



**Minutes of the meeting of the Recreation Committee.  
Held at Colden Common Community Centre, St Vigor Way, SO21 1UU on  
Monday, 10<sup>th</sup> October 2022 at 7.00pm**

**Present:** Cllr Richard Izard  
Cllr John Boyes  
Cllr Hazel Crosthwaite  
Cllr Brian O'Neill  
Cllr Shaun Byrne  
Cllr Jacqui Hadley (Chair at item 03/22)  
Cllr Maggie Hill  
Cllr John Pearce

**Apologies:** Sophie Thorogood (Assistant Clerk)  
Cllr Mick Pothecary  
Amanda James - Colden Common Tennis Club

**In attendance** Debbie Harding (Clerk)  
Geoff Edwards - CC, Otterbourne and Sporting Wessex Cricket Club  
Derek Conway - Colden Common Bowls Club  
Graeme Wells - Colden Common Bowls Club

**REC01/22 To receive any apologies for absence.**  
Cllr Boyes opened the meeting. Apologies were noted as above.

**REC02/22 To receive nominations, to elect a Chair and receive the Chair's declaration of acceptance of office**

***Cllr John Pearce nominated Cllr Jacqui Hadley as Chair of the Committee, seconded by Cllr Richard Izard, and carried.*** Cllr Jacqui Hadley signed a declaration of office and took the Chair.

**REC03/22 To receive nominations, to elect a Vice-Chair and receive the Chair's declaration of acceptance of office**

***Cllr Brian O'Neill nominated Cllr John Boyes as Vice-Chair of the Committee, seconded by Cllr Hazel Crosthwaite and carried with 1 abstention from Cllr Richard Izard.*** Cllr John Boyes signed a declaration of office

**REC04/22 To receive any declarations of interest related to subsequent agenda items**

Cllr Richard Izard declared he is an Honorary Vice-President of the Cricket Club.

Cllr Brian O'Neill declared a nonpecuniary interest in item number 32/22 as he is a member of the Scouts Executive Committee.

**REC05/22 To resolve to approve and sign the minutes of the meeting of the Recreation Committee held on the 7th February 2022**

The minutes of the Recreation Meeting held on 7<sup>th</sup> February 2022 having been circulated, were considered.

***Subject to those changes, it was resolved that the minutes were an accurate record of the meeting, proposed by Cllr Richard Izard, seconded by Cllr Jacqui Hadley and carried.***

**REC06/22 To receive an update from the Clerk**

A new memorial bench has been ordered for Colden Common Park and the handyman will install it shortly.

9<sup>th</sup> Winchester's containers are arriving on Wednesday in two separate deliveries, one at approx. 9am, the other at noon.

The Council only received one tender for the pump track. Two companies decided to not complete the tender process as they were unable to meet the installation timescale. The Clerk will ask them to submit a design to meet their timescales.

Winchester City Council has agreed to place another name plate under the Sign for Boyes Lane, saying Colden Common Park.

The defibrillator was not collected by DPD and another request for collection has been made.

The rising bollards are currently not rising. The Clerk believes the bollards fail to operate after they are dropped via a text string when the intercom is called. This is being investigated.

The Committee discussed concerns over the impact of football matches on the Recreation Ground on car park, Main Road, New Road and Orchard Close. It was agreed to ask the club to ask all visitors to car share where possible, consider parking and walk from the Community Centre, and arrive and leave promptly. The only realistic option the Parish Council has to influence safe parking is to restrict matches and timings. This will be a matter to discuss at the next meeting.

The Clerk is working with Green Smile to establish the best way to tidy and manage the small areas of open spaces at Ash Close, Piping Close to Church Lane and Whitebeam (leading to footpath 11).

The registration of the land at The Triangle, Bluebell Wood and land East of the footpath from Piping Close to Church Lane is still not complete. The Clerk is chasing Hampshire Legal Services.

The new HCC ranger for the Southwest team is coming into the office to introduce himself on Wednesday 12<sup>th</sup> October

The kissing gates have arrived for footpath 15 and Winchester Ramblers have been informed.

The Willow Tree Café is now opening on Sundays when football matches are taking place.

The Parish Council facilities bookings diary is now up to date and available to view online [Calendar \(edgehostedservices.com\)](http://edgehostedservices.com)

**REC07/22 The meeting to adjourn for public participation which takes place in agenda item below**

**REC08/22 To receive any comments, updates, and questions from members of the public, sports clubs, caretakers and wardens (to include the impact of covid-19 for information only)**

Geoff Edwards attended the meeting on behalf of the Cricket Club. The cricket club has changed name to Colden Common Cricket Club. The Club intend to field a first and second team next season.

The Club asked if the Clerk has chased the renovations, the mower service and the roller service.

It has been reported that personal trainers are using the artificial wicket for personal training. This area is not designed for this use or for the use of studs. It was agreed that the Club will extend the rope around the artificial wicket to indicate the area is not to be used.

Amanda James sent a report to say that the club are very pleased with the new flood lights, the courts are being cleaned this year and repainted next. Membership is good and the club is now playing matches with other clubs in Southampton and the Isle of Wight league.

**REC09/22 Public participation to come to an end.**

**REC10/22 To agree the published opening and closing times for vehicle access to Colden Common Park**

***It was resolved to publish the following opening and closing times for Colden Common Park and the Clerk to arrange the necessary signage.***

**April to October**

6am to 9pm Monday to Saturday  
8pm on a Sunday

**November to March**

6am to 6pm Monday -Sunday

***Proposed by Cllr Shaun Byrne, seconded by Cllr Jacqui Hadley and carried.***

**REC11/22 To recommend to Full Council the extension of the Ground maintenance contract from August 2023 to 31st March 2024**

***It was resolved to suspend standing orders and recommend to Full Council to extend the grounds maintenance contract to Green Smile for a further 9 months from 1<sup>st</sup> July 2023 to the 31<sup>st</sup> of March 2024, proposed by Cllr Maggie Hill, seconded by Cllr Shaun Byrne and Carried.***

**REC12/22 Update on the Recreation Ground Pavilion refurbishment  
To agree arrangements for the opening  
To agree the hourly hire rate  
To approve the signage**

The Clerk gave an update on the progress of the Recreation Ground pavilion.

***It was resolved that a provisional date be held for the official opening of 11am on Saturday, 3<sup>rd</sup> December. The Clerk to ask the mayor if they are available to attend to officially open the building.***

***The room hire rate be fixed at £15 per hour.***

***Proposed by Cllr John Boyes, seconded by Cllr Richard Izard and carried.***

**REC13/22** To approve permission for 9th Winchester Scouts to place an LPG GAS cage, with containers behind the storage shipping containers at Colden Common Park for storage of LGP gas bottles

*It was resolved to approve permission for 9<sup>th</sup> Winchester Scouts to store LGP gas bottles at Colden Common Park subject to*

- *The gas cage being suitably anchored inside the cage floor*
- *Two robust locks being fitted*
- *Evidence of public liability insurance being received annually*

*Proposed by Cllr Richard Izard, seconded by Cllr Hazel Crosthwaite and carried.*

**REC14/22** To receive a request from the Bowls Club to convert one of the metal stores into a Club Room

To agree a working party to consider the implications of the request and report back to the Committee

*It was resolved that the following Councillors form a working party to meet with Bowling Committee to discuss their request for a dedicated club room.*

*Cllr's Jacqui Hadley, John Boyes, Maggie Hill, Brian O'Neill and Richard Izard.*

**REC15/22** To receive the play area inspection annual reports

To consider a replacement swing for Colden Common Park as an interim measure, pending the development of a long-term strategy and rolling replacement programme.

The annual inspection reports were received by the Committee. It was noted that the flat bed swing at Colden Common Park has been removed on safety grounds.

It was agreed to not replace the flat bed swing currently, pending a report from the Clerk on a report on condition and draft strategy for planned play area replacement.

**REC16/22** To update on the annual hedge cutting contract

To consider requests for a higher hedge between 18-24 New Road and the Recreation Ground.

The Clerk is waiting for confirmation from Idverde when the annual hedge cutting will commence in the village (year 2 of the 5-year contract)

The Committee discussed the height of the hedge which borders the recreation ground and the rear gardens of 16 to 24 New Road. The representations from the two residents who have requested the hedge height higher at (approximately 8ft) were discussed.

***It was resolved If the residents reduce the height to 8ft and maintain the hedge themselves at a higher height this would be acceptable to the Council. If agreed, it must be completed by December 2022. If the height is not reduced by this time or not acceptable the Clerk should instruct contractors to reduce to the hedge to 6ft in line with the council policy. Proposed by Cllr Maggie Hill, seconded by Cllr Shaun Byrne and carried.***

**REC 17/22 To receive the Budget monitoring report**

**To update on the independent tree inspections and update on the works completed.**

**To agree the tree / hedgerow planting for Autumn 2022**

The Clerk presented the Committee budget monitoring report and the overspend to budget on tree works this financial year was discussed. Virements from other budget lines under delegated powers will fund a predicted overspend of between £5-7k. This is due to the Biennial tree surveys, and the impact of Ash die back.

It was agreed to scale back the tree planting activities this financial year and plant between 5-10 large trees, with metal protection cages if required. This enables the trees to be protected and adopted and watered by individuals who have the commitment to water them should we have a very long, dry, hot summer like this year.

**REC18/22 Councillors' information and question time**

Cllr Boyes asked for an update on the right of way 9. The Clerk is meeting with the new HCC Countryside ranger on Wednesday and will ask for an update.

**REC19/22 To request any items for discussion at the next meeting in addition to**

- Pedestrian access to the Recreation ground
- To update on illegal encampment works at the recreation ground
- Review impact of Football matches on the Recreation ground in relation to car traffic and parking

**REC20/22 The meeting closed.**