

**COLDEN COMMON PARISH COUNCIL  
MINUTES OF THE RECREATION COMMITTEE  
HELD ON MONDAY 4<sup>th</sup> FEBRUARY 2019 7.30PM. IN THE  
PATRICK MOORE ROOM  
COLDEN COMMON COMMUNITY CENTRE, COLDEN COMMON**

**Present** Cllr Pam Glasspool (Chair) Cllr Ron Hancock  
Cllr Richard Izard Cllr John Boyes  
Cllr Maggie Hill Cllr Joanna Battle

**Apologies** Steve Badham

**In attendance** Debbie Harding (Clerk)  
2 members of the public  
Sophie Thorogood (Asst Clerk)

**REC APOLOGIES FOR ABSENCE**

**55/18**

Steve Badham gave his apologies for this meeting.

**REC TO RECEIVE ANY COUNCILLOR DECLARATIONS OF PECUNIARY  
56/18 OR NON-PECUNIARY INTERESTS, IN RELATION TO ANY ITEMS  
ON THE AGENDA**

Cllr Hancock declared an interest in item 56/18 as he lives in Birch Close which is one of the areas being considered for replacement knee rail fencing.

Cllr Hancock is also a member of Colden Common Bowls Club.

Cllr Izard is a member of Colden Common Tennis Club.

**REC TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE  
57/18 RECREATION COMMITTEE HELD ON 3<sup>RD</sup> DECEMBER 2018**

*It was resolved to accept the minutes as an accurate record of the meeting, proposed by Cllr Maggie Hill, seconded by Cllr Ron Hancock and carried.*

**REC UPDATE ON MINUTES FROM THE LAST MEETING AND OTHER  
58/18 MATTERS  
(FOR INFORMATION ONLY)**

Fire protection, emergency lighting, boiler servicing and pat testing has been completed at CCP and the Recreation Ground.

Pat testing is outstanding for The Green Room and is the responsibility of the Bowls Club.

The new battery and pads have been fitted on the defibrillator at CCP.

Hedge Cutting awarded to C&D Trees will recommence on Tuesday, 5<sup>th</sup> February 2019

All Trees (except the Alder) on the island at Church Pond will be pollarded on Wednesday, 6<sup>th</sup> February. A hedge in Vears Lane will also be cut.

R&R Contractors have completed some remedial work on the vehicle access to The Green.

The Play equipment independent safety checks will now take place every quarter by Seagrave Inspections and the first inspection will take place on Tuesday 5<sup>th</sup> February 2019. Green Smile will still complete weekly visual checks, and another independent yearly inspection will also take place.

The Clerk has met with Vita Play over maintenance issues and is waiting for the quote. Works included new chains, new seats, adjustment of gate auto closures and bolt covers.

The hard standing in the Recreation Ground play area has not been removed as planned. This was due to the company refusing to deliver the skip, however, initial meetings with various play area companies indicated that the hard standing would be useful for overlaying a new safety surface. Due to the Parish Council's credit card being at its limit, the Clerks credit card was used to pay for the skip. The charge was £300 paid in advance. The company are claiming that the Council refused delivery and therefore the charge still stands. The Clerk has raised a dispute with her credit card company.

Finding the septic tank at Colden Common Park is still outstanding.

The Siltex has been ordered for Church Pond and will arrive on Friday.

The Clerk has commissioned Asbestos Surveys at £450 each plus VAT for the Pavilion at Colden Common Park and the Recreation Ground. They will take place in end March.

Colden Common Football Club have written to the Club to confirm they are moving to Oakwood, Otterbourne. It is expected they will move from March 2019.

A resident of Birch Close has raised concerns over the height of Silver Birch Trees adjacent to number 3 and has asked for an independent inspection.

The Grass cuttings have been removed from Colden Common Park and a new area built to place all cuttings from the Bowls Club and the Cricket Club.

The area needs to be agreed to store the football goal posts on the Recreation ground.

Octopus energy are giving away free trees. The Clerk to liaise with Cllr Glasspool and apply.

**REC 59/18**      ***The meeting to adjourn for public participation which takes place in agenda item***

The chairman adjourned the meeting to hear from members of the public.

**REC 60/18**      **TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS. (FOR INFORMATION ONLY)**

**TO RECEIVE ANY COMMENTS OR POINTS FROM USERS ON ANY MATTERS ON THE AGENDA PRIOR TO THE COMMITTEE MAKING ANY DECISIONS ON AGENDA ITEMS BELOW**

**Geoff Edwards, Colden Common and Otterbourne Cricket Club**

Geoff has visited the square today and reinstated the fence around the square and brushed around the worm casts. The worm cast appears to be just around the stump ends. Geoff will speak to the club's groundsman and see if he is qualified to spray the end areas with worm treatment.

Southern ground care came out last week and vertidraind the square.

Sporting Wessex are interesting in taking Colden Common Football Club pitch booking for football. The Clerk asked them to write formally to the Parish Council with their requirements for consideration at a later meeting.

The Clerk to ask Clint whether his is willing to fill the pot holes at Colden Common Park. It was suggested that the area around the water filled holes is sprayed which highlights the area to be filled when dry.

Geoff has requested extra keys for the cricket store and scoreboard. The Council has no object to additional keys. The Clerk to liaise with Geoff on this matter.

**Penny Kimpton Colden Common Tennis Club**

Penny spoken about the proposed activity day on the 12<sup>th</sup> May to promote all local sports and the Great British Tennis Weekend

All local clubs will be invited. The event will be completely free to attend, with charges for a BBQ and drinks

Provisionally the end will run from 12-5pm.

The club may be selling alcohol and will apply for the necessary licenses.

**REC 61/18**      ***Public participation to come to an end***

Public participation ended.

REC 62/18 TO CONSIDER THE REQUEST FOR PERMISSION FOR THE TENNIS CLUB TO HOLD AN EVENT AS PART OF THE GREAT BRITISH TENNIS WEEKEND AT THE RECREATION GROUND ON SUNDAY 12TH MAY.

*It was resolved that subject to the necessary temporary event license being granted by Winchester City Council the Parish Council give permission for Colden Common Tennis Club to use the entire Recreation Ground for their event on Sunday, 12<sup>th</sup> May, with alcohol only being permitted to be sold up to 8pm.*

*Proposed by Cllr Pam Glasspool seconded by Cllr John Boyes and carried.*

REC 63/18 TO APPROVE 1-YEAR LICENSES FOR THE YEAR 1ST APRIL 2019 TO 31ST MARCH 2019 FOR COLDEN COMMON BOWLS CLUB AND COLDEN COMMON CRICKET CLUB AND DELEGATE THEIR ENACTMENT TO THE PARISH CLERK

The licenses were circulated prior to the meeting.

The Bowls Club has confirmed that they are happy with the content of the license, with some changes to the President and Secretary,

**Geoff Edwards, Colden Common and Otterbourne Cricket club**

The Cricket Club feel that they are unable to commit to a maximum of 10 other wicket preparations without some recompense. It was agreed to change to license to adhoc wicket preparation for other users.

The license needs changing as the club are not responsible for marking the boundary

*It was resolved the above these changes to the cricket club license and give authority to the Clerk to sign both licences, proposed by Cllr Pam Glasspool, seconded by Cllr John Boyes and carried.*

The Clerk to ask Green Smiles to use semi-permanent marking in different colours for the artificial wicket and ask them to brush the surface. Clerk

REC 64/18 TO UPDATE ON THE RECREATION GROUND CONDITION SURVEY AND DISCUSS THE REQUEST FROM COLDEN COMMON TENNIS CLUB FOR A CLUBHOUSE AND AGREE ANY NEXT STEPS

It was agreed to defer this item after the full condition survey is received.

REC 65/18 TO CONSIDER THE REQUEST AND REPORT FROM COLDEN COMMON BOWLS CLUB FOR FINANCIAL SUPPORT TOWARDS THE REPLACEMENT (OR REFURBISHMENT) OF THE BOWLS GREEN PUMP.

No information was received, so this item was not discussed.

**REC 66/18**      **TO CONSIDER PERMISSION FOR COMMON HAVE A GO ON THE GREEN ON THE 22ND JUNE 2019**

The Community Association would like to hold Common have a go on The Green on 22<sup>nd</sup> June 2019.

They are seeking permission to use The Green, the skateboard electric supply and an area of the car park for the event.

The event may involve the school and closure of part of St Vigor Way.

It was agreed the Committee support the event and use of The Green. The Clerk should arrange an extra cut of the grass if required.

Cllr's Iazard, Battle and Hill declared a non-prejudicial interest as Trustees of the Community Centre.

***It was resolved to give permission to the Colden Common Community Association for use of The Green and an area of car park on 22<sup>nd</sup> June, proposed by Cllr Pam Glasspool, seconded by Cllr Ron Hancock and carried.***

**REC 67/18**      **TO CONSIDER THE RESPONSES FROM THE QUESTIONNAIRE REGARDING THE SUPPORT AND PREFERRED LOCATION FOR OUTDOOR GYM EQUIPMENT**

**TO RESOLVE A PREFERRED LOCATION FOR ANY SUCH EQUIPMENT AND MAKE A RECOMMENDATION TO THE PARISH COUNCIL FOR APPROVAL**

The Council support The Green as a preferred location for any outdoor gym equipment.

***It was resolved to recommend to the Full Parish Council the Green as the preferred location for any outdoor gym equipment, the precise location on The Green to be considered at a later date. Proposed by Cllr Pam Glasspool, seconded by Cllr John Boyes and carried.***

Cllr Iazard will take some advice from Winchester City Council and their experiences of outdoor equipment in terms of suppliers and choice of equipment and feedback to the Council.

REC  
68/18

**TO CONSIDER THE CONDITION OF THE WOODEN PEGS IN THE TODDLER PLAY PARK ON THE GREEN WHETHER THEY SHOULD BE REMOVED WITH IMMEDIATE EFFECT, OR THE CONDITION CHANGES THE PROPOSED NEW PIECE OF EQUIPMENT ON THE RECREATION GROUND OR THE PEGS BE REPLACED LATER.**

**TO CONSIDER THE QUOTATIONS RECEIVED FOR NEW FENCING AND NEW EQUIPMENT ON THE RECREATION GROUND, AND CONSIDER QUOTATIONS FOR OUTSIDE GYM EQUIPMENT**

**RESOLVE THE PREFERRED EQUIPMENT AND PREFERRED COMPANIES TO SUPPLY AND RESOLVE THE NEXT STEPS**

It was agreed to investigate if any sleeves can be fitted to the coloured peg on The Green to prolong their life and reduce and splinter risk.

Cllr  
Boyes

It was agreed to continue with the research and quotations for new fencing and a piece of equipment on the Recreation ground and outdoor gym equipment.

The Clerk to go back to the companies who have quoted with preferred ideas for equipment and research more detail on

- References
- Guarantees
- Local sites to view
- Manufacturing detail
- After sales service and repairs
- Maintenance

It was agreed that power coated fencing was preferable over galvanised.

Preferred equipment was a spinning climbing net or similar.

***It was resolved that the Clerk would call on Cllr's Battle, Glasspool and Izard as an informal working party for feedback and review, and then a formal recommendation to the Recreation Committee would be tabled at the next meeting. Proposed by Cllr Pam Glasspool, seconded by Cllr Hill and carried.***

**REC 69/18 TO CONSIDER THE 3 QUOTES PER METRE FOR KNEE RAIL FENCING AROUND THE OPEN SPACES IN THE VILLAGE AND RESOLVE IF ANY SHOULD BE REPLACED AND WHICH AREAS**

Three quotes per metres were reviewed. Two being £20 per metre, one being £30 per metre.

*It was resolved to replace the Council owned knee-high fencing in Whitebeam Close and Birch Close at an approximately cost of not more than £2,900.*

*Proposed by Cllr Maggie Hill, seconded by Cllr Richard Izard and carried.*

**REC 70/18 TO DISCUSS THE PROPOSAL FOR TREE PLANTING IN THE VILLAGE AND RESOLVE TO DELEGATE LOCATIONS TO THE CLERK**

The previously circulated plan for tree planting was discussed.

*It proposed by Cllr Maggie Hill, and seconded by Cllr Izard and carried that the area of open space betwixt Upper Moors Road and Tees Farm Road should only be planted with at least 3 weeping willows along the bank. Cllr Glasspool voted against.*

*It was resolved that delegated authority be given to the Clerk for tree planting in all other areas, within the financial constraints of this year's Recreation Committee budget, proposed by Cllr Pam Glasspool, seconded by Cllr Richard Izard.*

**REC 71/18 TO RECEIVE THE QUOTATION FOR RECYCLED PLASTIC NOTICEBOARDS FOR PARISH PATH PARTNERSHIP MAPS AT THE COMMUNITY CENTRE AND CHURCH POND.**

*It was resolved that the Clerk install direct printed signs for the parish maps instead of housing them in noticeboards. Proposed by Cllr Pam Glasspool, seconded by Cllr Ron Hancock and carried.*

**REC 72/18 TO RECEIVE THE LEGIONELLA RISK ASSESSMENT FOR COLDEN COMMON PARK PAVILION AND CONSIDER ANY ACTIONS REQUIRED**

The legionella risk assessment has not yet been received so this item was deferred.

**REC 73/18 TO CONSIDER A SCOPE OF WORKS FOR UNAUTHORISED ENCAMPMENT DETERRENTS THE PARISH COUNCIL OWNED OPEN SPACES**

Cllr Boyes has completed some research on a gate, grounds works and dragons' teeth and thinks that unauthorised encampment deterrents on the Recreation ground will cost in approx. £10k. Cllr Boyes will draw up a specification for the Clerk to get quotes for further consideration.

**REC 74/18**      **TO CONSIDER A RECOMMENDATION TO THE FINANCE COMMITTEE FOR DISPOSAL OF ADULT FOOTBALL GOAL POSTS**

The Clerk to offer the goal posts to Colden Common Football Club for £200, subject to the finance team approving their disposal.

**REC 75/18**      **TO CONSIDER ANY MATTERS FOR THE NEXT MEETING.**

No matters were raised,