



# Colden Common Parish Council

## SUMMONS to attend a MEETING OF THE FULL PARISH COUNCIL

meeting to be held on Monday, 6<sup>th</sup> September 2021 at 7.30p.m.

In the Patrick Moore Room, Colden Common Community Centre, St Vigor Way, SO21 1UU

The press and public may not speak when the Council is in session.  
The Press and Public can make points or ask questions regarding items on the agenda only, in the allocated time during agenda item

**Please wear a mask and observe social distancing.**

Please note that the timing shown on the agenda is a guide only and agenda items may be brought forward, suspended or deferred which will result in the agenda item being dealt with at a different time.

Debbie Harding, Clerk to the Council,

## A G E N D A

Agenda Number	Agenda item	Lead	Timing	Page
P51/21	To receive any apologies for absence	Chair	19:30	
P52/21	To resolve to approve and sign the minutes of the meeting of the Full Parish Council meeting held on the 4 <sup>th</sup> July 2021 as an accurate record of the meeting.	Chair	19:31	3-14
P53/21	To receive any declarations of interest on matters on the agenda	Chair	19:33	
P54/21	To receive any questions from members of the public relating to any matters on the agenda, or ask any questions to District and County Councillors	Chair	19:35	
P55/21	To receive updates from the elected District and County Councillors	Chair	19:40	15-17
P56/21	To receive an update from the Clerk on any matters (for information only)	Clerk	19:50	18
P57/21	<a href="#">To receive the minutes from the Planning Committee held on the 14<sup>th</sup> July 2021</a>	Cllr Hill	19:55	See website
P58/21	<a href="#">To receive the minutes of the Finance Committee held on the 2<sup>nd</sup> August 2021</a>	Cllr Crosthwaite	20:05	See website
P59/21	To receive a recommendation from the Finance Committee to	Cllr	20:15	19

	award grants to Colden Common Pre-School, Citizen Advice and Colden Common Community Association	Crosthwaite		
P60/21	To receive a list of the police reports for Colden Common for the last quarter from the PSCO	Cllr Izard	20:25	To follow
P61/21	To compile a list of matters which our of concern to the Council in terms of policing in the village and agree the Parish Council priorities to raise with Donna Jones the Police and Crime Commissioner.	Cllr Izard	20:40	20
P62/21	Councillors' information and question time	Chair	20:50	
P63/21	To raise any items for the next agenda	Chair	20:54	
P64/21	To approve accounts for payment by Colden Common Parish Council for August (retrospectively) and September 2021	Asst Clerk	20:55	
P65/21	To receive the external auditor report for the financial year ending 31 <sup>st</sup> March 2021	Clerk	21.00	21-22
P66/21	Close the meeting	Chair	21:10	

*Debbie Harding, Parish Clerk,  
Tuesday, 31<sup>st</sup> August 2021*



**MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL  
HELD ON MONDAY 5<sup>TH</sup> JULY 2021 AT 19:30**

**Present:** Cllr Richard Izard (Chairman)  
Cllr John Boyes  
Cllr Shaun Byrne  
Cllr Hazel Crosthwaite  
Cllr Jacqui Hadley  
Cllr Maggie Hill  
Cllr Alex Loughran  
Cllr Brian O'Neill  
Cllr Maggs Pearson  
Cllr Rob Veck

**Apologies:** Cllr Laurence Wilks

**In attendance:** Cllr Tony Bronk  
Cllr Sue Cook  
Cllr Rob Humby  
Debbie Harding (Clerk)  
Sophie Thorogood (Assistant Clerk)  
members of the public

**FPC29/21 To receive any apologies for absence**

Apologies were noted as above.

Although not listed as an agenda item, Cllr Loughran declared an interest as a Trustee of the Parish Hall Trust (re: agenda item FPC 38/21). Cllr Veck declared an interest as an allotment holder and Chairman of the Allotment Association.

**FPC30/21 To approve and sign the minutes of the meeting of the Full Parish Council held on the 5<sup>th</sup> May 2021**

2 typographical errors were spotted within item FPC08/21. Jenny Gray has received a Mayor of Winchester award (not nominated). Pg4, RBS instead of RSB

***Subject to these 2 changes, the minutes of the Parish Council Meeting held on 5<sup>th</sup> May 2021 having been circulated, were considered. It was resolved that the minutes were an accurate record of the meeting, as proposed by Cllr Izard, seconded by Cllr Byrne, and carried.***

**FPC31/21 To resolve to approve and sign the confidential minutes of the meeting of the Full Parish Council meeting held on the 5<sup>th</sup> May 2021 as an accurate record of the decision. (Confidential as they relate to employment contracts)**

*It was resolved that the minutes were an accurate record of the meeting, as proposed by Cllr Izard, seconded by Cllr Boyes, and carried.*

**FPC32/21 To receive any questions from members of the public relating to any matters on the agenda, or ask any questions to District and County Councillors**

Cllr Humby apologised for not attending meetings under Covid times, but will be attending more meetings in person going forward.

Cllr Humby is now the deputy leader of HCC after the election, and is a Lead Member, with 2 Cabinet members now reporting to him.

There is a £80-£90million Covid-19 black hole. On top of this, £80m of savings need to be found from the budget every 2 years. The current budget is £2.2 billion, of which more than half is spent on social care.

Cllr O'Neill commented that the state of the potholes in Hampshire are excellent compared to those in Essex.

Cllr Veck asked Cllr Humby if there be a "lesson learnt" exercise once Covid-19 is finished. Cllr Humby confirmed that this exercise is already happening.

**FPC33/21 To receive updates from the elected District and County Councillors**

Cllr Bronk and Cllr Cook prepared a report which is attached to these minutes.

Cllr Cook added that the pothole opposite Brickmakers, which has a circle around it indicating it has been viewed by the team; work is now in progress.

Cllr Cook also encouraged residents to report the flights not adhering to the flight path and also to reply to the boundary commission proposals. The Clerk confirmed that the Parish Council will reply again to the proposals.

**FPC34/21 To receive an update from the Clerk (for information only)**

A new Parish Council accounting package has been chosen. The Parish Council will be moving to Scribe Accounts shortly and undergoing training over the next few weeks.

Southampton Airport – the Clerk is personally making lots of complaints. The planes she is reporting tend to be the smaller ones which are not reported by the airport about the number of complaints they received.

Bowls tank installation is still outstanding but the Clerk is chasing.

**FPC35/21 To resolve the Parish Councils representatives on outside bodies and organisations**

- Winchester District Association of Parish Councils
- Patient Participation Group
- Twinning Association
- International Airport Consultative Committee

***Cllr Hill – WDALC***

***Cllr Crosthwaite – PPG***

***Cllr Loughran – Twinning***

***Cllr Loughran - IACC***

***It was resolved to make the appointments as detailed above, proposed by Cllr Izard, seconded by Cllr Byrne, and carried.***

**FPC36/21 To receive the minutes from the Planning Committee meetings held on 19<sup>th</sup> May and 16<sup>th</sup> June 2021.**

Cllr Hill presented the highlights of the last meetings as contained in the minutes.

*20:02 Cllr Bronk stepped out of this agenda item as he is a member of WCC Planning Committee*

The application for conversion of the Black Horse Inn into 7 flats looks likely to be approved. The conversion of Queens Head pub into a nursing home has been approved, although the approval has been heavily conditioned.

Strattons Copse will be re-inspected early July. The developers haven't started the work to the woodland yet, but Cllr Izard had a call from a resident to say a child has been entering the woods.

The Clerk asked if the boardwalk is there to give limited access to the woodland to protect it, who should be writing to the residents about it to let them know about this? Cllr Izard replied that as CCPC has not yet signed the S106, Taylor Wimpey should be contacting the residents, and should also be insuring the boardwalk for the moment as it is not under the CCPC's ownership.

The next Planning Committee meeting will be moved forward from 21<sup>st</sup> to 14<sup>th</sup> July due to some applications not being able to be extended for comment. The meeting will be focused particular on Main Road traffic noise.

Cllr Izard asked Cllr Cook about the Main Road drain cover at Avondale, and she confirmed it has now been fixed.

**FPC37/21 To receive the minutes from the Recreation Committee meeting held on 21<sup>st</sup> June 2021.**

Cllr Pearson presented the highlights of the last meetings as contained in the minutes.

**FPC38/21 To receive a recommendation from the Recreation Committee to make available £20,000 from Parish Council reserves for the Recreation Pavilion refurbishment project on the Recreation Ground, Main Road and delegate the appointment of the Contractor to the Clerk.**

The Clerk read out a list of the major changes agreed with Paul Ashton, as detailed in the papers. The decision to delegate to the Clerk could be made, and virtual meetings to discuss progress with Councillors

The Clerk is hoping to receive the final quote by the end of 9<sup>th</sup> July. The contractors are able to start in August, with an anticipated 12 week completion period. The Council might need to hire a port-a-loo for the start of the football season until the end of the project as no access to the inside of the building will be granted.

***It was resolved to approve a recommendation from the Recreation Committee to make available £20,000 from Parish Council reserves for the Recreation Pavilion refurbishment project on the Recreation Ground, and delegate the appointment of the Contractor to the Clerk, as proposed by Cllr Izard, seconded by Cllr Hill and carried with abstention by Cllr Loughran.***

**FPC39/21 To consider the purchase of a locked box to house the defibrillator at Colden Common Park outside and the approval of the associated costs of the electrical installation required.**

The current defibrillator inside the CCP pavilion is only accessible if the building is being used by a keyholder. The defib could be moved to a locked box outside of the Pavilion, and it could be registered via fire service/ambulance. It would need regular maintenance, with regular battery changes and pad changes, and expiry dates checked.

***It was resolved to purchase a locked box to house the defibrillator at Colden Common Park outside, and approve of the associated costs of electrical installation as proposed by Cllr Pearson, seconded by Cllr Crosthwaite and carried.***

**FPC40/21 To receive a recommendation from the Recreation Committee to make available a maximum of £5,000 from Parish Council reserves for the resurfacing of the footpath from New Road to the Recreation Ground and delegate the final specification to the Clerk.**

The Councillors discussed the merits of installing a barrier at the side of the road upon leaving the footpath. Cllr Boyes asked Cllr Humby about a barrier on the pavement, at the side of the road. Cllr Humby replied that it would need to be reported and the safety team come out to assess the viability. In the end the Councillors decided it was best to just install the footpath without a barrier.

***It was resolved to approve a recommendation from the Recreation Committee to make available a maximum of £5,000 from Parish Council reserves for the resurfacing of the footpath from New Road to the Recreation Ground, and delegate the final specification to the Clerk, as proposed by Cllr Pearson, seconded by Cllr Boyes and carried.***

**FPC41/21 To approve in principle a Community Association Community led picnic on The Green with live entertainment funded by the Parish Council, using funds vired from savings made from other budget lines in the Recreation Committee budget.**

Cllr Loughran declared an interest as the Treasurer of the CCCA.

***It was resolved to approve in principle a Community Association Community-led picnic on the Green, with live entertainment funded by the Parish Council, using funds vired from savings made from other budget lines in the Recreation Committee budget, as proposed by Cllr Izard, seconded by Cllr Pearson, and carried with abstention by Cllr Loughran.***

**FPC42/21 To receive an update on the Common Voices project and note the proposed informal meeting to update all Parish Councillors on Tuesday 13<sup>th</sup> July 2021.**

Cllr Veck gave a small presentation on the project, the aims and the training session provisionally booked for 13<sup>th</sup> July.

Cllr Humby commended the Council on the project and asked to follow it closely as it could feed into the Hampshire 2050 vision.

Multiple councillors unavailable so a new date would be arranged through the Clerk. The Councillors provided very positive feedback to Cllr Veck on the project so far.

**FPC43/21 To update the Council on the search for land to be made available for Allotments and resolve any next steps.**

Cllr Veck explained the ideal locations across the 9 areas identified in the map. The Council is disappointed with the response from WCC about area 2, and Cllr Bronk is helping liase with them after this response.

**FPC44/21 To rescind the decision made by Full Council on the 5<sup>th</sup> May (minute reference 19/21) and approve removal of all the Parish Council legal documents held by Shentons Solicitors.**

The Council had previously agreed to take 1 packet at a time to register it. However, after having seen the schedule of deeds, most of it is actually already registered. Areas 2 and 14 are only the areas unregistered. At present, Shentons are proposing charging the Council £265 per hour for the Clerk and a Councillor to attend in person and have a solicitor present, but the Clerk has replied to confirm we do not need a solicitor in the room with them.

The Clerk confirmed that the Council does not pay for the storage.

***It was resolved to rescind the decision made by Full Council on the 5<sup>th</sup> May (minute reference 19/21) and approve removal of all the Parish Council legal documents held by Shentons Solicitors, but only after first checking each item with Cllr Crosthwaite, as proposed by Cllr Crosthwaite, seconded by Cllr Pearson, and carried.***

*Cllr Humby left at 21:25*

**FPC45/21 To approve a councillor's absence from Parish Council meetings to avoid disqualification from office.**

***It was resolved to approve a Councillor's absence from Parish Council meetings to avoid disqualification from office, as proposed by Cllr Izard, seconded by Cllr Hill, and carried.***

**FPC46/21 Councillor's information and question time**

Cllr Veck – informed Councillors that is time for allotments to have the July inspection and requested help from 2 Councillors to assist in the inspections. Cllrs Pearson and O'Neill volunteered to help. There have also been 2 very sad deaths of current allotment tenants.

Cllr O'Neill – suggested it would be a good idea to put a noticeboard in Sandyfields. This will be considered as part of Planning Committee budget for next financial year.

**FPC47/21 To raise any items for the next agenda.**

Grant recommendations

Road Noise – update from Planning meeting

**FPC48/21 To approve accounts for payment by Colden Common Parish Council for June (retrospectively) and July**

***It was resolved to approve the accounts for payment by Colden Common Parish Council for June 2021 (retrospectively) and July 2021, as proposed by Cllr Izard, seconded by Cllr O'Neill, and carried.***

**FPC49/21 To note the closure of the Rising Sun and note some interest from residents for it to be purchased as a community pub.**

The Parish Council noted the closure, and in the event of the pub closing permanently, the Council would support it as a community asset.

## **District Councillors' Report to Colden Common Parish Council July 2021**

### Southampton Airport

Winchester City Council wrote to ask the Secretary of State for Housing, Communities and Local Government to “call-in” the Southampton Airport runway extension planning application. This sought an independent Planning Inspector impartially assessing the application and making a recommendation to the Secretary of State to either approve or refuse. Call-in is often used when the potential impact of a decision has an impact that extends beyond the area of the planning authority making the decision in order to ensure that the wider public interest is taken into account. However, the Minister did not call-in the application and Eastleigh Borough Council issued its decision notice on 3<sup>rd</sup> June to enable the airport to proceed. It is understood, however, that the decision may be challenged in the Courts by way of a ‘Judicial Review’ brought by an action group opposed to the airport’s expansion.

Residents currently affected by noise, especially those not within the published noise contours of the flight path along the line of the River Itchen, may wish to complain to the airport using the following phone number: 02380 627070 or email: [sounoisecomplaints@southamptonairport.com](mailto:sounoisecomplaints@southamptonairport.com)

A summary of some of the information presented to the Southampton Airport Consultative Committee held on 25<sup>th</sup> June is provided in Annex 1. Agendas and reports can be found on the Eastleigh Borough Council (which provides administrative support) website.

### Central Winchester Regeneration Development Proposals

During the last consultation period, which ran from 11 November 2020 to 12 January 2021, over 2,500 people visited the virtual exhibition and over 100 attended an online consultation session. There were also over 3,000 engagements on social media.

Over 300 people completed a detailed feedback questionnaire. All feedback has been considered and all comments made, grouped by theme, as well as a response from the council addressing each of these, are available on the council website.

Of those who answered the question ‘Overall, do you support the development proposals for the Central Winchester Regeneration area?’ 68% confirmed that they did. Feedback also demonstrated a very high level of support for key elements of the development proposals, in particular affordable housing, flexible workspaces, opening up the waterways and improved public realm. There were more mixed views on plans for managing movement around the site, particularly around parking and buses. Some concerns were also expressed about the proposed delivery route using a single development partner.

The City Council has stated: “This is a complex development which will take place incrementally. The proposed next stage for the project includes short term measures encouraging longer visits to the City Centre, with improvements to the ground floor of Kings Walk and the surrounding public realm, and creating an attractive temporary open space on the site of the old Friarsgate Medical Centre. The best way to deliver the medium-to-long term vision for the creative hub at Kings Walk is being considered. Settling on the best option to deliver the interim on-street bus solution to unlock the development site is important too. More work is also being done to inform the best way to deliver the development proposals for the

long term across the wider site, and a preferred way forward will be presented at a Cabinet meeting in the summer for approval to progress.”

### Hampshire County Council Budget Consultation

The County Council anticipates that it will have to reduce its spending by at least an extra £80 million by April 2023 to deliver a balanced budget. There are various options outlined in its Consultation Paper: introducing and increasing charges for some services, lobbying central Government for legislative change, generating additional income, using the County Council’s reserves, reducing and changing services.

The information is available via this link:

<https://documents.hants.gov.uk/consultation/balancing-the-budget-informationpack-2021.pdf>

You can provide your feedback using the consultation Response Form, available:

- online at [www.hants.gov.uk/balancingthebudget](http://www.hants.gov.uk/balancingthebudget);
- via the consultation webpage at [www.hants.gov.uk/consultations](http://www.hants.gov.uk/consultations);
- via post – by requesting a paper copy from [insight@hants.gov.uk](mailto:insight@hants.gov.uk) or by calling 0300 555 1375;
- at local Hampshire libraries.

You can also email your response directly to [insight@hants.gov.uk](mailto:insight@hants.gov.uk).

Residents are encouraged to consider and comment on the proposals as these affect services provided not only by the County Council directly but also indirectly some services provided by the City Council and Parish Councils.

### **NOISE**

It is worth reminding that Intrusive Noise and planes suspected of not following the flightpath should be reported. [community@southamptonairport.com](mailto:community@southamptonairport.com)

All noisy manhole covers, and potholes should be reported at [www.hants.gov.uk/roads](http://www.hants.gov.uk/roads)

### **BUS STOPS**

Cllr Cook has met with HCC transport and has secured an order for an improvement to the hard standing area of the bus stop to Eastleigh near Wardle Road. The hard standing on the Winchester side bus stop in the same location has also been revealed due to clearance works.

Ward Councillors: Tony Bronk : [tbronk@winchester.gov.uk](mailto:tbronk@winchester.gov.uk) or telephone 714275  
Sue Cook: [susancook@winchester.gov.uk](mailto:susancook@winchester.gov.uk) or telephone 07884111916

**COLDEN COMMON PARISH COUNCIL**  
**ACCOUNTS TO BE PRESENTED FOR PAYMENT: June 2021**

Accounts certified by the Clerk as correct for payment

Date of Invoice	Payee	Summary of purpose	Cost	Reclaim VAT	Total	Payment Method	* when Paid	Subtotal
25/05/2021	Salaries	May salaries	3,196.10	0.00	3,196.10	BACS	25-May	
25/05/2021	Pension	May pensions	827.72	0.00	827.72	BACS	25-May	
25/05/2021	TAX and NI	May Tax and NI	957.16	0.00	957.16	BACS	25-May	
20/05/2021	Vodafone	Vodafone	40.78	8.15	48.93	DD	02-Jun	
01/06/2021	Sage	Sage 50 Cloud Accounts - June 2021	52.00	10.40	62.40	DD	16-Jun	
22/05/2021	Lloyds Chargecard	Co-op - A4 paper	8.80	0.00	8.80	DD	07-Jun	
		mailchimp	18.80	0.00	18.80			
		Land registry	6.00	0.00	6.00			
		Amazon	16.08	0.00	16.08			
		Land registry	6.00	0.00	6.00			
		ZLT Electrical	138.04	27.61	165.65			
		Land registry	6.00	0.00	6.00			227.33
05/06/2021	Green Smile	Monthly Grounds Maintenance - June	2,567.00	513.40	3,080.40	SO	25-Jun	
19/05/2021	BT	Office line & broadband May - July 2021	126.00	25.20	151.20	DD	03-Jun	
03/06/2021	British Gas	Rec Pavilion gas May 2021	23.98	1.19	25.17	DD	17-Jun	
27/05/2021	SSE	CCP electricity Feb - May 21	(78.07)	(103.93)	(182.00)	DD	10-Jun	
27/05/2021	SSE	Rec Pavilion electricity Feb - May 21	295.13	14.73	309.86	DD		
27/05/2021	SSE	Skateboard park electricity Feb - May 21	69.41	3.45	72.86	DD		200.72
15/04/2021	Barriers Direct	Barrier for CCP goal posts	38.30	7.66	45.96	BACS	21-Apr	
15/04/2021	Barriers Direct	Barrier for Rec Ground goal posts	38.30	7.66	45.96	BACS	21-Apr	91.92
31/05/2021	Tony Nelson	Handyman duties - SLR work, weekly play area checks, install noticeboard, fix Bowls Club fence, skate park barrier, bench painting, graffiti removal	629.75	0.00	629.75	BACS		
31/05/2021	Tony Nelson	Expenses	289.66	52.54	342.20	BACS		971.95
30/04/2021	Brewer's Decorator Centres	Gloss safety yellow paint	45.95	9.19	55.14	BACS		
05/05/2021	Core Designs	Amendments to VDS	30.00	0.00	30.00	BACS		
07/05/2021	Hampshire County Supplies	A4 paper, paperclips, folders, whiteboard pens	93.18	18.64	111.82	BACS		
14/05/2021	ALW Plumbing and Heating	Inspect mega flow heaters & flush through all hot water	160.00	32.00	192.00	BACS		
15/12/2020	Online Playgrounds	Green wetpour repair kit	113.00	22.60	135.60	BACS		
17/05/2021	Stocksigns	2 danger deep water/silt signs	72.76	14.55	87.31	BACS		
03/05/2021	Arbor-Eco Consultancy	Arboricultural consultancy advice	60.00	0.00	60.00	BACS		
19/05/2021	JTTS Tree Contractors	Removal ash in Bluebell Wood	450.00	90.00	540.00	BACS		
20/04/2021	HALC	HALC/NALC Affiliation 2021/22	872.78	0.00	872.78	BACS		
17/05/2021	WCC	Rent of land adjacent to Orchard Close	50.00	0.00	50.00	BACS		
31/05/2021	Petty cash	Petty cash imprest	20.56	0.00	20.56	CHQ		
01/06/2021	Vitaplay	Repairs to zip wire at the Green	178.21	35.64	213.85	BACS		
01/06/2021	MRC Electrical	Installation of replacement lighting bollard CCP	98.00	19.60	117.60	BACS		
31/05/2021	Seagrave Inspection Services	4 operational playground inspections May 2021	355.00	71.00	426.00	BACS		
27/05/2021	CCCA	Newsletter Grant - June edition	730.00	0.00	730.00	BACS		
07/06/2021	CCCA	Office rent 2021-22	420.00	0.00	420.00	BACS		

To be paid from Lengthsmen Bank account

31/05/2021 Premier Grounds & Garden  
Maintenance

May Lengthsmen visits as agreed

	1,056.00	211.20	1,267.20	BACS
<b>Total</b>	<b>£14,078.38</b>	<b>£1,092.48</b>	<b>£15,170.86</b>	

			<b>Last Month</b>	<b>Change</b>
Nationwide - Instant Access	Account Number - 90130064	£35,000.01	£35,000.01	£0.00
Nationwide - 95 Day Saver	Account Number - 90130072	£50,000.02	£50,000.02	£0.00
Redwood - 1yr bond	Account Number - 80016896	£85,000.00	£85,000.00	£0.00
	<b>Total Long term reserves</b>	<b>£170,000.03</b>	<b>£170,000.03</b>	<b>£0.00</b>
CCPC -Admin Account	Account Number - 00385887	£16,029.80	£13,286.03	£2,743.77
Deposit Account balance	Account Number - 01213095	£89,270.26	£142,869.78	£53,599.52
CCPC - Lengthsmen Account	Account Number - 22798668	£2,423.55	£904.35	£1,519.20
	<b>Total available funds (excluding long term)</b>	<b>Total £277,723.64</b>	<b>£327,060.19</b>	<b>£49,336.55</b>
	<b>Total available funds after above bill paid</b> (Some of the above payments marked * have cleared already)	<b>£267,533.76</b>	<b>£197,067.81</b>	<b>£70,465.95</b>
	<b>Fidelity Guarantee</b>	<b>£300,000.00</b> £32,466.24		

**COLDEN COMMON PARISH COUNCIL**  
**ACCOUNTS TO BE PRESENTED FOR PAYMENT: July 2021**

Accounts certified by the Clerk as correct for payment

Date of Invoice	Payee	Summary of purpose	Cost	Reclaim VAT	Total	Payment Method	* when Paid	Subtotal
25/06/2021	Salaries	June salaries	2,854.30	0.00	2,854.30	BACS	25-Jun	
25/06/2021	Pension	June pensions	827.72	0.00	827.72	BACS	25-Jun	
25/06/2021	TAX and NI	June Tax and NI	729.96	0.00	729.96	BACS	25-Jun	
20/06/2021	Vodafone	Vodafone	66.18	13.24	79.42	DD	30-Jun	
01/07/2021	Sage	Sage 50 Cloud Accounts - July 2021	52.00	10.40	62.40	DD	16-Jul	
22/06/2021	Lloyds Chargecard	Amazon - ant traps	4.14	0.00	4.14	DD	07-Jul	
		mailchimp	18.53	0.00	18.53			22.67
05/07/2021	Green Smile	Monthly Grounds Maintenance - July	2,567.00	513.40	3,080.40	SO	25-Jun	
15/06/2021	Easigrass	Balance of artificial lawn replacement CCP	1,550.00	310.00	1,860.00	BACS	16-Jun	
23/06/2021	Paul Ashton	Inspect CCP pavilion for punch bag support	100.00	20.00	120.00	BACS	23-Jun	
17/06/2021	Tony Nelson	June expenses pt 1	114.79	20.26	135.05	BACS	23-Jun	
23/06/2021	CC Community Care Trust	Grant	52.98	0.00	52.98	BACS	23-Jun	
31/03/2021	Business Stream	Credit CCP water 14.12.20-29.03.21	(294.99)	0.00	(294.99)	BACS		
19/06/2021	Business Stream	CCP water 29.03-18.06.21	313.06	0.00	313.06	BACS		18.07
30/06/2021	Tony Nelson	Handyman duties - SLR work, weekly play area checks, bench repairs, dragons teeth, paint railings,	598.50	0.00	598.50	BACS		
30/06/2021	CCCA	Car park floodlighting Apr-Jun 21	13.84	0.00	13.84	BACS		
30/06/2021	CCCA	Insurance contribution to CCCA 2021-22	152.86	0.00	152.86	BACS		166.70
30/06/2021	CCCA	Litter collection Apr-Jun 21	150.00	0.00	150.00	BACS		
24/06/2021	Scribe Accounts	Scribe Accounts Annual subscription	1,000.00	200.00	1,200.00	BACS		
24/06/2021	Scribe Accounts	Scribe Bookings Annual subscription	348.00	69.60	417.60	BACS		1,617.60
23/06/2021	JTTS	Tree removal & stump grinding CCP	150.00	30.00	180.00	BACS		
25/06/2021	Green Smile	Footpath 11 work	50.00	10.00	60.00	BACS		
19/06/2021	Geoff Edwards	Cricket Club equipment fuel	20.51	4.10	24.61	BACS		
01/07/2021	WCC	Dog bin emptying Apr-Jun 21	210.00	0.00	210.00	BACS		
30/06/2021	Premier Grounds & Garden Maintenance	Green waste from Lengthsmen visit 2nd June	24.00	4.80	28.80	BACS		
<b>To be paid from Lengthsmen Bank account</b>								
30/06/2021	Premier Grounds & Garden Maintenance	June Lengthsmen visits as agreed	1,320.00	264.00	1,584.00	BACS		
<b>Total</b>			<b>£12,993.38</b>	<b>£1,469.80</b>	<b>£14,463.18</b>			

Nationwide - Instant Access	Account Number - 90130064	£35,000.01	£35,000.01	£0.00
Nationwide - 95 Day Saver	Account Number - 90130072	£50,000.02	£50,000.02	£0.00
Redwood - 1yr bond	Account Number - 80016896	£85,000.00	£85,000.00	£0.00
<b>Total Long term reserves</b>		<b>£170,000.03</b>	<b>£170,000.03</b>	<b>£0.00</b>

CCPC -Admin Account	Account Number - 00385887	£16,059.10	£16,029.80	£29.30
Deposit Account balance	Account Number - 01213095	£75,771.08	£89,270.26	£13,499.18
CCPC - Lengthsman Account	Account Number - 22798668	£14,146.85	£2,423.55	£11,723.30
	<b>Total available funds (excluding long term)</b>	<b>Total</b>	<b>£275,977.06</b>	<b>£277,723.64</b>
				<b>-£1,746.58</b>
	<b>Total available funds after above bill paid</b>			
	(Some of the above payments marked * have cleared already)	<b>£268,173.31</b>	<b>£267,533.76</b>	<b>£639.55</b>
	<b>Fidelity Guarantee</b>	<b>£300,000.00</b>		
		£31,826.69		

## **Agenda item P55/21**

<b>AGENDA TITLE</b>	To receive updates from the elected District and County Councillors
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### **District Councillors' Report to Colden Common Parish Council September 2021**

#### Afghan Refugees

On 21<sup>st</sup> August Lucille Thomson as Leader of WCC wrote to the Secretary of State to say; "Winchester City Council stands by and is very willing to take a fair share of the Afghan asylum seekers that need to be rehomed following recent events. Where [there] are barriers to rehoming these Afghan citizens in our District, we will do everything possible to overcome them."

HCC is the lead local authority for Hampshire and therefore, as with the response to the COVID-19 pandemic, WCC is liaising with a range of bodies to play its part.

Further COVID-19 grant programmes launch across the district to support the local economy  
Businesses and organisations impacted by COVID-19 can now apply for two additional grant schemes. Winchester City Council has launched a new COVID-19 Business Challenges (CBC) grant programme, and a further round of the Transformation, Adaptations and Diversification (TAD) grant.

Following feedback from businesses affected by staff shortages and closures, the council has introduced this one-off CBC grant to compensate organisations and businesses based in the Winchester district for loss of income during the six week period from 1 July to 16 August 2021. For further information about the CBC grant visit:

<https://www.winchester.gov.uk/business/business-grants>. The deadline for CBC applications is Monday 27 September 2021.

In addition, a further £500,000 of TAD grant funding is being made available to help those who have or plan to make adaptations to their services and/or to diversify or transform their services, products and business model to reach new customers and markets, including new practices that support longer term resilience. Priority will be given to those who have not previously applied or been awarded a TAD grant. The deadline for TAD applications is Monday 13 September.

#### City Centre regeneration plans

Following a Cabinet meeting to review plans to revitalise the city centre, Winchester City Council will now progress to the next stage of the project which will see "a vibrant mixed-use development for the area, with high quality new homes, flexible workspaces, a thriving night-time economy and beautiful public spaces".

“The Strategic Outline Case (SOC) has now been approved which is the first stage in the formal process of business case development. The document set out the aims, provided an option appraisal for delivery options and then set out the preferred way forward for the proposed development site (the Defined Site), which is located within the Central Winchester Regeneration Supplementary Planning Document area. Subject to further review in the next stages, proposals for this phase of development incorporate the site of Winchester Bus Station, Kings Walk, the old Friarsgate Medical Centre and Coitbury House.”

An Outline Business Case will now be prepared for consideration in the Autumn and that will look in more detail into the delivery route and financial viability.

Proposals “to bring forward exciting short term improvements to the ground floor and public areas surrounding Kings Walk, exploring the inclusion of event space, new outdoor spaces for eating and improved seating” were also agreed.

#### Dawn Adey, Strategic Director joins WCC

Message from Laura Taylor, Chief Executive:

“I am very pleased to let you know that Dawn Adey joined our Strategic Director team this week. Dawn was previously a Director at Somerset West and Taunton Council, and has executive level experience of a broad range of external and internal services. In addition, she led a development project in Taunton Town Centre, providing a mix of office, hotel and residential accommodation and supporting waterfront leisure and retail outlets. Dawn was previously employed by East Hants and Havant Councils and earlier in her career worked for West Sussex Fire Service and has experience in the financial sector. Dawn will take a broad portfolio of work to develop our place based approach to services supporting Andy Hickman, Simon Finch and Susan Robbins. She will also be lead Director for Climate Change and Health along with directly supporting development of the new Local Plan.”

#### Southampton Airport

Residents affected by aircraft noise, (especially those not within the noise contours of the flight path along the line of the River Itchen which were published as part of the planning application for the runway extension), may wish to complain to the airport using the following phone number: 02380 627070 or email: [sounoisecomplaints@southamptonairport.com](mailto:sounoisecomplaints@southamptonairport.com)  
A joint letter (from Cllrs Bronk and Cook) has been sent to WCC requesting that it closely monitor the noise impacting Colden Common and Twyford Ward, especially outside the published noise contours. As Southampton Airport has advised that flights may legitimately stray from the published ‘Itchen route’ which affects fewer households than deviations towards Otterbourne and Compton or Colden Common and Twyford our letter also requests WCC to monitor the nature and frequency of deviations.

#### Meeting with HCC Cllr R. Oppenheimer Executive Member for Highways Operations

Cllr Cook and I had a Teams meeting at which some local Highways concerns were raised with Cllr Oppenheimer. We were reminded, as previously stated by Cllr Humby, that HCC has funding challenges and that the policy of “Casualty Reduction” remains the focus for operational Highways matters. Therefore, in response to concerns about speeding, we were reminded that enforcement is a matter for the Police; and that whilst a parish council may fund some infrastructure changes to promote lower speeds HCC will not, in the absence of a serious casualty(ies) attributed to speed, act upon requests for changes to speed limits. We referred to the assistance of HCC, in response to casualty data, to improve the Highbridge Road junctions with Kiln and Church Lanes.

However, we noted that HCC had not been proactive in cutting vegetation there (and the triangle at the junction with Main Road) to maintain sight lines. We were informed that HCC schedules periodic cutting but will inspect locations reported by the public using the HCC website reporting function <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems> Whilst Cllr Cook and I report many potholes, fallen trees or overgrown hedgerows all residents are urged to report any concerns directly to HCC in the first instance and to inform us (and the Parish Clerk) where concerns persist.

### Waste and Recycling

We were disappointed that Colden Common and Twyford residents suffered a cancellation of one of their paid for garden waste collections in August. The contractor Biffa suffered a shortage of crew due to COVID-19 (and the recent “pingdemic”) resulting in one of the three daily rounds being affected. We have received an assurance that this will be taken into account when arrangements are made for charging for collections in 2022.

We are, however, pleased that Colden Common has now been provided with a “carton bin” for things like pringle tubes, tetrapak cartons and paper cups in the car park opposite the Co-op. There are now 5 across the Winchester district, including the one at Colden Common which are currently scheduled to be emptied on a monthly basis. We note that details have been circulated to Parish Councillors and residents by the Parish Clerk.

Ward Councillors: Tony Bronk : [tbronk@winchester.gov.uk](mailto:tbronk@winchester.gov.uk) or telephone 714275  
Sue Cook: [susancook@winchester.gov.uk](mailto:susancook@winchester.gov.uk) or telephone 07884111916

## **Agenda item P56/21**

<b>AGENDA TITLE</b>	To receive an update from the Clerk on any matters (for information only)
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Parish Council accounting system - The chart of accounts has been completely rewritten to better suit the Council's needs. It has not been possible to load data for the previous year due to balancing issues, so this will be manually added to the monitoring reports by importing them into excel for the first year.

The newly appointed internal auditor will complete an interim audit on Wednesday 22<sup>nd</sup> September.

No update is available on the wooden pencils on The Green. The Clerk to chase the supplier.

Village Design Statement – Winchester City Council are collating the responses received. They hope to send them to the Parish Council week commencing 6th September and publish them on WCC's website at the same time for anyone to view. This will be discussed further at the next Parish Council Planning meeting.

Green Smile have reported some criminal damage to the wet pour under a swing at the Recreation ground play area. It has been reported to the police online reference DP-35128-21-4444-00. A wet pour repair kit has been ordered.

3 applications to take part in the Common Voices project have been received so far. This is in response to the newsletter article.

Two tenders have been received for the hedge cutting contract. The closing date is Thursday 23<sup>rd</sup> September.

The Co-op have stated they will cut the hedges on either side of entrance to the car park which is in their ownership.

9<sup>th</sup> Winchester Scouts are due to return meeting inside week commencing 6<sup>th</sup> September at Colden Common Park.

## Agenda item P59/21

<b>AGENDA TITLE</b>	To receive a recommendation from the Finance Committee to award grants to Colden Common Pre-School, Citizen Advice and Colden Common Community Association
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Grant applications received were considered at the Finance Committee meeting held on the 2<sup>nd</sup> of August. The minutes are available online at [Colden Common Parish Council - Finance Committee minutes and latest agenda \(coldencommon-pc.gov.uk\)](http://coldencommon-pc.gov.uk)

Applications were received from Colden Common Pre-School playgroup, Colden Common Community Association and Citizens Advice bureau. They were assessed using the grant policy adopted by the Council. The full applications are available for Councillors to view on request. Please contact the office if you wish to review the full applications.

A contradicting statement within the grant policy was highlighted by Cllr Byrne and Cllr Crosthwaite. The first paragraph states

***“Applications will only be considered from not-for-profit groups, organisations and registered charities within the civil Parish of Colden Common”***

However, under 3.0 rules, section 3 states ***“Activities subject to an application for a grant must be for the benefit of residents in the Civil Parish of Colden Common”***

The Committee felt that the first paragraph is an error. The Councils previous awards and guidance contained in the LGA 1972 s137 (which was the power that the prior to achieving the general power of competence) meant that awards can be paid to any organisation which provides a benefit to residents of Colden Common.

It was agreed to ask that the Policy and Procedures Committee review the policy at the next meeting, and that in the meantime the Finance Committee continue to recommend awards using the guidance in section 3 of the policy.

### **RECOMMENDATION**

***It was resolved by the Finance Committee to make a recommendation to the Full Parish Council to award the following grants***

***Citizens Advice Bureau – award a grant of £400 to the Citizen Advice bureau towards training costs of new volunteers***

***Colden Common Pre-School Playgroup – Award a grant of £345.58 to Colden Common Pre-School Playgroup towards the cost of outdoor play and sensory equipment***

***Colden Common Community Association – Award a grant of £2,000<sup>1</sup> to the Community Association towards the cost of installation powered doors to the main entrance of the building.***

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<sup>1</sup> If the Community Centre find that they are still short of funds for this project as it progresses, then the Parish Council would be pleased to receive a further application to consider later in the year

## ***Agenda item P61/21***

<b>AGENDA TITLE</b>	To compile a list of matters which are of concern to the Council in terms of policing in the village and agree the Parish Council priorities to raise with Donna Jones the Police and Crime Commissioner.
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Donna Jones, newly elected Police and Crime Commissioner has been in touch to offer a meeting to discuss the Parish Council policing priorities.

A list of matters to discuss and prioritise are listed below. This is not an exhaustive list.

Anti-Social Behaviour

Speeding

Non dwelling burglaries

Catalytic convertor theft

Lack of police presence

Lack of Sergeant / consistent police contacts

Lack of PACT meetings

Fixed average speed cameras

ANPR software

Near misses (although this is probably an HCC highways matter not policing)

**Agenda item P65/21**

<b>AGENDA TITLE</b>	To receive the external auditor report for the financial year ending 31 <sup>st</sup> March 2021
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The external auditor report for the accounts for Colden Common Parish Council has been received, and the external auditor's opinion is as follows: -

***On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.***

This opinion has been advertised on the Parish Council noticeboard and website as required by legislation and the formal notice is on the following page.

### Section 3 – External Auditor Report and Certificate 2020/21

In respect of **COLDEN COMMON PARISH COUNCIL HA0066**

#### 1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

#### 2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

#### 3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature

Date

20/07/2021

\* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))