

**COLDEN COMMON PARISH COUNCIL**  
**MINUTES OF THE RECREATION COMMITTEE**  
**HELD ON MONDAY 16<sup>th</sup> AUGUST 2014 AT 7.30PM. IN THE**  
**COLDEN COMMON COMMUNITY CENTRE, COLDEN COMMON**

**Present** Cllr Pam Glasspool (Chair)  
Cllr Patrick Hunter  
Cllr Jean Bligdon

Cllr Maggie Hill  
Cllr Richard Izard (at item 26/14)

**Apologies** Cllr Ann Brown (holiday)  
Cllr Richard Izard

Cllr Viv Stevens

**In attendance** Debbie Harding (Clerk)  
5 members of the public

Steve Hewlett (Asst GTO)

**REC18/14 APOLOGIES**

We received apologies as listed above.

**REC19/14 DECLARATIONS OF INTEREST**

No declarations of interest were declared

**REC20/14 TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON THE 11<sup>th</sup> JUNE 2014**

*It was agreed that the minutes were an accurate record of the meeting and taken as read, proposed by Cllr Hill, seconded by Cllr Bligdon and carried. Cllr Hunter abstained.*

**REC21/14 UPDATE ON MINUTES**

The Clerk gave an verbal update

The subsidence claim on properties in Hazel Close and Kiln Green are still ongoing.

The slippery surface outside the containers requires action before the winter  
The Boyes Lane car park is on the agenda.

Clerk

Thanks to Steve for all his hard work getting ready for the various village events such as the pond dipping and village fete. Cllr Glasspool welcomed Ben Pond who has joined as a contractor working alongside Steve on a temporary basis.

Bluebell Wood is now subject to a tree preservation order and an objection was acknowledged as received by Richard Kleiser a copy of which is filed in the office.

Clerk

The Clerk has not yet heard from WCC regarding moving the location of one of dog waste bins at CCP.

The new Goal Posts have arrived for the 9v9 team for CCYFC. They have been funded by a grant application from Cllr Humby which has been received.

The vegetation at Valley Close has gone over and been reduced by Steve and Ben Steve has started work on the St Vigor way hedges pending the flail work later in the year.

The Skateboard Park/Green has been subject to damage. CCTV is being monitored on a daily basis and a local resident has been spoken to about the damage to the bank by the police. They have agreed to reinstate it. The Clerk also spoke to the individual concerned and the Committee asked that in future that the Clerk manages this area using the PSCO/Police and not to speak to individuals whilst alone,

The replacement door is on order which was damaged by a member of the cricket club at CCP.

Rec  
charity

The meeting with Yew Tree Cottage still outstanding pending a meeting of the Recreation ground charity.

**REC22/14 TO RECEIVE A REQUEST FOR A MEMEMORIAL BENCH FOR COLDEN COMMON PARK FOR MICHAEL KING TO BE FUNDED BY DONATIONS FROM HIS FRIENDS AND FAMILY**

*It was unanimously agreed that a bench funded by Michaels friends and family would be most fitting at the location at Colden Common Park which Wendy King has identified, proposed by Cllr Pam Glasspool, seconded by Cllr Maggie Hill and carried.*

**REC23/14 QUESTIONS FROM MEMBERS OF THE PUBLIC**

**Report from the Groundsman**

After a difficult start the management of the open spaces is almost under control. The grass growing is starting to slow due to lack of rain, enabling other overdue tasks to start.

WCC environmental health team have been very helpful in reducing the dog fouling at CCP and the professional dog walkers are not using the park currently.

**Environmental warden**

No report

**Footpath warden**

No report

**Colden Common Bowls Club**

No report

**CCYFC**

No report, apologies from Wayne French who was away on business

## **CCFC**

CCFC first team cannot play at Hunter Park, Twyford as the pitch is not wide enough. The first team therefore will play at Boyes Lane. Most of early season fixtures have been scheduled away (7-8 away fixtures) so not to clash with the cricket team. They kick off the season in 3-4 weeks' time. The pitch at Colden Common Park is being widened to the specification which CCFC's league requires. The groundsman will be lining it next week. Due to the weed and feeding earlier this year, the quality of grass and pitch is much better.

Previously CCFC had 5 sides, 1<sup>st</sup> team, reserves, veterans, under 16's and under 18's. Unfortunately the club has lost the entire first time in the summer break. This is due to varying reasons which include the closure of the Black Horse and moving ground. CCFC will only be fielding one team this season.

CCFC request some garage area. The groundsman will liaise with CCFC GTO

Goal posts at CCP are identical to the ones at main road but need some hooks to pull the nets out. The groundsman to source what is required and liaise with the Clerk. GTO

## **Colden Common Cricket Club**

Colden Common Cricket Club are concerned of the repair of the cricket net area. One bar is missing, matting is in a poor state of disrepair and netting is poor. The object of nets to learn the cricket skills in a safe environment.. The Parish Council support the replacement but it needs to be funded by grants. Veolia and Sita might be available for grant applications. The Clerk is happy to assist in grant applications jointly with the club and will forward details of grants available. Clerk

The club now has 30 active members with 5 new 16 year olds from the Parish recently joined the club.

The Club are concerned over the lack of grass in the fenced area in front of the pavilion (due to pre-school and breakfast/after school club activities) Clerk  
The groundsman to see if there is a solution.

The pre-school has made a request for astro turf (or similar) in this area. The Clerk has asked for a written proposal and confirmed that funding will need to be sourced. GTO

The Cricket club asked if the caretaker could look at the streaky mud in the showers GTO

The Sky lights in the showers need cleaning at high level – particularly the away team changing. GTO

The Changing rooms need decorating. Seem a little dark. The groundsman to look at the lighting wattage. GTO

CCFC and the Cricket Club both volunteered to assist the groundsman in decorating the changing rooms. ALL

**REC 24/14 TO AGREE A SPECIFICATION FOR THE SURFACING OF BOYES LANE CAR PARK FOR 3 QUOTATIONS TO BE SOURCED**

The budget contained £8,600 for this project and the Parish Council approved to vire £2,000 from the car park project budget to complete the work at the Full Parish Council meeting on the 7<sup>th</sup> April . This was to complete all 4 sides of the apron and the entrance path.

It transpires that the quote considered on the 7<sup>th</sup> April were not correct and therefore the clerk confirmed that a revised specification was produced to relay with entrance path to the Bowls Club and pavilion and relay 4 sides of the bowling green.

3 quotes were requested, 2 were received.  
Quote 1 was for £11,400  
Quote 2 was for £13,346

With only £10,600 available in the project budget funds are £800 short to complete all areas.

The Bowls Club have been approached for funding the shortfall, but as of today, they have been unable to speak to all of their committee to agree.

***It was resolved that subject to the Bowls Club contributing the shortfall of £800, it is recommended by the Recreation Committee that the Full Parish Council award the contract to Quote 1 SP Budden brickwork for £11,400 for all 5 areas of the paved areas as per the specification.***

***Proposed by Cllr Pam Glasspool, seconded by Cllr Patrick Hunter and carried.***

**REC25/14 TO UPDATE ON THE TEMPORARY REPAIRS FOR BOYES LANE CAR PARK**

The groundsman has indicated that if we order 10 tonne of aggregates that he and the contract groundsman can dig out, refill and roll the car parking holes as a temporary measure. GTO

Discussion took place on the turning areas which is being used by car and bikes to drive round and round. This is not helping the car park. It was felt that the circle could be blocked off by something (perhaps a bag of aggregates) this would stop this happening. GTO

The Clerk to get a quote for the aggregates. (hogging) Clerk

**REC 26/14 TO AGREE THE SPECIFICATION FOR THE SURFACING OF THE BOYES LANE CAR PARK**

***After discussion and debate, It was agreed that the area should be tarmacked and the clerk to get three quotes for a future meeting.***

Cllr Izard confirmed that on advice from WCC, planning permission is not required to

tarmac the car park. However, the clerk will obtain this in writing.

Clerk

**REC 27/14 TO AGREE THE WORDING OF NEW SIGNAGE FOR THE RECREATION GROUND CAR PARK**

Draft signs were circulated prior to the meeting.

Clerk

It was agreed that signage should read Colden Common Parish Council as not to confuse patrons as CCPC manages the area. Cllr Hunter confirmed that is not possible in law to have no liability whatsoever. The signage was debated, simplified and the revised signs for review by the Recreation Charity are attached to the minutes.

**REC 28/14 TO AGREE AND DISCUSS THE SPECIFICATION FOR THE HEDGE WHICH SEPERATES THE ALLOTMENTS AND ASH CLOSE**

The hedge which separates the allotments and Ash Close is subject to an S106 agreement. The Parish Council signed this agreement which means the current legal responsibility lies with the Parish Council.

The residents are responsible for one side, the Parish Council for the other. The height is so great the residents of Ash Close could not possibly manage this hedge.

The minimum height in the S106 agreement is 5 metres (approximately 16 foot). At this height this hedge will always need contractors to reduce the hedge height on a bi-annual basis.

Possible options are to apply for planning permission to reduce the height in the future.

It was resolved that the clerk will obtain quotations to reduce the height to 5 metres this includes all trees, except the Oak and the Fir. The fir has a TPO. The stump of the fir which fell in the winter to also be removed.

**REC 29/14 TO RECEIVE WRITTEN REQUESTS FROM RESIDENTS FROM PARISHNERS REGARDING REFURBISHMENT OF THE TENNIS COURTS AND AGREE ACTIONS GOING FORWARD**

The Clerk circulated a document which contains all the written requests the Council have received from residents requesting the start of a tennis club and refurbishment of the courts. They are attached as appendix to this minutes.

Currently the gate is always open so people can play whenever they want to. A new lock has been purchased but it was noted that since the gate is open, no vandalism has taken place. In recent years income has been approx. £900 per year but this has fallen due to the gate being left open.

- In places, the court surface is beginning to break-up and the NE corner has a significant drop point.  
The courts may well need to be resurfaced within next 2-4 years or closed on safety grounds.  
Based on quotes for similar work Cllr Glasspool had in 2008 resurfacing costs

would probably be around £20,000 plus £10,000 for the fencing

- There was no means of tightening/slacking the nets.
- Some of the perimeter boarding is loose and /or damaged.  
New bolts would secure some but 1 or 2 boards need replacing.
- The electricity box (presumably housing switches for the flood lights) is rusty and damaged. This could be adapted to pay by meter.
- If a Tennis club is formed the football goalposts would need to be stored elsewhere.

The Parish Council has the following options

- 1) Do nothing
- 2) Ask the Parish Council to consider releasing the funds held in the reserves which are ear marked for refurbishment of the tennis courts and continue with the current adhoc arrangement for pay and play
- 3) Ask for interest to set up a Colden Common Tennis and the club operate on a management agreement basis to run the courts on behalf of the Parish Council. The Parish Council fund the refurbishment to be paid back via membership.

See <http://hunterparktennis.co.uk/> or <http://sonningtennis.com/>

- 4) Lease the courts to Gary Waughman a local tennis coach for 15 years. He will fund the refurbishment and set up a tennis club with membership.

In scenario 3 and 4 the public who are not members will be able to pay and play.

It was resolved that it was felt a club was the better option to ensure ownership, regular maintenance, management and club spirit.

The matter will be presented to the Parish Council at the October meeting for discussion. It was felt that the two options for serious consideration were to ask for volunteers for a Colden Common Tennis Club or lease directly to Waughman tennis.

**REC 30/14      TO RECEIVE AN UPDATE ON THE TREE WORKS PLANNED IN THE NEXT FEW MONTHS**

The Clerk and Cllr Glasspool are working through the tree survey reports and areas which require work (in no particular order of priority are)

- 1) Hazel Close between the footpath from Ash Close and St Vigor Way
- 2) Recreation ground remaining tree works
- 3) Valley Close/Church Lane along the stream
- 4) CCCC car park and the green
- 5) Reduce the sick Oak tree on Bluebell wood (subject to planning permission)

The Clerk has met with a distressed resident of Vears Lane (Dove Cottages) she is complaining about the lack of management on the land opposite her property. The trees/hedges need reducing as lorries/vans/cars are driving on the left hand side of the road to avoid them which is damaging the area outside her house.

She has stated she has been promised for years this work will be completed and complained most bitterly that “old” residents of the village are left out. No work is completed on Vears Lanes/North Pond/Church Pond all focus is on sports areas and St Vigor area in terms of open spaces and hedges. The Clerk to check if the area is subject to a TPO. The resident would like the work completed by October, the Clerk informed them this is not likely due to limited funds and low risk.

#### **REC31/14 TO RECEIVE THE PLAY AREA INSPECTION REPORT**

The clerk ran through the previously circulated play area report.

The majority of the work could be completed by PC staff – but after the grass cutting season. A couple of areas are marked high risk. Wet pour repairs need specialist contractors. Cllr Glasspool to arrange a meeting with Ben Pond to ask him to look at the area and quote for some of the work.

It was agreed to resolve the issues with our current play area equipment before obtaining quotes for the new equipment on the Recreation ground.

Cllr  
Glasspool

#### **REC32/14 TO CONSIDER GOLDEN COMMON CRICKET CLUBS REQUEST TO DISPLAY EXTERNAL SPONSERSHIP SIGNAGE AT BOYES LANE**

Currently the club has 30 members who pay and finance the clubs activities, insurance and pitch fees. The Club are looking for other ways to raise revenue. Selling advertising on the front of the shirts is the only revenue at this moment at time.

The Club outlined their request as follows:-

The proposal is advertising boards made of vinyl or plastic and possibly attached to a frame with legs to go into the ground.

The club would look at getting £100 pounds for each board, to contribute club revenue of £1,000.00 per annum. There would be an increased charge in the first year to cover the manufacture of the ‘boards’.

As they are only 6ft by 2ft they would be stored in the score-box so no extra storage space will be needed.

There are no specific advertisers in place (still in the planning stage) but the intention is to contact shops/businesses within the village. A local undertaker is interested.

Each board would be erected during the matches and then taken down after the match

***It was resolved to support the cricket club on the proposed advertising boards, proposed by Cllr Pam Glasspool, seconded by Cllr Maggie Hill and carried.***

#### **REC33/14 TO AGREE MATTERS FOR THE NEXT MEETING**

The meeting closed.



**Colden Common Parish Council**

# PRIVATE CAR PARK

Use of this car park is limited for users of the Parish Council facilities only

All parking is at own risk.  
No liability accepted

To report a problem with this car park please contact: 01962 713700

In case of emergency the postcode of this area is SO21 1RR\*

• This has been added by the Clerk after the meeting in case ambulances are required





# Colden Common Parish Council

## PUBLIC NOTICE

THIS RECREATION GROUND IS MANAGED BY COLDEN COMMON PARISH COUNCIL AND IS SET ASIDE FOR THE USE AND ENJOYMENT OF THE GENERAL PUBLIC FOR THE PURPOSES OF SPORT, ORGANISED GAMES AND CHILDREN'S PLAY.

YOU ARE INVITED TO WALK, RUN AND PLAY ON THE GRASS.

In order that the Ground may be properly and effectively managed and maintained as a valuable amenity for the benefit of the local community, the following Rules and Regulations are to be observed at all times by persons using this Field.

### RULES AND REGULATIONS

Throughout these Rules and Regulations the expression "The Managers" shall mean the Colden Common Parish Council. The expression "Authorisation" shall mean the written authorisation of the Managers. The expression "field" shall mean all parts of the ground, woodland, open space, field, pavilion, games courts and children play area.

### CONDUCT OF PERSONS

1. No person shall enter or leave the field otherwise than by an authorised entrance or exit and no unauthorised access shall be made onto the field.
2. No person shall behave riotously, indecently or illegally on the Field nor shall a person intentionally obstruct, disturb or annoy any other person on the Field.
3. No person shall displace, remove, interfere with, damage or destroy any soil, turf, plant, shrub, tree, window, door, pavilion, shed, post, railing, fence, wall, seat, bench, table, playground equipment, notice, plaque or any other fixture, fitting, furniture, equipment or erection on the field.
4. No person shall without Authorisation, display any advertisement or notice upon the Field.
5. No persons shall, without Authorisation, erect any stand, tent or other structure or camp or remain overnight upon the Field nor shall a person, without Authorisation, sell, hire, offer or expose for sale or hire any article or commodity on the Field.
6. No Fire or Barbeque without Authorisation shall be lit or used upon the field.
7. No person shall, without Authorisation, organise or participate in any religious service, public meeting, assembly, rally or demonstration, whether of a political or any other nature, on the Field.
8. No person shall, without Authorisation, transmit or receive any signal or broadcast, play any musical instrument, radio, or equipment useable for the production/ reproduction of music or speech or singing in any part of the Field.

### VEHICLES

9. No person shall, without authorisation, bring or cause to be brought into any part of the Field, not expressly set apart by the Managers for that purpose, any motor or powered vehicle other than a registered mobility scooter, and persons shall only park or leave the same in such designated area and in connection with the proper use of the Field.

#### ANIMALS

10. There is room on this field for you to walk your dog and you are welcome to do so. No other type of animals are permitted.

You are responsible at all times for the dog you are walking. Keep the ground clean and safe by keeping the dog outside all marked playing boundaries and all children's play areas. Clean up after the dog and use the poop scoop bins provided. It is against the law to allow the animal you are responsible for to foul this area and you could be fined if you do so.

#### SPORTS AND GAMES

11. No person shall interfere with or hinder any person playing or about to play an authorised game on the Field.
12. No person shall play a game in such an unreasonable manner so as to damage any pitch or court or to risk injury to players or spectators or to interfere unduly with the proper use of the field by any person or with persons or property on adjacent land.
13. Any persons taking part in any authorised game for which the exclusive use of any space in the Field has been set apart shall:
  - 13.1 not play on any space any game other than the game for which it is set apart
  - 13.2 not play unless suitably clothed, shod, and equipped for the game
  - 13.3 not continue to play the game beyond the period of time allocated to them by the Managers or its representative if other persons are then desirous of playing; and
  - 13.4 not play any game when the state of the ground or other cause makes it unfit for use as decided by the Managers or its representative.
14. No person shall fly any model aircraft in any part of the Field.
15. A person shall not chip, pitch or drive a golf ball in any part of the Field.

#### PENALTIES

16. Any person in breach of any of these Rules and Regulations is liable to be banned forthwith from the Field indefinitely or for such lesser period as the Managers shall think fit.

#### WARNING

17. The Owners/Managers do not accept any responsibility or liability for the death of or injury to any person or animal who or which is at any time upon the Field or for the loss of or damage to any property belonging to any person upon the field and all persons visiting the Field shall do so entirely at their own risk.

Visitors are accordingly requested to leave all parked vehicles locked and secure on the vehicle parking space provided and to keep all valuables and possessions with them.

Thank you.

BY ORDER of : The Managers  
Colden Common Parish Council  
01962 713700