

COLDEN COMMON PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
VIRTUAL MEETING HELD ON MONDAY, 29th JUNE 2020 AT 8.00pm

Due to the current Coronavirus pandemic, the Parish Council met virtually via Zoom

Present	Cllr Joanna Battle	Cllr John Boyes
	Cllr Maggie Hill	Cllr Rob Veck (Chair)
	Cllr Richard Izard	Cllr Hazel Crosthwaite
	Cllr Maggie Pearson	Cllr Pam Glasspool

Apologies Kirstie Loveridge, CCYFC
In attendance Debbie Harding (Clerk)
Sophie Thorogood (Asst Clerk)
Amanda James, CC Tennis Club
Geoff Edwards, CC Otterbourne and Sporting Wessex Cricket Club)
Derek Conway (Colden Common Bowls Club)
Cllr Loughran

REC 14/20 APOLOGIES FOR ABSENCE

Kirstie Loveridge sent her apologies due to the meeting clashing with the AGM of Colden Common Youth Football Club

REC 15/20 TO RECEIVE ANY COUNCILLOR DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS, IN RELATION TO ANY ITEMS ON THE AGENDA.

Cllr Izard declared a non-pecuniary interest in the Cricket Club as Vice President.
Cllrs Veck and Loughran declared a non-pecuniary interest in the Tennis Club as members

REC 16/20 TO APPROVE THE ACCURACY AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 26TH MAY 2020

The minutes of the meeting held on the 26th May 2020 were confirmed and accepted as a true record of the meeting, proposed by Cllr Maggie Pearson, seconded by Cllr John Boyes and carried. Cllr Pam Glasspool abstained.

REC 17/20 UPDATE ON THE MINUTES FROM THE LAST MEETING AND OTHER MATTERS (FOR INFORMATION ONLY)

The caretaker at Colden Common Park is currently furloughed until at least the 1st July 2020.

Playareas can reopen from 4th July subject to a risk assessment. The Committee discussed the government guidelines in relation to the opening playareas.

It was resolved that a cleaning regime was not practical, but the Clerk will complete a visual safety inspection of the play area prior to reopening and install suitable signage in relation to personal hygiene and a reminder to maintain social distancing. Proposed by Cllr Pam Glasspool, seconded by Cllr Maggie Pearson and carried.

The handyman is recovering from an operation but should be available again shortly to complete the installation of two new lidded bins at Colden Common Park which are on order and to install the new goal post sockets.

The bowls club sprinkler system failed due to an issue with the float switch which prevents the pump from running dry. A new float switch was ordered and has been installed.

All tree works (except the areas under a tree preservation order) have been ordered. The Clerk has instructed three companies, Jack Tosedevine, Hampshire Heartwood and C&D Trees. Tree preservation order applications have been submitted to Winchester City Council for the works that require permission.

Tree works have been completed in Vears Lane West and some of the work at Colden Common Park by Jack Tosedevine. Jack Tosedevine will be back for a further two days work from Thursday 2nd July. The Clerk received 1 complaint from a resident of Vears Lane.

Works on the Recreation ground and land around Birch Close will commence on the 7th July and will be completed by Hampshire Heartwood.

Other areas do not have confirmed dates yet for the work to be completed.

The replacement fencing will be installed at Colden Common Park week commencing 20th July 2020. New signage has been ordered for the gates.

Replacement weave posts for the toddler area on The Green will be installed in early July, the exact date to be advised.

The Clerk to advertise that the unauthorised planting on footpath 11 will be removed in 7 days.

The Fly tipping at Colden Common Park has been removed by Winchester City Council

Green waste fly tipping opposite numbers 30-36 Vears Lane and has been reported to Winchester City Council. Letters will be put through the doors of these houses to alert them to the fact that someone is fly tipping green waste in the vicinity.

REC 18/20 TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS (TO INCLUDE THE IMPACT OF COVID-19 FOR INFORMATION ONLY)

The following sports clubs gave the following updates:-

Colden Common Bowls Club

The Bowls Club membership is currently 60. The Chairman reported that members are wary of playing bowls given the risk to the demographic of members during this pandemic. The watering system is now performing well. Cllr Glasspool congratulated the club on the maintenance of the bowling green.

Colden Common, Otterbourne and Sporting Wessex Cricket Club

The Cricket Club are looking for agreement in principle for storing cricket covers at Colden Common Park. With agreement in principle the club can investigate funding options and source covers..

The cricket club store has items in it they would like removed to make space, such as a postbox and a snooker table. The Clerk to meet the Chairman on site to review what is stored in that area and see what space can be found.

Clerk/
Geoff
Edwards

If cricket is allowed to return, matches will be as the fixtures lists provided, but as friendly matches.

The old site screens have been removed from Colden Common Park and the new site screens are waiting to be built.

The Clerk agreed to purchase the club a wheelbarrow.

The club has approx 35 members and a 1st and 2nd team.

The club would like access to a electricity socket, this will be discussed when the Clerk and Geoff meet on site.

Colden Common Tennis Club

The Tennis Club has attracted 20 new people for proposed matches. They currently have 399 members.

REC 19/20 TO CONSIDER A REQUEST FROM COLDEN COMMON AND OTTERBOURNE CRICKET CLUB TO MATCH FUND THE COST OF CUTTING THE CRICKET SQUARE, DUE TO THE CLUB'S DECREASE IN INCOME DURING THE CORONAVIRUS PANDEMIC AND MAKE A RECOMMENDATION TO THE PARISH COUNCIL TO CONSIDER A GRANT PAYMENT

The club are continuing to maintain the square to prevent the wicket from ants, disease, thatch, and the grass going to seed.

It being cut to a recommended height of 20mm. The club is incurring a cost of £60 per month for this function and have no match income to offset this cost.

From April to August the cost of the square maintenance will be £300.

It was resolved to recommend to the Parish Council a grant to the Cricket Club to a maximum value of £150 to contribute towards the cost of cutting the square, proposed by Cllr Pam Glasspool, seconded by Cllr John Boyes and carried. Cllr Richard Izard abstained.

REC 20/20 TO CONSIDER A REQUEST FROM COLDEN COMMON CRICKET CLUB TO PURCHASE CRICKET SQUARE COVERS AT COLDEN COMMON PARK AND AUTHORISED THEIR STORAGE

It was resolved that subject to an area being identified as suitable to store 3 cricket wicket covers measuring 14 metres x 4 metres each, the Committee agree in principle to the cricket club purchasing and storing cricket wicket covers at Colden Common Park

The following conditions to discussed and resolved between the two parties before any purchase.

- 1) They will need to be moved every fortnight by the Cricket Club, so that the grass can be cut underneath them during the moving season.*
- 2) The covers will need to be removed when not in use so that the grass does not die underneath the covers.*
- 3) The hoses will need securing so they are not a trip hazard.*
- 4) That the Council reviews them prior to a purchase to agree the condition and aesthetics are acceptable.*
- 5) That is agreed that the Club is responsible for putting them on and off the square.*
- 6) That the club insurers the covers.*

Cllrs Veck, Pearson and Glasspool to meet with Geoff at Colden Common Park to agree an area suitable for storing the covers.

Proposed by Cllr John Boyes, and carried.

REC 21/20 TO UPDATE ON THE CIL GRANT APPLICATION FOR THE NEW OUTSIDE WATER TANK TO FEED THE BOWLS CLUB SPRINKLER SYSTEM AND RESOLVE HOW IT WILL BE FUNDED.

The Clerk has made a CIL application for funding to install an external water tank for the bowls club sprinkler system. The WCC CIL Officer has indicated the grants will most likely not be determined before September 2020.

It was resolved, that as the pump is working sufficiently at this time, the Committee will wait for the grant application to be determined. If the grant application is unsuccessful, the Committee will request for additional funds from the Parish Council reserves or ask the Full Council to approve virement of recreation project funds if they have unspent project funds. Proposed by Cllr Rob Veck, seconded by Cllr Pam Glasspool and carried.

REC 22/19 TO REVIEW AND UPDATE AS REQUIRED THE RECREATION COMMITTEE'S TERMS OF REFERENCE AND RECOMMEND THEM TO THE PARISH COUNCIL FOR ADOPTION.

Revised terms of reference were circulated prior to meeting, which have been reformatted to make clear delegated authorities for the Clerk, the Committee and matters reserved for the Full Council only.

It was resolved to recommend to the Council adoption of this revised Recreation Committee terms of reference, proposed by Cllr Rob Veck, seconded by Cllr Maggie Pearson and carried.

REC 23/19 TO AGREE THE SPECIFICATION FOR THE REPAIRS REQUIRED TO THE CAR PARK AT COLDEN COMMON PARK, FOR RE-SUBMISSION TO THE 3 COMPANIES WHO HAVE PREVIOUSLY TENDERED

TO AGREE THE SPECIFICATION FOR ANY WORKS REQUIRED TO THE PATH ALONGSIDE THE PLAY AREA AT COLDEN COMMON PARK FOR POSSIBLE INCLUSION INTO THIS PROJECT.

TO RESOLVE TO DELEGATE TO THE CLERK TO PLACE AN ORDER FOR WORKS TO THE AGREED SPECIFICATION, AFTER E-MAIL CONSULTATION WITH THE COMMITTEE.

A specification for the car park resurfacing has been prepared by Cllr Boyes and was circulated prior to the meeting,

It was resolved that this specification would be use for grounds works contractors to quote for the works required at Colden Common Park and the quotes would be brought back to the Recreation Committee for consideration. Proposed by Cllr Rob Veck, seconded by Cllr Pam Glasspool and carried.

REC 24/20 TO AGREE THE SPECIFICATIONS FOR THE RESURFACING WORKS NEEDED ON THE FOOTPATH FROM NEW ROAD TO THE RECREATION GROUND TO ENABLE TO CLERK TO GET 3 QUOTATIONS FOR THE WORK.

It was resolved that the footpath should be resurfaced with scalping and financial regulations should be suspended, and an order placed with Rocon to the value of £1,973 plus VAT to resurface the footpath from New Road to the Recreation ground. This is to the Hampshire Rights of way specification.

The Clerk to identify the best location and type of safety fence(s) to be installed at this location to prevent children from running into the road from the park. This will be an additional cost, and HCC will be approached to see if permission is required as the location is near the highway, proposed by Cllr Rob Veck, seconded by Cllr Maggie Hill and carried.

REC 25/20 TO RECEIVE THE RECENT PLAY AREA INSPECTION REPORTS AND NOTE ACTIONS COMPLETED AND ACTIONS OUTSTANDING.

The latest independent play area safety reports were circulated prior to the meeting.

The skateboard park items (tightening screws sharp edge on the youth shelter) have been dealt with by the handyman. He will also re fix the bins which are in Central Park on The Green on his return to work.

The recurring theme in the reports is the recommendation for decay testing for the wooden posts. The Clerk has asked for a quote for this service from the play area inspection company which is £360 plus VAT per item. The Clerk has queried this quote and asked for the detail in relation to the process.

The Clerk will approach a local carpenter in relation to replacing the laminated boards on the toddler units and the multi play unit at Colden Common Park and this work will be completed as routine maintenance.

Other items raised will be dealt with as soon as possible either when the handyman returns, a local carpenter or through a specialist play area contractor.

The reports are showing improvement in the playareas in the village through the investments which the Council have made. The imminent replacement of the weave poles on The Green and the new fencing at Colden Common Park will improve the reports by the next inspection.

REC 26/20 TO CONSIDER ANY MATTERS FOR THE NEXT MEETING.

Matters for the next meeting include

- Play area inspection reports
- Update on projects
- Colden Common Park Car Park resurfacing
- Replacement of lighting down the footpath from the Pavilion to the Tennis Courts from columns to low level lighting.