

**COLDEN COMMON PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
HELD ON WEDNESDAY 13th SEPTEMBER 2017 AT 7.30PM. IN THE
COLDEN COMMON COMMUNITY CENTRE, COLDEN COMMON**

Present Cllr Pam Glasspool (Chair) Cllr Steve Badham
Cllr Maggie Hill Cllr Ann Brown
Cllr Richard Izard

Apologies CC & O Cricket Club Patrick Hunter
Barry Pitman (CCBC)

In attendance Debbie Harding (Clerk) Steve Hewlett (Groundsman)
Derek Brunger (Allotments) Adrian Kelly (CC Shed)
Amanda James Ian Steele (CCFC)
Wayne French (CCYFC)

REC APOLOGIES FOR ABSENCE

15/17

Apologies for absence were noted as above. It was noted that sadly, Cllr Jean Bligdon has resigned from the Council

REC DECLARATIONS OF INTEREST

16/17

Cllr Badham declared he was a Trustee of Colden Common Shed

REC TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 14th JUNE 2017

The minutes of the meeting held on the 14th June 2017 were circulated prior to the meeting. It was resolved to approve the minutes as an accurate record of the meeting, proposed by Cllr Maggie Hill, seconded by Cllr Glasspool and carried.

REC UPDATE ON MINUTES FROM THE LAST MEETING AND OTHER MATTERS

18/17

The Clerk had no further contact from the parishioners who was interested in purchasing some memorial benches

The insurance company has reported they will settle the compensation claim for the accident which happened at the Recreation ground play area in the summer.

The outside painting of the Colden Common Park Pavilion is scheduled to commence week commencing 25th September

Out of necessity, the Clerk has ordered a new engine for the strimmer and hedge cutter at the cost of £650

The parts have been ordered for the repairs to the toddler play area on the green

The WI have expressed an interest in the darts practice taking place in the Pavilion on Main Road.

The Skateboard lights have failed and an electrician asked to investigate the fault.

A local resident is hoping to organise a village wide “crazy golf” activity in various locations around the village next May. This has been advertised on the Parish Council information service, to gauge interest and form a committee to get it off the ground.

Risk fire assessments for both pavilions have been commissioned w/c 2nd October 2017

No update is available from Woodpeckers on the management of the fish stocks in Church Pond.

The Clerk has sought clarification on the management of TPO Woodland areas. A TPO woodland means that the whole area of trees is protected. No healthy trees can be pruned or cut nor can any saplings be removed without a TPO application made to WCC Council. This is so that the wood can naturally regenerate itself. Deadwood can be removed from the trees for safety without permission. Hedges can be cut as they do not form part of a Woodland TPO.

An agreement has been reached to specification of the area of land adjacent to 2 Hazel Close.

The Small Claim for the replacement gate at Colden Common Park has been settled.

The dispute with Shentons solicitors regarding the hedge adjacent to 14 Whitebeam is still ongoing.

The seat matts and ply lining for the Parish Council Van are still outstanding.

REC 19/17 **THE MEETING TO ADJOURN FOR PUBLIC PARTICIPATION WHICH TAKES PLACE IN AGENDA ITEM 20/17**

REC 20/17 **TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS. (FOR INFORMATION ONLY) TO RECEIVE ANY COMMENTS OR POINTS FROM USERS ON ANY MATTERS ON THE AGENDA PRIOR TO THE COMMITTEE MAKING ANY DECISIONS ON AGENDA ITEMS BELOW**

Written representations from both CCFC and CCYFC were made prior to the meeting regarding the consideration of changes in the facilities available in the Recreation Ground pavilion, Main Road. These were circulated to the Committee members prior to the meeting.

Steve Hewlett gave a verbal update on the management of the pitches and open spaces over the last months. The Assistant groundsman has resigned and the recruitment process has commenced.

Pitch 1 has been under renovation which has been very successful. The biggest challenges faced have been equipment failure of pedestrian mowers and strimmer engines not being fit for purpose.

REC 21/17 **PUBLIC PARTICIPATION TO COME TO AN END**

REC 22/17 **TO CONSIDER THE WORDING FOR THE NEW SIGN ON MAIN ROAD RECREATION GROUND TO INCORPORATE THE COLDEN COMMON TENNIS CLUB**

It was resolved that the Clerk would source a proof for signage at the Recreation ground which would include "home of Colden Common Tennis Club"

REC23/17 **TO RECEIVE AN UPDATE FROM THE BOWLING CLUB ON THE CLOSE DOWN PROCEDURES FOR BOWLING GREEN**

Barry will be standing down as Chairman of the Bowls Club for the 2018-19 season. A new Committee will be appointed at the AGM and the Clerk has requested a meeting to review the lease and other matters.

REC24/17 **TO RECEIVE AN UPDATE FROM THE GROUNDSMAN FOR THE CLOSE DOWN PROCEDURES OF THE CRICKET PITCH**

The loam has been ordered and the square will be scarified (weather permitting) next week). Both Colden Common and Otterbourne teams will be using Colden Common Park next season as a home ground. Other clubs enquiries for pitches next year have been declined on this basis.

REC25/17 **TO DISCUSS THE 2017-18 FOOTBALL SEASON AND CONSIDER A RECREATION FACILITIES USER POLICY FOR RECOMMENDATION TO THE FULL PARISH COUNCIL**

A draft user agreement was presentation to the Council, it was agreed to e-mail it to the two football clubs for comment prior to adoption.

REC26/17 TO NOTE THE DATE FOR THE VILLAGE FIREWORKS DISPLAY, MANAGED BY 9TH WINCHESTER SCOUTS ON THE 4TH NOVEMBER AT COLDEN COMMON PARK, AND THAT PITCHES MAY BE UNAVAILABLE THAT WEEKEND

A meeting is arranged between Derek Conway and the Parish Council on Friday 22nd at 10am. The meeting will be held at Colden Common Park.

The pitches will not be available on the 4th or 5th November for football matches.

The relocation of the fire between pitches 1 and 3 will be discussed.

REC27/17 TO UPDATE ON THE PROPOSAL FROM THE COLDEN COMMON SHED TO LEASE THE PAVILION ON THE RECREATION GROUND

The Colden Common Shed required a decision on leasing the pavilion by August 2017. The PC could not give a decision within that timescale, so the Shed are pursuing Church Rooms as a location. No timescale has been discussed for a move although a lease has been prepared and awaiting signing.

The Trustees are looking at two sheds for their workshops and are sourcing grants for the project.

REC28/17 TO CONSIDER THE PREFERRED DIRECTION OF FUTURE USE OF THE RECREATION GROUND AND REFURBISHMENT OF THE PAVILION AND MAKE A RECOMMENDATION TO THE FULL PARISH COUNCIL

3 Options remain for the future user of the Recreation ground pavilion

- 1) The Pavilion as a possible location for a Parish Office – although resolving a location in the Community Centre remains likely.
- 2) That the pavilion is refurbished in its current layout.
- 3) That the pavilion space is refurbished and internally adjusted with emphasis being on a community building available for private let.
It would have outside toilets, a shower and changing room; small storage for outdoor games equipment; a new equipped kitchen; a larger community space.

Option 3 was discussed in detail. Part of this plan would move ALL adult football to Boyes Lane and transfer one junior pitch to the Recreation ground.

(i.e. There would be NO adult football at Main Road, just 2 junior football pitches)

No loss, or change in configuration of pitches would occur.

Junior football does not normally require changing facilities although there may be times when they are required by match officials. There may also be times when other users, such as keep fit may require those facilities – hence the suggestion of retaining one shower and one small changing room.

It would mean that adult football would not be able to have pre-season friendly games (as currently they are played at the Recreation ground to avoid the clash with cricket)

Part of this project will make all 4 changing rooms available at CC Park at Boyes Lane. Currently only 2 are in use. To make 4 showers available, this would entail new folding chairs to be purchased to allow storage in the main hall) It would also entail removing all the football post sockets into new positions. Likely cost of both these actions would be a maximum of £2,000.

There are many positive outcomes to these proposed changes, only disadvantages are

- No hard standing would be available at any pitches at Colden Common Park, which CCFC believe is a requirement of the league for the 1st Team. Hard standing is only available at the Recreation ground currently. CCFC 1st team do not play many matches there anyhow, so the status quo remains.
- Vat would be paid on Colden Common Park bookings, whereas currently, no VAT is paid on matches held on the Recreation ground charity.

It was resolved to recommend to the Full Parish Council to pursue option 3 as the preferred option for the refurbishment of the Recreation ground pavilion, proposed by Cllr Pam Glasspool, seconded by Cllr Maggie Hill and carried.

REC29/17 TO CONSIDER THE CONDITION OF PLAY AREAS IN THE VILLAGE AND CONSIDER PRODUCING A 1-10 YEAR PLAN FOR MAINTENANCE AND REPLACEMENT OF ASSETS FOR CONSIDERATION BY THE FULL PARISH COUNCIL

Cllr Izard and Glasspool will arrange a date to review the play areas and suggested planned maintenance for future years.

REC30/17 TO PROVIDE A Q1 BUDGET MONITORING FOR RECREATION AND UPDATE ON CURRENT RECREATION BOOKINGS DEBTORS

The Clerk gave an overview of the Q1 budget monitoring statement for the Recreation Committee.

REC31/17 TO CONSIDER HOW THE COUNCIL CAN IMPROVE THE CURRENT PERFORMANCE IN MANAGING OUTSIDE SPACES

- **TO DISCUSS WHETHER A CONTRACTOR OR SHORT-TERM CONTRACT IS PREFERABLE**
- **TO DECIDE WHICH AREAS OF THE VILLAGE THEY CAN BE DEPLOYED**

TO DECIDE HOW FUNDS CAN BE VIRED FROM OTHER RECREATION BUDGET LINES TO FUND THE COSTS, OR MAKE A REQUEST TO THE FULL PARISH COUNCIL FOR RESERVE FUNDING.

It was resolved to use the services of the premier grounds and garden maintenance for £1200 plus VAT to fulfil some emergency scrub clearance and grass cutting in the village round Church Lane, Valley Close, St Vigor Way and the CCCC car park.

Monies will be vired from budget lines with the Recreation Committee budget to ensure no overspend.

Proposed by Cllr Pam Glasspool, seconded by Cllr Badham and carried.

REC32/17 TO DISCUSS PROJECTS FOR NEXT YEAR TO BE SUBMITTED TO THE FINANCE COMMITTEE FOR A DRAFT 2018-19 BUDGET, INCLUDING EQUIPMENT REPLACEMENT AND POTENTIAL RESURFACING OF THE FOOTPATHS ON THE GREEN

Equipment for the grounds team was discussed for consideration in next year's budget.

Essential equipment includes

A new pedestrian mower between £850-£1100.00

A soil aerator for the back of the tractor

A new strimmer, hedge trimmer engine £640

Other matters to consider

CCP Car Park resurfacing

Replacement Youth Shelter

Sensory garden repairs

REC32/17 TO CONSIDER ANY MATTERS FOR THE NEXT MEETING.

Moving forward the Main Road Pavilion refurbishment.