

**COLDEN COMMON PARISH COUNCIL**  
**MINUTES OF THE RECREATION COMMITTEE**  
**VIRTUAL MEETING HELD ON TUESDAY, 26<sup>th</sup> MAY 2020 AT 7.30pm**

Due to the current Coronavirus pandemic, the Parish Council met virtually via Zoom

**Present** Cllr Joanna Battle  
Cllr Maggie Hill  
Cllr Richard Izard  
Cllr Maggs Pearson  
Cllr John Boyes  
Cllr Rob Veck (Chair)  
Cllr Hazel Crosthwaite

**Apologies**

**In attendance** Debbie Harding (Clerk)  
Sophie Thorogood (Asst Clerk)  
Amanda James, CC Tennis Club  
Geoff Edwards, CC Otterbourne and Sporting Wessex Cricket Club  
Martin Anderson (Sporting Wessex)  
Derek Conway (Colden Common Bowls Club)  
Kirstie Loveridge, CCYFC

**REC 01/20 APOLOGIES FOR ABSENCE**

No apologies were received

**REC 02/20 TO RECEIVE ANY COUNCILLOR DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS, IN RELATION TO ANY ITEMS ON THE AGENDA.**

Cllr Izard declared a non-pecuniary interest in the Cricket Club as Vice President.

**REC 03/20 TO APPROVE THE ACCURACY AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 3RD FEBRUARY 2020**

*Cllr Izards declaration of a non-pecuniary interest (Vice-President of the Cricket Club) was omitted from the last minutes and a typographical error was noted on item 58/19. The line should read **THE club not two club.***

*Subject to those corrections, the minutes of the meeting held on the 3<sup>rd</sup> February were confirmed and accepted as a true record of the meeting, proposed by Cllr Maggie Hill, seconded by Cllr Richard Izard and carried. Cllr's Pearson and Crosthwaite abstained.*

**REC 04/20 UPDATE ON THE MINUTES FROM THE LAST MEETING AND OTHER MATTERS (FOR INFORMATION ONLY)**

Play areas are still closed under order from HM Government.

Covid-19 prevented the donated trees from Idverde from being delivered and plans are abandoned.

The remedial repairs to Colden Common Park and the Recreation Ground pavilion have been completed and the 5-year fixed installation certificate should be received shortly.

The Clerk is working with Cllr Bronk to obtain the risk assessments that WCC produce in relation to opening up playareas and pavilions if the government guidance changes to allow them to open.

The Bowls club will be re-opening shortly with social distancing measure in place, a copy of which are attached as an appendix to these papers.

The Tennis Club has already re-opened using guidance from the LTA and Public Health England.

Two of the new goal posts at Colden Common Park where vandalised over the weekend.

The clerk will be replacing the two non-lidded bins at Colden Common park. One by entrance to the play area (this bin will be relocated) and one by the picnic area.

**REC 05/20 TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS (TO INCLUDE THE IMPACT OF COVID-19 FOR INFORMATION ONLY)**

The following sports clubs gave the following updates:-

**Sporting Wessex**

The season ended abruptly due to the Covid-19, and the season ended with 5 matches unplayed. 2 Matches that were pre-paid at Colden Common Park will be carried forward to the next season by agreement of the Clerk. This will help the club financially. The club has been communicating by using virtual means such as quizzes and are raring to go for the new season.

**Colden Common Bowls Club**

Offically the new social distancing rules allow for 2 people to play bowls and the club is working to get the green to a playable standard. The club has 56 members of which 7 are new recruits. Sadly, one valued member has been lost due to Covid-19 of which the club members are very sad.

The new pump tested and was working well, However, a brown patch has appeared on the green and the committee will be running the pump during the day on Thursday to establish why this brown patch may have appeared.

**Colden Common and Sporting Wessex Cricket Club**

The cricket club had to abandon cricket nets practice due to Covid 19. With social distancing rules, only 1 net should be used at any one time. No member of CCSWCC are currently using the nets, but other local clubs may be. CCSWC have not renewed insurance as this is currently not required, which is a concern if other clubs are using the nets and also have cancelled insurance. The Club is researching grants and loan opportunities. The club is currently cutting the square every two weeks (to national grounds assosciation standards) and would like to explore the possibility of the Parish match funding this cost as they have no subscription funds. The current cost is £60 a month.

The 1<sup>st</sup> July is the earliest that the Club feels that they can return to playing cricket, and the remaining fixtures are likely to be friendlies.

### **Colden Common Tennis Club**

The club has re-opened for one on one play or coaching. Family units from the same household can play doubles. The club has been fortunate as tennis has been one of the first sports to return to play within government guidelines. Since announcing that the courts have re-opened the club has picked up some new members.

The clerk confirmed the water supply has been restored to the courts, but currently isolated in the pavilion. The Pavilion draft plans should be available shortly.

### **Colden Common Youth Football Club**

The season was cut short due to Covid-19 after a miserable winter. It was a great disappointment to not be able to complete the end of season presentation day. It is likely youth football will return in September/October.

It was a real disappointment that the goal posts were vandalised. A solution is to setup a goal post on the training pitch for people to use. The Committee supports the Clerk and CCYFC working to set up a goal post on the training pitch for recreation. Wayne French, CCYFC Chairman will be standing down.

### **REC 06/20 TO RECEIVE A REPORT ON THE ANTICIPATED LOSS OF INCOME TO THE RECREATION COMMITTEE BUDGET FOR THIS FINANCIAL YEAR DUE TO COVID-19.**

Due to the closure of sports facilities at Colden Common Park the loss of revenue is likely to reach £2.7k by December. The Recreation Charity are likely to lose £2k of income during the same period. This loss of income may mean they have no funding to be able to grant money to the Parish Council towards the costs the Parish Council incur for maintenance of the Recreation ground.

### **REC 07/20 TO RECEIVE AN UPDATE ON THE RECREATION COMMITTEE PROJECT BUDGET FOR THE YEAR 2020-21 AND AN UPDATE ON THE WORKS ALREADY COMMITTED.**

The budgeted projects and committed funds are detailed below

Item	Budgeted Cost	Committed Actual Cost	Notes
Fencing Colden Common Park play area	£14,000	£0	Pending decision on agenda item 09/20
New equipment Green Toddler park	£5,000	£4,436	Install date early June
Skateboard park lighting	£7,000	£4,305	Ordered awaiting installation date
Recreation ground pavilion consultancy	£6,000	£6,000	Draft plans should be available shortly
Noticeboard at CC Park	£1,000	£0	Can go ahead under delegated powers
New Road to Rec Footpath	£7,000	£0	One quote received for tarmac, need decision on surface
CCP Car park improvements	£15,000	£0	Pending decision on agenda item 08/20
Outdoor gym equipment	£11,000	£0	Matched funded required to proceed, awaiting result of CIL application
Bowls Water tank	£0		Not included in budget - Funding required to proceed, awaiting result of CIL application (see agenda item 10/20)
<b>Total</b>	<b>£66,000</b>	<b>£14,741</b>	

It was noted the financial regulations of the Parish Council does not allow virement of funds within the committee's project budget, only the running budget. Therefore, savings on project budgets cannot be used to fund other projects unless approved by the Full Parish Council.

**REC 08/20 TO REVIEW THE QUOTE RECEIVED FOR CAR PARK REPAIRS AT COLDEN COMMON PARK AND DISCUSS AND AGREE A SPECIFICATION TO OBTAIN FURTHER QUOTATIONS FOR THE REPAIRS OR SUSPEND STANDING ORDERS AND PROCEED.**

To date, two different contractors have quoted for the repairs to the car park at Colden Common Park.

Both contractors have given different advice on how to deal with the potholes. Both suggest using a bucket and scraping back the surface and recompacting, but 1 contractor recommends bringing in new material to be laid on the scraped back surface.

Councillors will consider the quotes outside of the meeting. If a third quote is received it will be circulated.

A resolution on this matter will be deferred to the next meeting of the Recreation Committee, which will be scheduled for June.

**REC 09/19 TO DISCUSS THE 2 QUOTES RECEIVED FOR THE COLDEN COMMON PARK PLAY AREA FENCING AND RESOLVE TO AWARD THE CONTRACT BY SUSPENDING FINANCIAL REGULATIONS.**

Two quotes and different types of fencing were discussed. It was agreed that retaining a service gate would be preferable. The existing service gate can be left in situ and refurbished. The position of the pedestrian gates will change.

*Two quotes were considered, subject to confirmation on any warranty, it was resolved to suspend financial regulations and place an order with company 1 for (quote 3) for removal and disposal of existing fencing, replacement with 1.2 metre high twin vertical mesh with steel posts and 2 new pedestrian gates at a value of £6,887 plus VAT. Proposed by Cllr Rob Veck, seconded by Cllr John Boyes and carried.*

**REC 10/19 TO DISCUSS THE QUOTATION RECEIVED FOR THE INSTALLATION OF AN OUTSIDE WATER TANK TO FEED THE BOWLS GREEN SPRINKLER SYSTEM AND RESOLVE THE LOCATIONS OF THE TANK AND HOW TO FUND THIS WORKS, SUSPENDING FINANCIAL REGULATIONS IN RELATION TO OBTAINING 3 QUOTATIONS DUE TO A LACK OF SUPPLIERS WILLING TO QUOTE**

The principal of installing a new external water tank for the bowls club sprinkler system was agreed as was the location which was agreed is best placed in front of the brick chemical store.

***It was resolved to suspend financial regulations and accept the quote from Quality Irrigation for the supply and fit of a new external tank at the cost of £4,995 plus VAT to include a new concrete base, all pipe work, including cutting the supply to the tanks in the loft, but not removing the tanks in the loft.***

***It was also resolved that if the Cil funding grant application is not determined by the next Parish Council meeting, or that an update has not been received to confirm a decision is imminent, that the Recreation Committee recommend to the Parish Council that the project is funded through savings made on other projects contained in the Recreation Committee budget this year. Proposed by Cllr Maggie Pearson, seconded by Cllr Rob Veck and carried. Cllr Battle abstained.***

**REC 11/20 TO CONSIDER THE TREE SURVEY REPORT FOR THE PARISH COUNCIL OWNED OPEN SPACE**

- **TO AGREE THE PROCESS FOR COMMUNICATION OF WORKS REQUIRED**
- **TO DISCUSS AND APPROVE AWARDDING THE WORK TO BE COMPLETED.**

The independent tree survey on the trees on Parish Council owned land has been completed and circulated to the Committee.

***It was resolved that the tree works required in the village are communicated via the village information system and the colden common resident facebook page and the tree report is available to download on the parish council website. The communication should include a list of frequently asked questions to explain why the works are required, details on the processes, protection of wildlife, and how replanting where required will be considered in the Autumn.***

***Due to the scale of the works and in some cases the urgency required, the Recreation Committee resolved to suspend standing orders and authorise the Clerk to award the tree works as detailed in the tree reports to tree surgeons based on comparable charge rates for ½ or full day for two men, to ensure that the rate being offered are competitive in the market place and offer good value to the Council. Proposed by Cllr Rob Veck, seconded by Cllr John Boyes and carried.***

**REC 12/19 TO RECEIVE AN UPDATE FROM HAMPSHIRE COUNTY COUNCIL REGARDING THE 2020 PRIORITY CUTTING LIST AND DISCUSS THE COUNCILS PRIORITY ROUTES AND OPTIONS FOR ALTERNATIVE DELIVERY IN RELATION TO THE LENGTHSMEN VISIT ON 3<sup>RD</sup> JUNE 2020.**

Feedback from residents is that footpaths 22 and 25 are fit for purpose currently. The Clerk will ask HCC to trim nettles on footpaths 6 and 5.

Matters to be put on the lengthsmen task list include the pavement from Brambridge to Wardle Road, footpath 11, a pavement linking Main Road to Church Lane and the New Road footpath.

**REC 13/20 TO CONSIDER ANY MATTERS FOR THE NEXT MEETING.**

Matters for the next meeting include

- Bowls Club water tank
- Play area inspections
- Update on projects
- Cricket Club site screen
- Cricket Club matched funding for grass cutting
- Colden Common Park Car Park
- Recreation ground pavilion.
- Side path to the Colden Common Park play area
- New Road footpath