



**Minutes of the meeting of the Recreation Committee.
Held at Michael King Pavilion, Recreation ground,
Main Road, Colden Common, SO21 1RR
Wednesday, 5th April 2023 at 3.30pm**

Present: Cllr Richard Izard
Cllr John Boyes
Cllr Hazel Crosthwaite
Cllr Jacqui Hadley (Chair)
Cllr Brian O'Neill
Cllr John Pearce

Apologies: Sophie Thorogood (Assistant Clerk)
Cllr Maggie Hill

In attendance Debbie Harding (Clerk)

REC47/22 To receive any apologies for absence.
Apologies were noted as above.

REC48/22 To receive any declarations of interest related to subsequent agenda items
Cllr Richard Izard declared he is Vice-President of the Cricket Club.

REC49/22 To resolve to approve and sign the minutes of the meeting of the Recreation Committee held on the 6th February 2023

The minutes of the Recreation Meeting held on 6th February 2023 having been circulated, were considered.

Some typographic changes were made.

It was resolved, the minutes were an accurate record of the meeting, proposed by Cllr John Boyes, seconded by Cllr Jacqui Hadley and carried.

REC50/22 To receive an update from the Clerk

10 large trees have been planted in the village and have been “adopted” by residents to water them through the dry spells. The Clerk and Green Smile have also planted approx. 100 whips obtained from I dig trees.

The Clerk has instructed Zip wire maintenance and a full safety check following the rebound springs breaking.

A section of the Allotment hedge has been completely replanted with the support of householders whose gardens back onto the hedge and allotment holders.

9th Winchester have requested to host a fireworks event at Colden Common Park and have been requested to commence dialogue with Winchester City Councils safety advisory group.

The plaque for Coronation Tree has been received and will be planted after 6th May

REC51/22 To receive any comments, updates, and questions from members of the public, sports clubs, caretakers and wardens

No public or sports clubs were in attendance.

REC52/22 To discuss the recent visits to Swanmore Pump Track, Knightwood BMX park and resolve if the Council wishes to proceed with the pump track project and agree the next steps.

To consider the amended 5-10 play area improvement strategy and resolve its adoption.

The Committee viewed the Parish Council owned play areas before the meeting and the 5–10-years play area improvement strategy was discussed. Some changes were made as per the bullet points below.

- The skateboard park replacement to be financially planned for in year 3, but this be brought forward as the frame condition underneath the ramps is unknown. The Clerk to contact Rhino Ramps to ascertain the structure underneath the ramp and the build structure to see if condition report/repairs are possible.
- Replacement of the toddler area on The Green will need to be brought forward from year 3 to year 1 due to its condition.
- The funding for replacement of the play area at Colden Common Park is reliant on the Cil funding application and if the grant is not successful, this plan may need to be revisited.

It was resolved as follows.

- ***To approve the 5-year programme for play area replacement.***
- ***To proceed with the installation of a pump track at Colden Common Park and arrange a meeting with Forte Trailscapes to progress the design.***
- ***To announce the project is approved and issue a frequently asked questions communication via mailchimp.***
- ***The Clerk to write a scope of works for the play area replacement at Colden Common Park for the Committee to review before inviting design and tenders for consultation.***
- ***To write a brief for a replacement toddler unit in the toddler area of The Green and approach 3 play companies to provide a design and quote.***

Brief to include: -

- ***No swings***
 - ***An alternative to the two existing toddler units we already have in the village.***
 - ***A maximum £12,000 budget***
 - ***The quote must include the replacement of both the gates in this play area.***
- ***To recommend to the Parish Council that reserves are ear marked to fund play area refurbishments/replacements to a maximum value of £162,000, reviewed annually.***

Proposed by Cllr Jacqui Hadley, seconded by Cllr John Pearce and carried.

REC53/22 To update on the Michael King Pavilion project, items outstanding, project costs to date, retention held and ear marked reserves for year end.

The Clerk outlined the remaining works outstanding on the Pavilion. It was agreed to give Abacus until the 14th April to complete the urgent work, or the Parish Council will instruct its own contractor to complete the works, and recharge the contractor against the 5% retention held.

Over the last two years the Parish Council has received £174,250 in grants with the Parish Council approving a maximum of £38,000 in reserves towards this project if required. A total available funds of £212,250.

Committed expenditure to date is £186,682. A further £5,000¹ is being pursued by Contractor which the Parish Council is disputing. The £5,000 additional costs are as follows: -

¹ Approx - currently totals £4,752

Item	Cost
Supply & fit Door stops	£ 86.00
Kitchen upstand to main club room	£ 286.00
Supply & fit alarm & grabrail to external toilet	£ 422.00
Supply & fit grabrail to internal toilet	£ 72.00
External lights	£1,584.00
Fencing toilet hire	£1,854.00
Drain Works	£ 448.00
Total	£4,752.00

If this additional funding request from the contractor was successful, the total cost of the project would be £191,652. This would leave a surplus of £20,567 which will be returned to Parish Council reserves. In this scenario, the Parish Council would have contributed a total of £17,432 to this project.

Michael King Pavilion refurbishment

Income	Grants:	Winchester City Council Transformation Grant	£20,000.00
		National Lottery Grant (paid to Rec Charity)	£7,000.00
		Small Grant Award for defib	£500.00
		Cllr Humby grant	£300.00
		Aviva Grant	£367.00
		Winchester City Council CIL Grant	£90,000.00
		Parish Hall Trust Grant	£20,000.00
		National Lottery Grant (Paid to CCPC)	£10,000.00
		Recreation Ground Charity Grants obtained	£23,051.00
		Recreation Ground Charity Lettings Income	£3,032.00
		Parish Council Contribution	£38,000.00

Total Income	£212,250.00
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Expenditure	Abacus	£161,500.00	Actual
	Abacus 5% retention contracted to pay	£8,075.00	Accrual
	Abacus remainder	£5,000.00	Accrual
	Project Management Fee	£3,400.00	Actual
	Project Management Fee 5% retention accrued	£850.00	Accrual
	Landscaping, Main hole cover, shingle	£1,800.00	Accrual
	Additional Expenditure, defib, tables, fridges, Fire etc	£11,057.47	Actual

Total Expenditure	£191,682.47
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Predicted Project Surplus	£20,567.53
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Project Income and expenditure per financial year	Income	Exp
Transactions in 2022-23 accounts	£72,100.00	£29,223.31
Balance held year end ear marked reserves		<u>£42,876.69</u>
Opening Balance 23-24	£42,876.69	
Income	£102,150.00	
PC approved use of reserves	£38,000.00	
Expenditure		£146,734.16
Accruals		<u>£15,725.00</u>
Balance to ear mark at year end*		<u>£20,567.53</u>
Once project closed, return to reserves		
* Plus incurred costs and loss of revenue		
Projected final cost of the project to CCPC		£17,432.47

It was agreed that any funds surplus to the £212,250 of income for this project is transferred at year end as ear marked reserves, and then released for general reserves after the project account has been settled and agreed.

Cllr Izard left the meeting

REC54/22 To consider a revised specification for the illegal encampment works on the Recreation Ground

To discuss the footpath lighting and the car park condition.

A revised scope of works was discussed for the Illegal encampment works on the Recreation ground.

It was resolved to approve the creation of 7 raised borders using tanalised square sawn timber with gaps for access to the park. Each of the 7 bays will be ended with timber bolted to the end. The bays will be built over the existing dragons teeth, once in place the dragons teeth will be removed, and bays will be filled with soil using a grab lorry. The cost will be £7718.00.

It was resolved to approve this revised specification to prevent illegal encampments, proposed by Cllr John Pearce, seconded by Cllr Hazel Crosthwaite and carried.

Councillors wish to extend the current tarmac path into the car park to provide a safe route to the Michael King Pavilion. The design should ensure that parked cars do not obstruct the passageway. A new pedestrian entrance to the car park would ideally be near the pavilion. This would enable an entrance from the pavement straight onto a pathway, into the pavilion or onwards to join the existing path. This would remove the necessity for pedestrians to conflict with traffic in the car park. The change in level from Main Road to the Recreation Ground is significant and considering the limited available space may not be viable.

Cllr Jacqui Hadley agreed to sketch draft plans. A scope of works will follow, and estimates will be sought for the works. Funding will need to be agreed for this project as it is currently not budgeted for, or ear marked. Redressing of the car park may follow as funds allow.

REC55/22 To discuss the fault/vandalism to the rising bollards at Colden Common Park and the quotation received to repair them

The hydraulics on the rising bollards are not working due to the tubes splitting and the oil leaking causing a reduction in pressure. The manufacturer and the contractor cannot fully explain what has caused this damage. The current view from the manufacturer and the contractor is that it has been caused by vandalism and therefore the repair is not covered under warranty.

The repairs have been provisionally ordered and the Clerk and Cllr Boyes will be onsite to witness the repair and view the damaged parts. The Clerk believes hard frosts have caused the damage as the bollards were frozen up.

The Clerk and Cllr Boyes will continue to negotiate and challenge the repairs under warranty, but the quoted costs of the repairs will be provided for in the 2022-23 budget.

It was resolved to approve the repairs to the rising bollards at Colden Common Park. Proposed by Cllr John Boyes, seconded by Cllr John Pearce and carried.

REC56/22 Councillors' information and question time

No matters were raised.

REC57/22 Agenda items for the next meeting

- Pedestrian Access to the Recreation Ground/Car Park surface
- The Triangle play area repairs.
- Sensory garden