

COLDEN COMMON PARISH COUNCIL
MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE
HELD ON MONDAY 17th DECEMBER 2018 AT 7.30PM IN THE
COMMUNITY CENTRE, ST VIGOR WAY COLDEN COMMON

Present Cllr Steve Badham
Cllr Laurence Wilks

Cllr Richard Izard
Cllr Alex Loughran

Apologies Cllr Maggie Hill

In attendance Debbie Harding (Clerk)
Sophie Thorogood
0 member of the public

F 38/18 **APOLOGIES FOR ABSENCE**

Cllr Hill sent her apologies.

F 39/18 **TO APPROVE THE MEETING MINUTES HELD ON THE 1st**
OCTOBER 2018

The minutes of the meeting were circulated and approved as an accurate record of the meeting, proposed by Cllr Izard, seconded by Cllr Wilks and carried.

F 40/18 **UPDATE ON MINUTES, CORRESPONDENCE AND OTHER**
RELEVANT MATTERS NOT INCLUDED ELSEWHERE ON THE
AGENDA INFORMATION ONLY

The tennis insurance is still outstanding. The Clerk has contacted Fosse contracts to see if they can help with rebuild from scratch values for insurance purposes.

The Nationwide bank account is now contributing £45 interest per month.

F 41/18 **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC**

No public were present.

F 42/18 **TO REVIEW THE YEAR END FORECAST AND DRAFT BUDGET**
FOR THE FINANCIAL YEAR 2019-20 AND MAKE A
RECOMMENDATION TO THE FULL PARISH COUNCIL

The Clerk presented a draft budget which includes the latest budget monitoring statement for year end.

The Finance Committee reviewed the general expenditure lines for all 3 committees and then reviewed the project expenditure with in the budget which is currently as follows:-

Committee	Project	Approx Cost
Planning	CCCC Car Park Lighting	£10,000.00
Subtotal		£10,000.00

Committee	Project	Approx Cost
Recreation		
	New Goal Post Sockets CCP Pitch 1	£3,000.00
	Unauthorised encampment deterrents at Rec	£10,000.00
	1 new piece play equipment at Rec	£10,000.00
	Fencing on the Rec	£12,000.00
	Adult gym equipment	£12,000.00
	Subtotal - Recreation Committee	£47,000.00

TOTAL CCPC PROJECT SPEND 2019-20	£57,000.00
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The Finance Committee resolved to make the following observations and recommendations for the Full Parish Council to resolve in January.

- The Parish Council has lost the Council Tax Support grant from WCC this year which was £4,763 per annum.
- That grant income be included in the budget for 2019-20 of £11,000 which is 50% of the allocated project cost of 1 piece of play equipment on the Recreation ground and 50% of the proposed cost of adult gym equipment. (Included in the draft budget).
- The Finance Committee do not support £10,000 on unauthorised encampment deterrents at the Recreation ground and this should be further discussed at the Full Parish Council meeting in January for decision
- The Finance Committee does not support £10,000 budgeted for car park lighting improvement as the possibility of car park redesign is being considered.
- The Finance Committee recommend that the precept for a band d property be raised by £5.60 per annum to £117.59. This increase represents a precept demand on Winchester City Council of £185,675 (£12,426 increase year on year), some of the increase due to the tax base increasing from 1547 to 1579.
- The budgeted income currently stands at £207,597, with expenditure of £234,974. To approve the draft budget as it stands would require use of £27,377 of reserves. If monies set aside for car parking lighting and unauthorised encampments are removed from the budget, use of reserves would reduce to £7,377.

- It is recommended that expenditure on outdoor gym or play equipment be funded using CIL monies.

Proposed by Cllr Steve Badham, seconded by Cllr Laurence Wilks and carried.

F 43/18 REVIEW THE FINANCIAL RISK ASSESSMENT FOR THE COUNCIL

An updated financial risk assessment was presented to the Committee.

The Clerk to chase the district valuer regarding building insurance

Mega flow tanks providing hot water for the Changing rooms are a financial risk as the life span of them is unknown. Better management in terms of energy use and Legionella risk in relation to the mega flow tanks at Colden Common Park be investigated.

It was resolved to approve the financial risk assessment, proposed by Cllr Steve Badham, seconded by Cllr Wilks and carried.

F 44/18 TO CONSIDER MATTERS FOR THE NEXT AGENDA

No matters were raised.

The meeting closed.