new subbase for existing lane area)

Supply and install 2 x new heavy duty 48.3mm steel cages - each cage consisting of 3 x bays each being 3.65m long, 3.65m wide and 4m high.

All spoil to remain onsite

The design will include:

Each 24m Lane being fully carpeted using our Stuart Canvas Products Deluxe Cricket Carpet.

10m of our Performance Batting shock pad, Stuart Canvas Products 12 will be installed in each lane.

14m of our Load absorbing bowling shock pad, Stuart Canvas Products Pad will be installed in each lane.

New 3mm netting in black or green, throughout the facility.

Colden Common Cricket Club confirmed they could fund the majority of the shortfall in funding. The funding is now as follows:-

Confirmed funding	Source	NO VAT reclaim	Funding Value
£1,200.00	Hampshire Playing fields	£240.00	£960.00
£2,280.00	Cricket Club funds	£456.00	£1,824.00
£1,900.00	WCC grant		£1,900.00
£500.00	HCC Grant		£500.00
£5,500.00	Parish Council		£5,500.00
£11,380.00	Total	£696.00	£10,684.00

£10,780.00 Net cost

£10,684.00 Secured funds

£96.00 Shortfall

* As the Hampshire playing field and Cricket Club funds as not PC fund we have to pay VAT on this income

Cllr Glasspool recommended that the Committee recommend the Parish Council place an order for new cricket nets at Colden Common Park with Stuart Canvas Products for a value of £10,780 plus VAT, seconded by Cllr Richard Izard and carried.

36/15 TO CONSIDER A PROPOSAL FROM LITTLE WIZARDS TO RUN A PRE-SCHOOL 51 WEEKS OF THE YEAR IN THE CCP PAVILION BETWEEN 9-6PM, PACKED AWAY ON A FRIDAY ONLY (EXCEPT FOR BOWLS CLUB 7 S&D MATCHES)

A proposal from Little Wizards Pre-School to operate 51 weeks a year, 5 days a week from 9am to 6pm was discussed.

It was unanimously agreed that although the Parish Council value the service that the pre-school offers the community, the room must be packed away every evening in a style with is similar to the pre-school which operates out of the Patrick Moore Room in the Community Centre. The pre-school must ensure that no personalisation is left in the Neil Smith Suite or hallway with the exception of dedicated notice boards for display use. The Clerk to meet with Little Wizards and discuss additional storage possibilities and notice boards if required.

Clerk

37/15 TO CONSIDER AN AGREEMENT WITH THE COMMITTEE OF COLDEN COMMON SHED TO REVIEW THE TERMS OF USE INCLUDING CONSIDERATION OF PAYMENT

The Colden Common Shed Trustees would like an agreement on the use of the shed. The Trustees feel that although the shed is currently not contributing any income rental they have spent a lot of time improving the facility. Shed membership is limited and a large rent is not feasible at this time. Funding is purely via membership. The shed has been successful in attracting grant applications from WCC and HCC but this funding has been used to buy specific equipment.

A membership of 20 people covers the annual insurance, first aid course etc. The Trustees would like to remain at the Recreation ground as long as possible with a minimum of 3 months' notice to quit.

The Committee noted that this charity was fulfilling a demographic which no other village organisation caters for and that it had great benefit to Colden Common and neighbouring villages. Referrals to the shed are received from the doctor's surgeries and other agencies to aid general well-being.

A discussion took place on the electricity consumption of activities taking place in the shed. It was felt that the Colden Common Shed should cover the cost of any electricity they use.

It was proposed by Cllr Glasspool that the Colden Common Shed can continue to use the garage area of the Recreation ground pavilion, the toilets, kitchen and meeting area until such a time that the Parish Council and or Recreation Charity decided that is no longer fit for purpose and requires refurbishment or development. The monthly rent that the Parish Council will charge in capacity of administrator for the charity will be £20 per month. A quarterly invoice will be raised by the charity; to be paid to the charity. This proposal was seconded by Cllr Brown and carried.

The Clerk to write formally to The Colden Common Shed.

38/15 **TO CONSIDER THE LETTER FROM THE PARISH HALL TRUST REGARDING THE PROVISION OF A WIDER COMMUNITY USE BUILDING ON THE RECREATION GROUND.**
TO DISCUSS THE FUTURE USE OF THE RECREATION GROUND AND PAVILION AND RECOMMEND TO THE FULL PARISH COUNCIL AND RECREATION GROUND CHARTY

Cllr Glasspool declared that she is the secretary for Colden Common Parish Hall Trust.

Jenny Gray spoke on behalf of the Colden Common Youth Centre Charity. The School are still keen on a youth building, but this concept has many problems. One issue is parking. The building will be sustainable by being let during the day for a pre-school and this will mean the same drop off time as the school and the school envisage problems with parking. When Bryant homes gave land to the school they did so with restriction covenants if the land was developed. The biggest issue is that HCC will only look at a 25-year lease which is prohibitive to building a permanent building. No grant streams will consider that length of lease as adequate.

The Youth Centre Charity has looked at the Recreation ground before as possible location for a youth building.

It was noted that the Parish Council already owns a large pavilion, the Recreation charity owns the pavilion on the Recreation ground and the Parish Council own the Community Centre, albeit currently leased to the Colden Common Community Association.

A new building on the Recreation ground which could service youth provision and sporting changing rooms would be large and costly, and would be another large asset for the Parish Council to manage. It is not likely to obtain income to sustain its maintenance and longevity.

A possible solution could be developing the building without changing rooms and using the Recreation ground for youth football only which do not use shower rooms.

The letter from the Parish Hall Trust talks about consideration of a grant to the Recreation ground charity for development of the building. Cllr Izard to ask the Parish Hall Trust what funding they have, and what level of grant they may consider.

Cllr
Izard

It was resolved the original working party of Cllr Carry, Izard, Glasspool and Brown meet to discuss what the future purpose of the recreation ground and a building might be, look at constraints and size, funding and feasibility and bring back to a future meeting.

39/15 TO RECEIVE A LETTER FROM 9TH WINCHESTER SCOUTS TO REQUEST USE OF COLDEN COMMON PARK FOR THE FIREWORK DISPLAY ON THE 5TH NOVEMBER 2016

It was resolved to give permission in principle for 9th Winchester Scouts to hold a fireworks display at Boyes Lane on the 5th November, subject to further consultation with the neighbours, proposed by Cllr Hill, seconded by Cllr Jill Stevenson and carried.

40/15 TO RECOMMEND TO THE FULL PARISH COUNCIL TO PURCHASE A NEW MOWER FROM DJ SCOTT FOR DUAL USE ON THE CRICKET SQUARE AND PLAYGROUNDS AS CONTAINED IN THE 2016-17 BUDGET

It was resolve to recommend to the Parish Council to purchase a new mower to the value of £840 as contained in the 2016-17 projects budge for use on the cricket square and the play areas. Proposed by Cllr Ann Brown Seconded by Cllr Pam Glasspool and carried.

41/15 TO AGREE MATTERS FOR THE NEXT MEETING

No matters were raised. The meeting closed.