

**COLDEN COMMON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD ON MONDAY 2 MARCH 2015 AT 8.30PM. IN THE**  
**BERT STRATTON LOUNGE, COLDEN COMMON COMMUNITY CENTRE**

**Present** Cllr Richard Izard  
Cllr Maggie Hill  
Cllr John Carry  
Cllr Pam Glasspool

Cllr Jean Bligdon  
Cllr Ann Brown  
Cllr Paul Bryant  
Cllr Patrick Hunter

**Apologies** Cllr Val Evans (holiday)  
Cllr Nick Goddard (working)  
Cllr John Tudor (illness)

Cllr Rob Humby (HCC)  
Cllr Peter Mason (WCC)  
Cllr Viv Stevens (holiday)

**In attendance** Cllr Darryl Henry (WCC)  
Debbie Harding (Clerk)  
Vanessa Kitt (Assistant Clerk)  
7 members of the public

**FPC**            **APOLOGIES FOR ABSENCE**  
**209/14**

Apologies were received and noted as above.

**FPC**            **DECLARATIONS OF INTEREST RELATED TO SUBSEQUENT**  
**210/14**        **AGENDA ITEMS**

No declarations of interest were made.

**FPC**            **APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL**  
**211/14**        **MEETING HELD ON 2 FEBRUARY 2015**

The minutes of the Parish Council Meeting held on 2 February 2015 having been circulated, were considered.

Cllr Bryant suggested that amendments added to the minutes after the meeting to support something discussed at the meeting should not form part of the minutes as they do not reflect what was said at the time. Cllr Bryant asked for clarification on the two open space areas on the Sandyfields site and the Clerk confirmed she has asked for a map.

***The minutes were agreed as an accurate record of the meeting, proposed by Cllr Maggie Hill, seconded by Cllr Pam Glasspool and carried.***

**FPC**            **UPDATE ON MINUTES, CORRESPONDENCE AND RELEVANT**  
**212/14**        **MATTERS NOT INCLUDED ELSEWHERE ON THE AGENDA**

The Clerk reported as follows:

The village event on the 2<sup>nd</sup> May 2015 is no longer going ahead.

Winchester City Council are reviewing the recycling area and will be coming back to the Parish Council with options for change of providers for recycling clothes and books. This along with the other recycling issues will be on the agenda for the April meeting.

The Clerk will be on holiday from 3rd April returning to work on the 27th April 2015

The card thanking Brian Reeder for his efforts as Footpath warden is available this evening to sign

The Tennis Club association has now had its second meeting. They wish extend the facilities to 3 courts. If a new court is either over 32 square metres in size or 4 metres in height, planning permission is required. The matter of extending the court will be on the April Parish Council meeting for consideration.

The Clerk and a Gary Waughman are working on an awards for all grant application this week.

Rob Veck is in contact with a person who is studying for her Prince 2 project management qualification. She is willing to offer her services free of charge to manage the tennis court project as part of her professional development. Subject to the scope of the project ensuring strict Parish Council governance is this offer something that the Council would be interested it accepting.

The paving and repairs are complete and are of a very high quality. The Play area open. The car park open and closing seems to be going well.

Hedge cutting in the village is now complete. The whips that Maureen obtained via the Woodland Trust are due to be delivered between 2<sup>nd</sup> March and 6th March 2015. They are for the hedge which separates the Allotment and Ash Close and the Bluebell Wood.

The street light order has been made and the PWLB monies have been received into the Parish bank Account. The fidelity insurance limit needs consideration.

The Parish Council cannot join the maintenance or energy contract until the new lights are installed. SEE cannot say that installations will be by the end of March, but some may be complete by then. We have receive one complaint when a resident was advised that we would not be fixing the light which is not working at the top end of Colvedene Close., despite explaining the reasons why.

The Clerk has spoken to Alecks King. Fundraising is still ongoing for the bench memorial for Mike. They are grateful for consideration of recognition from the Council. The naming of the Recreation Pavilion would be their preferred option, which is a matter for the Charity to consider.

The website information on Councillors have been updated as resolved. Cllr Hunters register of interest has also been amended via WCC as requested.

The next P&P committee is planned for the 10th March Items for the agenda which are outstanding are:

- Revised of tree policy
- Groundsman's work task list
- Office review
- Merge of Assistant Clerk / Booking Clerk position
- Lone working policy
- Volunteer policy / Volunteer procedure

The piece of play equipment is currently being installed on the recreation ground and looks fantastic – perfect height, scale, and colour.

We cannot claim for the replacement labour whilst our G&F manager was off sick as the injury was prior to the 1/10/2014 insurance renewal.

Our grounds team are working really hard and have made some great progress together.

**FPC                    TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC**

**213/14**

Rob Veck, member of the tennis club committee, introduced Jill Stevenson who is studying Project Management and explained she had offered to help with the tennis club project on a voluntary basis. Jill gave an outline of the proposal on how this would be carried out.

Cllr Hill asked how interaction with the Parish Clerk would take place. Jill advised she felt the best way was face to face, and to communicate with the Clerk who would pass information on to others e.g. if the scope of the project changed this would have to be communicated to the Clerk. The aim is to work in a collaborative way.

Cllr Bryant asked who the Project Manager would be working for and Rob Veck confirmed a formal agreement would be produced for April 2015 so all were clear on the parameters.

A member of the public asked about planning permission for conservatories. Cllr Izard advised it is dependent on the size of conservatory and building regulations but said that planning permission is not necessarily needed.

Maureen Rees of the Colden Common Community Centre Management Committee asked if the Parish Council would consider, as owners of the Community Centre, giving permission to extend the Community Centre at the back of Gloucester Hall. It was agreed that fully worked out proposals including plans and business plans would need to be produced in order for the Parish Council to consider the request.

With reference to item 217/14 a member of the public asked if the Parish Council is intending to respond to the proposals put forward by the Boundary Commission and advised that he would prefer things to stay as they are. Cllr Izard confirmed that the Boundary Commission has put a proposal forward and the response of the Parish Council would be discussed later in the meeting. Cllr Izard said that concerns had been raised about the proposals and advised that the public can submit their own comments. He advised that WCC has decided to leave individual wards to make their own case to the Boundary Commission. Cllr Henry confirmed she is intending to respond directly to the Boundary Commission. The Clerk said she would advise the closing date for receipt of comments on the proposals.

**214/14      REPORTS/INFORMATION**

**Cllr Humby :-** The Clerk gave a report on Cllr Humby's behalf:

Cllr Humby is meeting with HCC highways officer tomorrow to discuss details of the traffic survey already taken place.

Hampshire Highways will be carrying out remedial work to resolve the potential of landslip on the bank in St Vigor Way but this would be carried out on a non-prejudicial basis and further discussions would be needed to decide the position going forward.

**Cllr Henry:-**

**WCC -** Cllr Henry reported that there had been much change and discussion regarding the new leader and cabinet at WCC and an independent enquiry on Silver Hill had been promised.

**Cllr Izard:-**

HCC has advised it will dedicate the Kiln Lane footpath, maintain the surface and cut the undergrowth either side of the path once a year.

WCC have a Cabinet meeting on Tuesday 3 March will decide whether to appeal against the decision and appoint independent scrutineers to carry out an independent review regarding Silver Hill.

At the last Full Council meeting a proposal had been put forward to allocate an additional 10% of the CIL to Parish Councils in addition to the 15% already agreed but the proposal had been defeated in a vote taken by WCC councillors by a casting vote.

The Winchester City council budget has been approved and the council tax rate for 2015/16 is unchanged.

**FPC                      AS PER THE MANAGEMENT AGREEMENT BETWEEN THE  
215/14                    RECREATION GROUND CHARITY AND THE PARISH COUNCIL  
                              RECEIVE A REPORT ON THE ELECTRICAL SAFETY OF THE  
                              RECREATION GROUND PAVILION, AGREE POSSIBLE REMEDIES,  
                              COSTS AND FUNDING.**

The Clerk advised an electrical safety check was carried out at the recreation ground and the pavilion and tennis floodlights have been deemed unsafe. She advised one quote to replace the main circuit board has been received and other quotes including schedule of necessary works will be presented at the April 2015 Parish Council meeting. The Clerk reported that in the meantime the electrics have been turned off.

Cllr Izard advised that the pavilion can still be used as a polling station for the WCC elections in May but notice needs to be given to WCC to ensure generator, lamps etc. are delivered.

**FPC                      TO AGREE THE ACCOUNTS FOR PAYMENT BY GOLDEN COMMON  
216/14                    PARISH COUNCIL FOR EXPENDITURE FOR FEBRUARY 2015**

The Clerk presented the accounts for payment for February 2015.

**Accounts certified by the Clerk as correct for payment.**

**Cllr John Carry proposed the following accounts be paid, seconded by Cllr Maggie Hill and carried.**

**ACCOUNTS TO BE PRESENTED FOR PAYMENT: 2 MARCH 2015**

**Accounts certified by the Clerk as correct for payment**

Date of Invoice	Payee	Summary of purpose	Cost	Reclaim VAT	Total	Payment Method
25/02/2015	Salaries	Net Salaries	£4,794.57	£0.00	£4,794.57	BP
25/02/2015	HMRC	Total PAYE & NIC	£1,264.54	£0.00	£1,264.54	BP
25/02/2015	HCC	Total Pensions	£1,335.85	£0.00	£1,335.85	BP
30/01/2015	Panda Fencing	Gate at CCP	£184.00	£0.00	£184.00	BP
30/01/2015	Rigby Taylor	Native flower seed - Valley Close	£204.49	£37.18	£241.67	BP
10/02/2015	Anchor Pipework Ltd	Electrical condition check on pavilions	£750.00	£150.00	£900.00	BP
30/01/2015	Trade UK (B&Q)	Ladder/chain/lock	£88.30	£17.65	£105.95	BP
03/02/2015	Southern Electric D J Scott Garden	Rec/CCP/Skateboard Park - electric	£779.16	£137.79	£916.95	BP
16/02/2015	Machinery	Long arm for hedge trimmer	£215.52	£43.10	£258.62	BP
04/02/2015	Hursley Parish Council	SLR batteries - quarter share of total	£40.00	£0.00	£40.00	BP
09/02/2015	Panda Fencing	replace panel Ash Close - half cost	£155.00	£0.00	£155.00	BP
20/02/2015	Ben Pond	3.5 days labour hedge cutting	£280.00	£0.00	£280.00	BP
10/11/2015	SSE	Fix light on Tees Farm Road	£145.40	£29.08	£174.48	BP
19/02/2015	BT	Phone line rental x 2 and calls	£152.14	£30.42	£182.56	DD
20/02/2015	Biffa	Waste Collection	£417.30	£83.46	£500.76	BP
19/02/2015	Southern water	pavilion water	£510.25	£0.00	£510.25	BP
26/02/2015	Colden Common Tots	S137 grant payment authorised earlier in yr (receipts just received)	£250.00	£0.00	£250.00	BP
28/11/2015	C&D Trees	Allotment stump grinding out	£200.00	40.00	£240.00	BP
01/04/2014	County Locksmiths	Various invoices from 2013/14	£42.69	8.54	£51.23	BP
13/02/2015	Vodafone	Phone rental for mobiles	£94.48	18.89	£113.37	DD
04/03/2015	Business card charge	Land registry and old land maps for ROW	£95.00	0.00	£95.00	DC
28/11/2015	C&D Trees	Release last part of the allotment hedge	£140.00	0.00	£140.00	BP
28/02/2015	Allstar	Diesel and Petrol	£69.31	13.85	£83.16	DD

01/03/2015	G Maltby	Refurbishment of playareas at CCP	£1,462.68	0.00	£1,462.68	BP CHQ
02/03/2015	Petty Cash restore	See receipts	£69.72	13.13	£82.85	
<b>Total</b>			<b>£13,740.40</b>	<b>£623.09</b>	<b>£14,363.49</b>	

Fixed Term Deposit - Co-op	Matured - Zero balance	£0.00
Fixed Term Deposit - Lloyds	Matured - Zero balance	£0.00
<b>Total Long term reserves</b>		<b>£0.00</b>

CCPC -Admin Account	Account Number - 00385887	£121,487.09
Deposit Account balance	Account Number - 01213095	£132,981.21

**Total available funds (excluding long term)** £254,468.30

**Total available funds after above bill paid** £245,012.75

(Some of the above payments marked \* have cleared already)

Fidelity Guarantee £200,000.00

The Clerk advised she will obtain insurance quotes for an increase in fidelity guarantee cover as there will be an increase in monies held when the 2015/16 precept is received.

**FPC 217/14**      **TO CONSIDER A REPRESENTATION TO THE LOCAL GOVERNMENT BOUNDARY COMMISSION ON THE DRAFT RECOMMENDATION ON THE ELECTORAL REVIEW OF WINCHESTER**

The Clerk presented the previously distributed paper and it was agreed that a representation against the recommendation on the electoral review of Winchester in respect of Colden Common be submitted to the Local Government Boundary Commission. It was noted that Twyford Parish Council is also against the recommendation.

**It was resolved a representation to the Local Government Boundary Commission be submitted as follows:**

We note that your 3 main considerations in conducting an electoral review are set out in legislation and your aims are to strike the best balance between:-

- Improve electoral equality by equalising the number of electors each Councillor represents
- Community identify
- Provide effective and convenient local government

We believe that your proposal to split Twyford and Colden Common Ward does not achieve a meet these aims, and that our proposal of reducing the existing Twyford and Colden Common ward to a 2 Councillor ward does meet your three aims entirely.

We cannot stress enough that Colden Common and Twyford share the same challenges and the benefits of sharing the same ward cannot be understated.

Listed below is not an exhaustive list to demonstrate this:

- Speed and volume of traffic – both villages having the busy B3335/4 running through them and the associated problems with HGV Lorries.
- Shared aims to provide safe cycle routes and pavement along with road
- Aircraft noise
- Rights of Way network between the Parishes
- Poor public transport, none after 7pm
- Shared services:
  - Doctors surgery including a Patients Participation Group
  - Church services - The Benefice is Morestead, Colden Common, Owslebury and Twyford
  - Shared charities which the beneficiaries are both villages - Twyford and District Nursing
  - Youth and Community groups which service both parishes
  - Police neighbourhood team – we would not be consistent with recent police and neighbourhood team restructuring
  - Sporting groups and associations which service both parishes

Historically Twyford and Colden Common were one Parish. Despite today being two legal parishes, a very strong joint community identity remains.

We believe that Twyford and Colden Common as one ward with two Ward Councillors is the most effective and efficient way of local democracy and best reflects the 3 main considerations as laid down in legislation. Please allow Colden Common and Twyford to remain as one ward.

***Proposed by Cllr Richard Izard, seconded by Cllr Paul Bryant and carried.***

It was further agreed that each parish will submit a representation in addition to submitting a joint objection.

The Clerk advised she will copy in all parishes in any correspondence.

**FPC  
218/14**      **TO AGREE THE NOMINATION FOR CLLR HILL TO BE  
CONSIDERED AS A PARISH REPRESENTATIVE FOR THE CITY  
COUNCIL'S STANDARDS COMMITTEE**

***Cllr Richard Izard proposed that Cllr Maggie Hill be the Parish Representative for Winchester City Council's Standards Committee, seconded by Cllr Patrick Hunter and agreed.***

**FPC 219/14**      **TO RESOLVE TO ENTER INTO THE HCC ENERGY AND MAINTENANCE CONTRACT FOR STREET LIGHTING**

This item was deferred until the new street lighting installation is complete.

**FPC 220/14**      **TO CONSIDER THE FOLLOWING EVENTS ON THE GREEN AND COMMUNITY CENTRE CAR PARK 7TH JUNE – COMMUNITY BIG LUNCH**

The Clerk advised the proposed May event has been deferred as there is not enough time to plan the event. Maureen Rees advised the June Big Lunch event will be an invitation to all to come along with family and friends to share lunch with games scheduled for afterwards. Maureen confirmed it is a purely social event with no fundraising involved. The proposal is hold the lunch on the Green or the Community Centre car park if wet and for the event to be cancelled if the weather is very wet. Permission for the event was granted but the Parish Council requested car park traffic management proposals for the Big Lunch to be presented to the Parish Council at the April 2015 meeting.

**FPC 221/14**      **TO AGREE THE PARISH COUNCIL CALENDAR OF MEETINGS FOR 2015-2016**

Cllr Bryant suggested the Finance Committee meetings be coordinated to tie in with Budget reporting periods and it agreed that this could be ratified at the next Finance Committee meeting.

The Clerk asked for suggestions for topics for the Annual Parish Assembly to be held on the 19 May – suggestions offered included charity myth busting and information on the new street lights.

***Cllr Richard Izard proposed the Parish Council calendar of meetings for 2015 - 16 be agreed, seconded by Cllr Pam Glasspool and carried.***

**FPC 222/14**      **TO RESOLVE THE PARISH COUNCIL TO CONTINUE IN THE HCC LENGTHSMAN SCHEME FOR THE FINANCIAL YEAR 2015-016**

***Cllr Richard Izard proposed that the Parish Council continue in the HCC Lengthsman Scheme for the Financial Year 2015-16, seconded by Cllr Pam Glasspool and carried.***

**FPC 223/14**      **TO RESOLVE REPRESENTATIONS ON THE FOLLOWING PLANNING APPLICATIONS**

***Cllr Bligdon reported that the following applications had been received recently and therefore had not been discussed at a Planning Committee meeting:***

15/00259/FUL – WILLOW FARM

***The Parish Council wishes to object to this application. Policy MRTA4 of LPP1 does not support expanding a business which is not already established on-site first***

***Proposed by Cllr Jean Bligdon, seconded by Cllr Paul Bryant and carried. Cllr Richard Izard abstained.***

15/00239/TPO – 36 AVONDALE PARK

***This application is as a result of possible subsidence at 2 Hazel Close, Colden Common.***



**2 Hazel Close is sited on the brow of a hill directly west of a thin line of important mature trees growing along the steep cutting edge of an old redundant clay pit. The 'bowl' of the old pit is used to house 'Avondale Mobile Homes Park'. 36 and 38 Avondale Park sit beneath the steep bank directly to the east of the row of mature trees.**

**The roots of the mature trees probably act as an important binding (holding) agent on the clay bank. Any possible soil erosion caused by tree removal could impact on the stability and safety of the mobile homes sited beneath the bank. Surveys completed on behalf of 2 Hazel Close do not appear to show the presence of Ash tree roots.**

**The property known as 2 Hazel Close has been the subject of significant alteration and extension- See References: 02/01875/FUL; 06/00388/FUL; 06/00042/TPO.**

**Because of the above mentioned concerns and comments Colden Common Parish Council consider there is insufficient justification to remove this tree. Proposed by Cllr Pam Glasspool, seconded by Cllr Jean Bligdon and carried. Cllr Izard abstained.**

15/00216/FUL – 2 SPRINGFIELDS

**The Council has no comment on this application. Proposed by Cllr Pam Glasspool, seconded by Cllr Jean Bligdon and carried. Cllr Izard abstained.**

**FPC 224/14 COUNCILLORS INFORMATION TIME AND OPPORTUNITY TO REQUEST AGENDA ITEMS FOR THE NEXT MEETING**

**Cllr Paul Bryant** raised that the stump at the allotments and wood need to be removed and asked for progress on the Recreation Ground Signs.

Cllr Bryant also asked for a map showing the location of the mobile phone masts on the Sandyfields Storage site.

**Cllr Jean Bligdon** raised the overhanging hedge in Spring Lane. It needs to be cut back as it is encroaching on the footpath making it difficult for those with baby buggies and mobility scooters to pass.

The Clerk reported that investigation into the fly tipping and bonfires on New Road was still ongoing with the help of Winchester City Council The Clerk advised that the fly tipping on the recreation ground will be cleared shortly.

**FPC 225/14 THE MEETING TO CLOSE**

The meeting closed at 9.45pm