

**COLDEN COMMON PARISH COUNCIL**  
**MINUTES OF THE RECREATION COMMITTEE**  
**VIRTUAL MEETING HELD ON MONDAY, 5<sup>th</sup> OCTOBER 2020 AT 8.00pm**

Due to the current Coronavirus pandemic, the Parish Council met virtually via Zoom

<b>Present</b>	Cllr Maggie Hill	Cllr John Boyes
	Cllr Richard Izard	Cllr Rob Veck (Chair)
	Cllr Maggs Pearson	Cllr Hazel Crosthwaite
		Cllr Pam Glasspool

**Apologies**

**In attendance** Debbie Harding (Clerk)  
Sophie Thorogood (Asst Clerk)  
Amanda James, CC Tennis Club  
Geoff Edwards, CC Otterbourne and Sporting Wessex Cricket Club)  
Derek Conway (Colden Common Bowls Club)  
1 member of the public

**REC 27/20 APOLOGIES FOR ABSENCE**

No committee members were absent.

**REC 28/20 TO RECEIVE ANY COUNCILLOR DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS, IN RELATION TO ANY ITEMS ON THE AGENDA.**

Cllr Izard declared a non-pecuniary interest in the Cricket Club as Vice President.  
Cllr Veck declared a non-pecuniary interest in the Tennis Club as a member.

**REC 29/20 TO APPROVE THE ACCURACY AND SIGN THE MINUTES OF THE MEETING OF THE RECREATION COMMITTEE HELD ON 29<sup>th</sup> JUNE 2020**

*It was agreed to remove Cllr Izard as the seconder for the motion minuted in resolution REC20/20. With this change it was resolved that the minutes of the meeting held on the 29<sup>TH</sup> June 2020 were confirmed and accepted as a true record of the meeting, proposed by Cllr Pam Glasspool seconded by Cllr Maggs Pearson and carried.*

**REC 30/20 UPDATE ON THE MINUTES FROM THE LAST MEETING AND OTHER MATTERS (FOR INFORMATION ONLY)**

Colden Common Park play area fencing has been replaced. The quotation did not allow for auto closures on the gates. These are necessary to prevent dog access. These have been ordered and will be installed shortly. They are £267 each plus VAT.

The installation of the Weave posts for the toddler area on The Green has been delayed and will now commence on the 12th October 2020.

The majority of the works recommended by the tree reports have been completed with the except of 4 Ash Trees adjacent to the Community Centre and some Ash trees in Colden Common Park which could not be completed due to nesting birds.

C&D have the contract to complete the hedge cutting for the next 2 years and they will start on 25<sup>th</sup> January 2021.

After a conversation with the neighbouring property, two large Ash trees recommended for felling near footpath 10 have been confirmed as within their boundary. A follow up letter has been written to confirm our conversation regarding the ownership, together with a copy of our tree report which recommends removal on safety grounds.

The large Ash at the top of footpath 10 has advanced dieback and has been reported to Hampshire Rights of Way and HCC. This tree is not on Parish Council land.

A stem on a multi stemmed Ash tree in North Pond fell onto a property in Whitebeam over the weekend. The remaining stems need to be felled and an emergency approval to fell has been approved by Winchester City Council. C&D tree can fell this tree on Wednesday 7<sup>th</sup> October. Neighbouring properties have been notified.

WCC have written to confirm that the following grants have been recommended for approval at the cabinet meeting on the 21<sup>st</sup> October

- £90k for the Recreation Ground charity
- £10K towards for outdoor gym project. We have £11k in the project budget (total £21K)

WCC have increased the charges for dog bin emptying without prior notification. The quarterly cost was £455 per quarter (for 7 bins) The total cost is normally £1,820 per annum but based on the latest invoice the cost will be £3,600 per year. Cllr Bronk is assisting us to understand why the charges has increased without any prior notice of consultation.

Mack's Fitness commence indoor training at the pavilion at Colden Common Park this evening. The Clerk has a copy of the risk assessment.

**REC 31/20 TO RECEIVE ANY COMMENTS, UPDATES AND QUESTIONS FROM MEMBERS OF THE PUBLIC, SPORTS CLUBS, CARETAKERS AND WARDENS (TO INCLUDE THE IMPACT OF COVID-19 FOR INFORMATION ONLY)**

The following sports clubs gave the following updates:-

**Colden Common Bowls Club**

Those who have participated in bowling this summer have enjoyed the play. Some members have not resumed bowling due to Covid concerns.

The broken garage store door has been inspected by Bi-fold Rolfe, the Clerk to chase when the full repair will take place.

The bowling green condition has improved this year. The water pump replacement has contributed to this improvement.

### **Colden Common, Otterbourne and Sporting Wessex Cricket Club**

The Cricket Club would like some posters to be distributed on the village noticeboards. The poster to be emailed to the Clerk.

The Club will be replacing the Cricket Club sign outside the pavilion with a new sign of the same size with the updated club name and logo.

The Club has decided to use a temporary square cover next year. The sight screens will be stored without the slats to the left of the tractor store.

The Clerk to check if the renovation of the square has taken place.

The Clerk to arrange skip for a Friday night delivery so that the cricket club store can be cleared out.

### **Colden Common Tennis Club**

The Tennis Club has covid secure protocols in place following a risk assessment and has a QR code displayed. The club have placed an order for the courts to be professionally cleaned week commencing 12th October. The Club have employed Lee West a consultancy providing advice on sports facilities and floodlighting. He has indicated that new LED lighting will cost in the region of £36,000 plus professional fees.

The club is continuing to attract new members.

### **Allotments**

Rob Veck updated that the allotment waiting list now stands at 25, which on past experience means approximately a 5 year wait for a plot to become available. The next Allotment Association Committee meeting will discuss options for managing the waiting list. One idea was for current holders to temporarily adopt someone from the waiting list until a plot becomes free, but has yet to be discussed with the committee.

### **REC 32/20 TO REVIEW THE BOOKING FEES FOR PAVILION AND SPORTS PITCHES FOR 2020/21**

Adult football match fees are currently at £50 per pitch. This reduction is because no pavilion or changing facilities are being used.

***It was resolved to hold pitch prices for 20/21 as detailed below, proposed by Cllr Rob Veck, seconded by Cllr Maggie Hill and carried. Cllr Izard abstained.***

<b>Pitch Hire rates</b>	<b>Colden Common</b>	<b>VAT</b>	<b>Total</b>
<b>Year</b>	<b>2020-21</b>		
<b>FOOTBALL</b>			
Senior Football Pitch	£ 69.00	£13.80	£ 82.80
Outside Clubs	£ 74.00	£14.80	£ 88.80
Youth Team (under 18's) – using senior Pitch	£ 40.00	£ 8.00	£ 48.00
Outside Youth	£ 45.00	£ 9.00	£ 54.00

Junior Pitch	£ 28.50	£ 5.70	£ 34.20
Junior Pitch outside teams	£ 34.00	£ 6.80	£ 40.80
<b>CRICKET - Weekend</b>			
Seniors	£ 83.33	£ 1.67	£ 85.00
Seniors Outside clubs	£ 87.25	£ 1.75	£ 89.00
Juniors	£ 33.33	£ 0.67	£ 34.00
Juniors Outside Clubs	£ 38.24	£ 0.76	£ 39.00
<b>CRICKET - Midweek Evenings</b>			
Seniors	£ 58.82	£ 1.18	£ 60.00
Seniors Outside clubs	£ 64.71	£ 1.29	£ 66.00
Juniors	£ 31.37	£ 0.63	£ 32.00
Juniors Outside Clubs	£ 36.27	£ 0.73	£ 37.00

Training  
Fitness Groups  
Neil Smith Suite

No  
Charge

£ 20.00
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**REC 33/20 TO HEAR FROM A RESIDENT ABOUT A POTENTIAL DONATION TO THE VILLAGE AND A MATCH FUNDING CAMPAIGN TO MARK 2020 WITH A PROJECT WHICH WILL SUPPORT BIODIVERSITY THE ENVIRONMENT AND COLDEN COMMON AS A VILLAGE.**

A member of the public joined the meeting and spoke about his passion for biodiversity and desire to donate an award of £3,900 he has been given to village project. He would like to donate the money to a relevant charity in the village, and to obtain support from the community for match funding for a project which could support the environment and mark 2020 as a year affected by Covid-19 and despite the challenges support the positive effects it has had on the village. Positive effects being changes it brought from an environmental point of view.

His idea is to mark the three major entrance points in the village with wildlife planting and or a structure as a visible reminder you are entering a village which values wildlife and the environment. It could be large tree, a sculpture or wildflower planting, something to give a visible impact and define traffic is entering a village.

The emphasis was on a community led project. It was suggested that the WI or indeed the Shed may be willing to be a charity which would be happy to accept any donations to enable gift aid and in turn donate these donations towards the project.

Cllr Hill asked given the length of the allotment waiting list, could this funding be used towards a new allotment site. This would be of community benefit, resolve the waiting list and would support environmental and biodiversity aims.

It was agreed that it would be good to initially speak to Woodpeckers, The Shed, The Allotments association, and the WI to form a working group and scope out the project before seeking wider community support.

**REC 34/20 TO RECEIVE THE TENDERS FOR THE REPAIRS REQUIRED TO THE CAR PARK AT COLDEN COMMON PARK AND RESOLVE TO DELEGATE TO THE CLERK TO PLACE AN ORDER FOR WORKS, INCLUDING SUSPENDING FINANCIAL REGULATIONS IF REQUIRED.**

**TO UPDATE ON THE PREVIOUSLY RESOLVED RESURFACING WORKS NEEDED ON THE FOOTPATH FROM NEW ROAD TO THE RECREATION GROUND.**

Quotations were received from three companies based on the specification which was agreed at the last meeting.

It was noted that company 1 and 3 had written in the quote that they even after completing this enhanced specification, yearly maintenance work would still be required.

Both companies 1 and 3 recommended their original quotations.

Those original quotations were discussed again as follows;-

**Company 1,**

Excavate add 20 tonnes of path gravel and compact with a heavy roller

Cost £1,700+vat

**Company 3**

To use a 10-tonne digger with toothed bucket to scrape the car park to running levels and roll with a large roller to remove the potholes.

Any large lumps of concrete or tarmacadam which may arise during the scrapping will be piled and removed from site. This cost is based on a maximum of 20 tonnes removed in one lorry

To supply and install new timber posts with rounded tops concreted into the ground to a depth of 450mm leaving 600mm above ground level.

Total cost £2,811 plus VAT.

Neither company have included any works to the circular area on the right as you enter the car park.

***It was resolved that given that no guarantee would be given with the enhanced specification, that yearly maintenance may be a more effective way of dealing with the potholes. It was resolved to suspend financial regulations and place an order with company 3 at the cost of £2,811 plus vat for remedial repairs to the car park at Colden Common Park. Proposed by Cllr Pam Glasspool, seconded by Cllr Maggs Pearson and Carried.***

**REC 35/19 TO RECEIVE THE RECENT PLAY AREA INSPECTION REPORTS AND NOTE ACTIONS COMPLETED AND ACTIONS OUTSTANDING.**

The recent play inspection reports were circulated prior to the meeting.

It was agreed that the Clerk should start a programme of rot detection testing on the wooden play equipment on a rolling basis, starting with the play areas at Colden Common Park. This area was chosen as one piece of equipment is deemed near the end of life. This rot detection will help determine whether to proceed with repairs to the multiple unit. The cost of the rot detection is £370 plus VAT for 3 pieces of equipment.

**REC 36/19 TO UPDATE ON THE INSURANCE CLAIM AND RESOLVE TO PLACE AN ORDER TO REPLACE THE STOLEN ARTIFICIAL GRASS AT COLDEN COMMON PARK**

***It was resolved to suspend standing orders and proceed with the quote from company 1 to replace the artificial grass at Colden Common Park at a cost of £3,300 plus VAT, proposed by Cllr Richard Izard, seconded by Cllr Pam Glasspool and carried. Should the insurance claim be delayed, and the Clerk has documented proof of the insurance claim delay, the Clerk was given the authority to proceed at risk.***

**REC 37/20 TO REVIEW THE RECENT ILLEGAL ENCAMPMENT AND CONSIDER ENHANCING THE SECURITY ARRANGEMENTS FOR THE PARISH-OWNED OPEN SPACES.**

Cllr Boyes circulated an illegal encampment prevention plan for the Recreation Ground prior to the meeting.

Councillors considered the open spaces in the village and it was agreed that the most vulnerable areas were the Recreation ground, followed by Colden Common Park.

The Council agreed that the Clerk should investigate replacing the gates which lead to both Receptions ground sports areas with anti-tamper gates.

The Clerk to obtain quotations to raise the profile of the land at the Recreation ground. The grassed area forming the edge of the car park and leading to the wooden dragons' teeth needs to be raised by around 200-300mm. The dragon's teeth need replacing after the profile has been raised.

The Clerk to obtain quotes prior to the next meeting for further discussion.

**REC 38/20 TO AGREE THE TREE PLANTING SCHEDULE FOR THE VILLAGE THIS AUTUMN**

A suggested list of trees to plant in the Autumn was distributed at the meeting and is attached to these minutes. The Clerk has asked Hillier's to price the order.

***It was resolved to delegate to the Clerk the planting of these trees with the locations being advised by Cllr Pearson and Glasspool. Proposed by Cllr Richard Izard and Cllr Maggie Hill and carried.***

**REC 39/20 TO CONSIDER ANY MATTERS FOR THE NEXT MEETING.**

The next meeting on the 11<sup>th</sup> November with discuss the Committee's budget and project requirements for 2021/22. Matters to include

- Replacement of lighting on the Recreation Ground footpath from the Pavilion to the Tennis courts from columns to low-level lighting
- Review of allotments available in the village
- Bowls Club water tank
- Cil grant award from Winchester City Council
- Review of Benches on the Recreation ground (particularly to consider a bench for the disabled)
- Art trail
- Illegal encampment

**PROPOSED TREE PLANTING FOR COLDEN COMMON Autumn 2020**

100 trees/Shrubs

Latin name	Common Name	Information	Order	Where to plant
Acer Campestre	Field Maple	Native – medium sized compact tree	4	
Alnus Glutinosa	Common Alder	Native - likes wet soil, good for bees, moths and butterflies	4	
Carpinus Betulous	Hornbeam	Native – like Beech but cheaper and hardier.	5	
Castanea Sativa	Sweet Chestnut	European. Good for wildlife - Edible nuts.	1	
Corylus Avellana	Hazel	Native nut tree – good for wildlife	2	
Cratigus Monogyna	Hawthorn	Native good hedging and loved by wildlife	10	
Fagus Sylvatica	Common Beech	Native- good for wildlife. Likes chalky soil	8	
Fagus purpurea	Copper Beech	Native cross	2	
Malus domestica Rubinette Rosso	Domestic Apple	Small disease resistant eating apple – good flavour, stores well	3	
Malus Sylvestrias	Wild Crab Apple	Native – good for wildlife	3	
Pinus Silvestris	Scots Pine	Native – Tall pine, withstands severe weather conditions	2	
Platinus hispanica	London Plane	Native cross – very big deciduous leaves	5	The Green
Prunus Avium	Wild Cherry	Native, early blossom, good for bees and birds	6	
Prunus Rosacea Mirabelle de Nancy	Cherry Plum	Edible fruit, pretty blossom, good for wildlife	4	
Quercus Robur	English Oak	Native. Long living-great for lots of different wildlife.	1	
Salix Babylonica	Weeping Willow	Non-native – pretty but useless to British wildlife	1	
Sorbus Aucuparia	Rowan – Mountain Ash	Native – colourful and good for wildlife	6	
Taxus Baccata	Common Yew	Native evergreen - slow growing- needs shade	2	
Tilia Cordata	Small leaf Lime	Native – Very good for bees, honey, wildlife	5	

**SHRUB TREES and WHIPS**

<b>Latin</b>	<b>Common Name</b>	<b>Information</b>	<b>Order &amp; size</b>	
Prunus Spinosa	Blackthorn	Native – good for wildlife - edible fruits	4	
Sambucus Nigra	Elder Tree	Native hedgerow tree – edible flower and fruit. Likes damp places	4	
Viburnham Lantana	Wayfaring tree shrub	Native hedgerow tree -white flowers – red / black berries good for wildlife.	2	
Viburnham Opulus	Guelder Rose	Native hedgerow tree - white flowers – red berries - good for wildlife.	2	
	<b>WHIPS</b>			
Carpinus Betulus	Hornbeam	Native – similar to Beech but cheaper and hardier. Keeps old leaves in winter	10	
Taxus Baccata	Common Yew	Good native evergreen tree hedging - slow growing	4	

*Plus, appropriately sized sufficient Mesh Guards, Ties and possible anchoring systems.*