

COLDEN COMMON PARISH COUNCIL
MINUTES OF THE POLICY AND PROCEDURES COMMITTEE
HELD ON WEDNESDAY, 10th FEBRUARY 2016 IN THE
GREEN ROOM, OFF THE BOWLS GREEN, COLDEN COMMON PARK,
BOYES LANE, COLDEN COMMON

Present Cllr Maggie Hill (Chair)
Cllr Richard Izard
Cllr Stevenson

Cllr Bligdon
Cllr Hancock

Apologies None
In attendance Debbie Harding (Clerk)

PP16/15 APOLOGIES

Apologies were received and noted above.

PP17/15 DECLARATIONS OF INTEREST

No declarations of interest were declared

PP18/15 TO AGREE THE ACCURACY OF THE MINUTES OF THE MEETING HELD ON THE 1st JULY 2015

It was resolved to accept the minutes of the meeting held on the 1st July 2015 as an accurate record of the meeting, proposed by Cllr Hill and carried.

PP19/15 TO RECEIVE ANY UPDATES FROM THE MINUTES OF THE LAST MEETING

No matters were raised

PP20/15 TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC

No members of the public were present

PP21/15 TO CONSIDER A COMMUNICATIONS AND MEDIA POLICY AND RECOMMEND ITS ADOPTION TO THE FULL PARISH COUNCIL.

A draft communication's and media policy was distributed prior to the meeting.

It was resolved to recommend to the Full Parish Council that this communications and media policy be adopted, proposed by Cllr Hill, seconded by Cllr Bligdon and carried.

PP22/15 To consider a confidential matter which is exempt under Schedule 12A of the Local Government Act 1972

Confidential Item –

- To review the salaries of Clerk, Assistant Clerk, Grounds and Facilities Manager, Assistant Groundsman and the Cleaner and make any recommendation to the Full Parish Council

The Committee discussed contractual and non-contractual pay awards for staff and will be recommending these awards to the Full Parish Council on the 7th March 2016.

The recommendations are contained within a confidential minute.

PP15/14 **DATE OF THE NEXT MEETING**

The next meeting is planned for 8th June 2016