

COLDEN COMMON PARISH COUNCIL
MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL
HELD ON MONDAY 5 SEPTEMBER 2016 AT 7.30PM IN THE
BERT STRATTON LOUNGE, COLDEN COMMON COMMUNITY CENTRE

Present Cllr Maggie Hill
Cllr Pam Glasspool
Cllr Ann Brown
Cllr Jill Stevenson
Cllr Jean Bligdon
Cllr Laurence Wilks
Cllr John Carry
Cllr Ron Hancock

Apologies Cllr Richard Izard (holiday)
Cllr Patrick Hunter (working)
Cllr Steve Badham (holiday)
Cllr Barbara Kelly (holiday)

In attendance Debbie Harding (Clerk)
Vanessa Kitt (Assistant Clerk)
Cllr Rob Humby (HCC)
Cllr Sue Cook (WCC)
3 members of the public

FPC 70/16 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were noted as above.

FPC 71/16 TO RECEIVE ANY DECLARATIONS OF INTEREST RELATED TO SUBSEQUENT AGENDA ITEMS

There were no declarations of interest.

FPC 72/16 TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY MEETING OF THE FULL PARISH COUNCIL HELD ON THE 20th JULY 2016

The minutes of the Parish Council Meeting held on 20 July 2016 having been circulated, were considered.

The minutes were then agreed and signed as a true record of the meeting.

Proposed by Cllr Pam Glasspool, seconded by Cllr Jill Stevenson and carried with abstentions by Cllr Jean Bligdon and Cllr John Carry.

FPC 73/16 UPDATE ON MINUTES; CORRESPONDENCE AND RELEVANT MATTERS NOT INCLUDED ELSEWHERE ON THE AGENDA FOR INFORMATION ONLY

Cllr Maggie Hill advised there had been some outbreaks of vandalism recently including, over the last weekend, netball posts being taken from the primary school and left at the skateboard park. A rubbish bin at the skateboard park, which had been concreted into the ground, had been damaged and prised out of the ground. Recently a fire had been started inside one of the bins. The Clerk distributed photos of damage to the wooden fencing at the park which was smashed up and damage to one of the panels on the quarter pipes. The CCTV has been damaged and small stools used by pre-school for children to access the hand washing sinks have been moved from the Community Centre and broken. Other recent incidents of vandalism included damage to a trampoline in Orchard Close.

Cllr Hill advised the local Police team had been invited to attend this evening's meeting but as they were not free to come Cllr Izard had arranged to meet with them on Thursday 8 September. Cllr Hill emphasised the need to report all incidents to the Police by ringing 101 to ensure a full picture of incidents is recorded.

It was agreed to send a communication out to residents advising people to report any instances of vandalism to Police by ringing 101.

Cllr Hill advised the post box by the Black Horse on Main Road is to be moved from its current position. She explained the post box must be placed off the highway and said she is happy to discuss this with local businesses in Main Road to find a suitable location. She advised that if a new location on the east side of the road cannot be agreed the post box may have to be located on the other side.

The Clerk advised Youth Club is not re-opening this month and the Youth Club Management Committee is asking for new committee members to come forward. The Clerk advised a request has been submitted to HCC to move the bus stop which is in Church Lane by Brickmakers Road further away from the junction. In addition, the bus stop on the ditch side of the road in Church Lane in Brambridge which is used by school children returning from Kings' School is overgrown and foliage restricts visibility for crossing the road safely.

The Clerk thanked Cllr Sue Cook for her help in obtaining permission from the land owner to install new kissing gates on 5 and 8 located by the Dog & Crook and Wardle road. The permission allowed the Clerk to be able to apply for a £500 grant from the HCC Small Grant Scheme which was successful.

The Clerk advised a Hampshire Planning Workshop is taking place on 14 November 2016 and asked if anyone is interested in attending to contact her.

FPC 74/16 COUNTY AND DISTRICT COUNCILLORS' REPORTS/INFORMATION

Cllr Rob Humby –

Devolution - Parish and Town Council Workshops are to be held, chaired by Cllr Humby which will include work on the possible future responsibilities of parish councils if devolution, in some form, takes place.

Pavements – Cllr Humby advised that work on the remaining pavements in Colden Common which were scheduled to be re-surfaced has now been carried out.

Household Waste Recycling Centres – Cllr Humby was pleased to advise that, following consultation with residents, the decision had been made by HCC to keep all 24 recycling centres open albeit with reduced opening times. Cllr Humby explained that other changes have been introduced including a small charge for non-household waste although there will continue to be no charge for ordinary household waste. The Recycling Centres will also be opened for commercial waste so there will be no need for trades people to make special trips to commercial tips. It is hoped that this will reduce the incidents of fly tipping. In addition, a Fly Tipping Workshop is to be held – bringing together all interested parties including district councils, police, landowners and national parks with the aim of gathering information, taking action and providing education on how we treat our waste.

The Clerk expressed concerns that the introduction of charges will lead to an increase in household bonfires. Cllr Humby advised that matters concerning fires come under Environmental Protection Team at WCC.

In summary Cllr Humby said that a change in attitudes is needed to reduce the costs of disposing of waste for everyone.

Cllr Sue Cook –

Public parking review consultation in Winchester & district – The Consultation is currently underway.

Extra Care Scheme in Chesil Street – The building work is continuing.

Casson Block in St George's Street – Refurbishment is taking place.

Spare Change for Real Change – Scheme to provide support to homeless and vulnerable people has been relaunched with collection boxes available in shops and businesses. The proceeds of this scheme are divided between Winchester Churches Nightshelter and Trinity Winchester to support their work with these client groups.

Local Plan Part 2 – The inspector has written as initial letter with no recommended changes to planning policies in Colden Common.

Church Lane/Wessex Way/Blackthorn Green – A resident has reported parked cars in dangerous locations by the roundabout.

Post box in Wardle Road – a new post box has been installed in Wardle Road to replace a worn one.

Travelling community – Reports have been received that a Travelling Community in Hedge End have now been moved on.

Temporary Traffic lights in Twyford - Temporary traffic lights are in situ at the crossroads in Twyford until Thursday due to BT work.

FPC 74/16 TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC

A member of the public advised a post box was located on the Main Road because the Post Office had previously been on Main Road before it was moved to St Vigor Way.

A member of the public asked Cllr Humby about fines for fly tipping and he suggested that maximum fines are not imposed and back up from the judiciary is needed. Cllr Humby agreed with this and advised support from Police will be necessary as a tough approach on fly tippers is needed.

FPC 75/16 TO RECEIVE THE DRAFT MINUTES FROM THE PLANNING COMMITTEE MEETING HELD ON THE 16th AUGUST 2016

Cllr Maggie Hill advised a meeting had taken place on Tuesday 16 August 2016.

The draft minutes are on Parish Council website and she highlighted several items for information including an application by the Hampshire Riding Therapy Centre in Hensting Lane which would improve the facilities it can offer and further the aims of this charitable organisation.

FPC 76/16 TO RECEIVE AN UPDATE ON THE CRICKET NET PROJECT

Cllr Glasspool advised the surface of the cricket nets is still not satisfactory and Grounds Staff are not happy with the finish. It is hoped that independent representatives from cricket accreditation bodies can check and advise on the finished work. The cricket covers have been removed from Boyes Lane by Colden Common Cricket Club.

FPC 77/16 TO RECEIVE AN UPDATE ON THE WORKS FOR THE TENNIS COURT EXPANSION AND REFURBISHMENT

Cllr Hill advised Lawn Tennis Association (LTA) grant and loan agreements have been received from the LTA and asked Cllr Carry to review them.

Work started today on the tennis courts and the Clerk confirmed the site is covered by the contractors' insurance until the completed project is handed over to the Tennis Club.

The Clerk also advised that half of the car park area has been cordoned off to allow works lorries to manoeuvre so only half the car park is available for parking.

FPC 78/16 TO RECEIVE THE AUDIT OPINION ON THE 2015-16 ACCOUNTS FROM BDO THE EXTERNAL AUDITOR

The Clerk advised the audit opinion on the 2015-16 accounts has not yet been received.

FPC 79/16 TO RECEIVE AN UPDATE ON THE ERROR MADE BY THE COUNCILS SOLICITOR ON THE TRANSFER ON LAND ADJACENT TO 14 WHITEBEAM CLOSE (INFORMATION ALREADY CIRCULATED)

The Clerk reported that the Parish Council's solicitor has accepted that it made an error on the land transferred and has written to the owners of 14 Whitebeam Close. The owners of 14 Whitebeam Close have replied that the land they have received is what was agreed. The documents will be distributed to Councillors to read and the matter will be on the next Parish Council agenda.

FPC 80/16 TO CONSIDER WHETHER TO REINSTATE THE LIGHTING ON THE SKATEBOARD PARK

The Clerk advised the electrical box needs repair following the lid being forced off so that the timer could be accessed. Cllr Glasspool suggested lighting at other end of the Green may be useful as the light from the skateboard park helps with visibility across the whole green.

It was agreed that the lights would not be reinstated in the short term and local residents be asked for their comments on the future lighting of the green. It was acknowledged that the Parish Council has a legal obligation to keep the area safe.

Other options suggested included considering if the electrical box can be relocated to reduce the risk of vandalism and removing or thinning trees to open up the area and improve visibility.

The Clerk was asked to check liability with the insurers if the lights are not reinstated.

Cllr Maggie Hill proposed that the skateboard park lighting not be replaced in the short term and that during the next month the Parish Council investigate possible solutions to prevent future damage to the electrics box including asking for comments from residents and discussing the matter with the Police, seconded by Cllr Jill Stevenson and carried.

FPC 81/16 TO CONSIDER A REQUEST FROM THE PATIENTS PARTICIPATION GROUP FOR A £50 S137 GRANT TO SUPPORT COSTS FOR THE VARIOUS EVENTS THEY HOLD IN THE COMMUNITY

The Clerk advised PPG has running costs such as room hire for the events that they hold and they have requested a contribution from the Parish Council. The PPG is not funded by the surgery as it wishes to maintain its independence.

Cllr John Carry proposed the request from the Patients Participation Group for a £50 S137 grant to support costs for the various events they hold in the community be agreed, seconded by Cllr Laurence Wilks and carried.

FPC 82/16 TO DISCUSS THE REMOVAL OF THE BOUNDARY FENCE BETWEEN NORTH POND AND 13 WHITEBEAM CLOSE AND NOMINATE TWO COUNCILLORS TO MEET WITH THE RESIDENT WHO WOULD PREFER IT WAS NOT REINSTATED

Cllr Hill advised she and Cllr Izard had visited this site recently. She reported that the boundary fence was rotten and people were taking a short cut through the wooded area. Cllr Hancock reported he had noticed other fences of this nature along the St Vigor Way area are also rotten due to their age and need replacing.

Cllr Laurence Wilks proposed that the fence be replaced by the Parish Council to uphold the principle of maintaining fencing of this nature around the village, seconded by Cllr Jill Stevenson and carried.

FPC 83/16 TO DISCUSS ANY ACTIONS IN RELATION TO THE PLANNING INQUIRY INTO THE REFUSAL TO PERMIT PLANNING PERMISSION FOR 15/01149/OUT (LAND AT LOWERS MOORS ROAD) AND 15/01151/OUT (LAND OPPOSITE KING CHARLES COTTAGE TO BE HELD DAILY FROM THE 13TH SEPTEMBER TO THE 16TH SEPTEMBER AT 10.00 IN WINCHESTER GUILDHALL.

Cllr Hill advised she is not available all day on 13 September and asked if anyone else is willing to attend this inquiry. Cllr Glasspool volunteered.

It was agreed that the Clerk will phone WCC to clarify the role of the Parish Council in this process and report back to Cllr Hill.

FPC 84/16 TO NOMINATE TWO COUNCILLORS TO REVIEW AND RESEARCH TITLE DEED DOCUMENTATION IN RELATION TO THE OWNERSHIP OF THE BOUNDARY BETWEEN ST VIGOR WAY AND AVONDALE AND REPORT BACK TO THE PARISH COUNCIL IN OCTOBER ON THE OWNERSHIP AND SAFETY OF THIS BANK

It was agreed that Cllr Maggie Hill and Cllr Patrick Hunter will review and research the title deed documentation in relation to the ownership of the boundary between St Vigor Way and Avondale and report back to the Parish Council in October on the ownership and safety of this bank.

FPC 85/16 TO AGREE THE ACCOUNTS FOR PAYMENT BY COLDEN COMMON PARISH COUNCIL

In addition to the accounts outlined below the Clerk asked for two invoices from C&D Trees for work on land by 16 St Vigor Way (£400 + VAT £80) and removing limbs on trees protected by TPOs (£360 + VAT £72) be approved.

August Accounts certified by the Clerk as correct for payment

Date of Invoice	Payee	Summary of purpose	Cost	Reclaim VAT	Total
25/07/2016	HMRC	July HMRC	£1,564.36	£0.00	£1,564.36
25/07/2016	Salaries	July salaries	£4,925.05	£0.00	£4,925.05
25/07/2016	Pension	Pension July payment	£1,156.90	£0.00	£1,156.90
05/08/2016	WCC	Rates	£102.00	£0.00	£102.00
02/07/2016	Waterscape Solutions Rigby	Supply/fit replacement controller - Bowls Green	£460.00	£92.00	£552.00
01/04/2016	Taylor	Bowls Green supplies	£300.50	£43.40	£343.90
19/07/2016	HALC Icon (Sports England sign)	Training - Intro to Cilca	£40.00	£8.00	£48.00
25/07/2016	County Supplies	Protecting Playingfields/National Lottery sign	£84.75	£16.95	£101.70
01/04/2016	County Supplies	Stationery	£7.96	£1.59	£9.55
29/07/2016	Rigby	Litter pickers	£29.10	£5.82	£34.92
20/07/2016	Taylor	White Liner paint for boundary/pitches	£231.83	£42.15	£273.98
22/07/2016	Vodaphone Wellers	July bill	£105.55	£21.11	£126.66
26/07/2016	Hedleys	Tennis Club lease up to 25/07/2016	£336.00	£67.20	£403.20
24/07/2016	Lloyds Bank Debit Card	Land registry fees, Dropbox annual charge	£110.00	£0.00	£110.00
31/07/2016	Brewers	Stain for Parish Council bench	£54.54	£10.91	£65.45
25/07/2016	Salaries	August salaries	£4,887.10	£0.00	£4,887.10
25/07/2016	Pension	August payment	£1,156.90	£0.00	£1,156.90
05/08/2016	CCCC Churchyard Fund	Newsletter grant approved in July S137	£2,000.00	£0.00	£2,000.00
05/08/2016		Annual payment	£800.00	£0.00	£800.00
Total			£18,352.54	£309.13	£18,661.67

Fixed Term Deposit - Co-op	Matured - Zero balance	£0.00	
Fixed Term Deposit - Lloyds	Matured - Zero balance	£0.00	
	Total Long term reserves	£0.00	
CCPC - Admin Account Deposit Account balance	Account Number - 00385887	£66,221.81	
	Account Number - 01213095	£103,056.39	
	Total available funds (excluding long term)	Total	£169,278.20
	Total available funds after above bill paid		
	(Some of the above payments marked * have cleared already)		£157,037.14
	Fidelity Guarantee		£250,000.00

September Accounts certified by the Clerk as correct for payment

Date of Invoice	Payee	Summary of purpose	Cost	Reclaim VAT	Total
25/08/2016	HMRC	August HMRC	£1,552.16	£0.00	£1,552.16
22/08/2016	The Colden Common Shed	Repair to toilet in rec ground pavilion	£60.00	£0.00	£60.00
12/08/2016	WCC	Play area inspections	£158.00	£0.00	£158.00
16/08/2016	Southern Electric	Electric Boyes Lane, Rec Gr Pav, Skate'd Park Relocate SLR	£1,027.70	£199.09	£1,226.79
23/08/2016	MJT Building & Decorating	- 20 May 2016	£80.00	£16.00	£96.00
24/08/2016	Information Comm Office	Data protection registration renewal	£35.00	£0.00	£35.00
22/08/2016	Lloyds Bank	Debit card - Apple Store and Post Office	£108.83	£0.00	£108.83
24/08/2016	WCC	Rent land adj Orchard Close 12.8-31.5.17	£40.14	£0.00	£40.14
23/08/2016	Wellers Hedleys	Legal advice - Tennis Club	£822.00	£163.20	£985.20
23/08/2016	Wellers Hedleys	Lease - Colden Common PC/WCC	£336.00	£67.20	£403.20
19/08/2016	BT	Office and alarm monitoring at CCP	£264.50	£52.90	£317.40
23/08/2016	Vodafone	Clerk & Grounds staff mobile phones	£88.74	£17.74	£106.48
30/08/2016	British Gas	Rec Pavilion - gas 26.5-24.8.16	£55.07	£2.75	£57.82
05/09/2016	Patient Participation Group	S137 Grant to support events in community	£50.00	£0.00	£50.00
05/09/2016	WCC	Council Tax - Rec Pavilion	£102.00	£0.00	£102.00
Total			£4,780.14	£518.88	£5,299.02

Fixed Term Deposit - Co-op

Matured - Zero balance

£0.00

Fixed Term Deposit - Lloyds

Matured - Zero balance

£0.00

Total Long term reserves

£0.00

CCPC -Admin Account

Account Number - 00385887

£54,191.64

Deposit Account balance

Account Number - 01213095

£103,060.48

Total available funds (excluding long term)	Total	£157,252.12
Total available funds after above bill paid (Some of the above payments marked * have cleared already)		£152,168.41
Fidelity Guarantee		£250,000.00

Cllr Laurence Wilks proposed the following accounts for August and September including the invoices from C&D Trees be approved and paid, seconded by Cllr John Carry and carried.

FPC 86/16 COUNCILLORS' QUESTIONS/INFORMATION TIME

Cllr Pam Glasspool – a letter is needed to local residents where a footpath has reduced in width due to growth of vegetation.

Glen Park – A garden fence has been installed in the field and this will be mentioned at the next Planning Committee meeting

Cllr Glasspool reported she is concerned about the area around the SHLAA site in Upper Moors Road as she had noticed that white crystals have been dug into the ground and vegetation has died – she has reported this to Winchester City Council twice.

Cllr Laurence Wilks – following discussions earlier in this meeting Cllr Wilks said he felt it was important to take a hard line on vandalism and prosecute those responsible if possible and advise the community of the culprits. This was agreed by all as it was recognised as a community issue. The skateboard park is used by many so zero tolerance of actions by a small minority is needed.

Following discussions on the conditions of small boundary fences in St Vigor Way Cllr Wilks suggested that grounds staff should note any boundary fences which are rotten if they become aware of any in the course of their work.

Cllr Ron Hancock – Cllr Hancock agreed with Cllr Wilks' comments above and commented that all the boundary fences are rotten as they are all around twenty years old and the cost of replacing them should be considered.

Cllr Hancock advised that he had noticed that two trees have been cut down in a garden on the corner of Clamp Green and the Clerk confirmed these trees did not have TPOs on them.

Cllr Maggie Hill – a Policy & Procedures Committee Meeting is to be held to agree policies to be presented to the Full Parish Council for ratification at the October meeting.

FPC 87/16 TO RAISE ANY ITEMS FOR THE NEXT AGENDA

Meeting closed at 9.17pm

Next scheduled meeting: Monday 3 October 2016